

# TOWN OF ALLENSTOWN

## ANNUAL TOWN AND SCHOOL REPORTS 2014



**ALLENSTOWN**  
**NEW HAMPSHIRE**  
**MERRIMACK, SS.**



**Annual Reports**

Of The Selectmen And Treasurer Together With The Reports Of The  
Road Agent, Fire Chief, Police Chief, Code Enforcement Officer, Welfare  
Director And Other Officers Of The Town Of Allenstown, New  
Hampshire For The Fiscal Year Ending:

December 31, 2014

## 2014 DEDICATION

### CAROL MARTEL



Carol Martel was an active member of the Allenstown community for the past 34 years. In 1980, she and her husband Roland purchased their 18th century residence on South Deerfield Road, which was formerly known as the Tilton Tavern. The painstaking restoration project that ensued spearheaded Carol's lifelong interest and involvement in the preservation of Allenstown's history.

An accomplished historian, Carol was passionate about keeping the past in the present. She was instrumental in forming the Allenstown Historical Society which was established on May 6, 1994. Once formed, Carol helped lead the movement to preserve the Old Allenstown Meetinghouse which had suffered a devastating fire in 1985, culminating in its return from state to local control on March 9, 2004. Utilizing her decades of meticulous research, Carol authored the books, "The History of East Allenstown, New Hampshire" and "Images of Suncook Village." Furthermore, among her many professional endeavors, Carol spent a year serving as the Allenstown Administrative Assistant (1996-1997). It was during that period in Allenstown's history, when the town was experiencing a good amount of turmoil. That is when she and a large group of dedicated citizens formed the Allenstown Revitalization Association, establishing it as a nonprofit, which eventually led to a very productive movement in Allenstown. i.e.: The Haunted Forest in Bear Book at Halloween, numerous concerts and Lawn Parties on the Town hall front lawn. All and all bringing the community close together again.

Although the town has lost a passionate supporter for the preservation of its history with the passing of Carol Martel, her tireless efforts have laid the groundwork for generations to come.



## 2014 Dedication

### Michael Phelps



Michael I. Phelps was born in Rutland, Vermont on October 9, 1947, raised in Laconia and Graduated from Laconia High School in 1965. He received his Bachelor of Arts from Plymouth State College in 1969, and earned his Masters of Education at Antioch New England College in 1989. Michael retired from teaching English after 35 years of dedicated service to the Concord School District.

Michael was also very involved in his community over the years where he had coached track and field and football for Concord High School. He also coached track and field at Pembroke Academy, youth basketball teams in Suncook, and he had coached girls' basketball at the Armond R. Dupont School in Allenstown.

Michael served on the town planning board and was a retired member of the Selective Service. At the time of his passing, he was on the Tri-Town Ambulance Joint Board.

Michael was a prostate cancer survivor and was dedicated to supporting other cancer patients through his weekly volunteer work and involvement in the Man-to Man group at the Payson Center at Concord Hospital.

Michael was a loving, husband, father and Grampy. He was his wife's, children's and grandchildren's biggest supporter. He lived for visits with friends and family, and he could tell a great joke. His smile and laughter were infectious, and he will live long in the hearts of those who knew and loved him

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## ◆◆◆TOWN OFFICERS◆◆◆

### BOARD OF SELECTMEN

Jason Tardiff	Notre Dame Ave	485-8767
Jeffrey Gryval	Lubern Ave	485-4356
Kate Walker	Sullivan Drive	340-1506

### TOWN ADMINISTRATOR

Shaun Mulholland– email [smulholland@allenstownnh.gov](mailto:smulholland@allenstownnh.gov)  
Town Web Page – [www.allenstownnh.gov](http://www.allenstownnh.gov)

Administrative Assistant	Cindy Baird	<a href="mailto:cbaird@allenstownnh.gov">cbaird@allenstownnh.gov</a>
Assessor	Avitar Consulting	
Assessing Clerk	Donna Severance	<a href="mailto:dseverance@allenstownnh.gov">dseverance@allenstownnh.gov</a>
Building Inspector/Code Enforcement	Dana Pendergast	<a href="mailto:dpendergast@allenstownnh.gov">dpendergast@allenstownnh.gov</a>
Fire Chief	Dana Pendergast	<a href="mailto:dpendergast@allenstownnh.gov">dpendergast@allenstownnh.gov</a>
Deputy Fire Chief/Fire Prevention	Paul St. Germain	<a href="mailto:pstgermain@allenstownnh.gov">pstgermain@allenstownnh.gov</a>
Health Officer	Joyce Welch	<a href="mailto:jwelch@allenstownnh.gov">jwelch@allenstownnh.gov</a>
Librarian	Deborah Gadwah-Lambert	<a href="mailto:allenstownlib@comcast.net">allenstownlib@comcast.net</a>
Moderator	Dennis Fowler	
Police Chief	Paul Paquette	<a href="mailto:ppaquette@allenstownnh.gov">ppaquette@allenstownnh.gov</a>
Road Agent	Ron Pelissier	<a href="mailto:rpelissier@allenstownnh.gov">rpelissier@allenstownnh.gov</a>
Tax Collector/Town Clerk	Kathleen Rogers	<a href="mailto:krogers@allenstownnh.gov">krogers@allenstownnh.gov</a>
Deputy Tax Collector/Town Clerk	Gina Baldasaro	<a href="mailto:gbaldasaro@allenstownnh.gov">gbaldasaro@allenstownnh.gov</a>
Treasurer	Carol Andersen	
Finance/Welfare Director	Diane Demers	<a href="mailto:ddemers@allenstownnh.gov">ddemers@allenstownnh.gov</a>

### SEWER COMMISSIONERS

Larry Anderson  
Carl Caporale  
Jeffrey McNamara

### LIBRARY TRUSTEES

Kimberly Carbonneau  
Pauline Boutin  
Joanne Dufort

### SUPERVISORS OF THE CHECKLIST

Louise Letendre  
Kristopher Fowler  
Robert O. Girard Sr.

### TRUSTEE OF TRUST FUNDS

Larry Anderson  
Edgar McKenney  
Carol Merrill



## **APPOINTED BOARD MEMBERS**

### **PLANNING BOARD**

Chad Pelissier Vice Chair - *Term Expires: 2016*  
Christopher Roy – *Term Expires 2015*  
Larry Anderson – *Term Expires 2016*  
Jeff Gryval - *Select Board Ex Officio*

### **ZONING BOARD OF ADJUSTMENT**

Christopher Roy - *Term Expires: 2015*  
Eric Feustel – *Term Expires 2015*  
Richard Daughen - *Term Expires: 2016*  
Diane Demers – *Term Expires: 2016*  
Timothy Baldasaro – *Term Expires: 2016*

### **CONSERVATION COMMISSION**

#### **PARKS & RECREATION**

Carl Schaefer - *Term Expires: 2017*  
Peter Houlis – *Term Expires: 2015*  
Beth Houlis – *Term Expires: 2016*

#### **BUDGET COMMITTEE**

Jeff Gryval – Select Board Ex Officio  
Tom Irzyk – School Board Ex Officio

#### **Term Expiration 2017**

Stephanie Tallini  
Michael Frascinella  
David Coolidge  
Debra Carney

#### **Term Expiration 2015**

Carol Angowski  
E. Jerry McKenney  
Melaine Boisvert

#### **Term Expiration 2016**

Keith Klawes  
David Eaton  
Chris Lavalley





**TOWN OF ALLENSTOWN  
STATE OF NEW HAMPSHIRE  
MINUTES OF DELIBERATIVE SESSION ON 2/1/14**

TO THE INHABITANTS OF THE TOWN OF ALLENSTOWN, IN THE COUNTY OF MERRIMACK, STATE OF NEW HAMPSHIRE, QUALIFIED TO VOTE IN TOWN AFFAIRS:

You are hereby notified to meet at the St. John the Baptist Parish Hall, 10 School St. Allenstown, N.H. on Saturday, February 1, 2014 at 9:00 a.m. (or, in the event of inclement weather, on Wednesday, February 5, 2014 at 5 p.m.) for the purpose of transacting all business other than voting by official ballot and thereafter to meet on Tuesday, March 11, 2014 between 8:00 a.m. and 7:00 p.m. at the St. John the Baptist Parish Hall, located at 10 School Street in Allenstown N.H., to elect officers, vote on Zoning articles and to vote on all warrant articles from the first session by official ballot.

The meeting was called to order on Saturday, February 1, 2014 at 9:10 a.m. by Moderator Dennis Fowler. There were 103 registered voters in attendance.

The Pledge of Allegiance was recited.

The Moderator asked all Veterans to stand, and asked everyone to recognize their service by applauding.

The Moderator introduced the Town Officials and the Budget Committee, all sitting at the front table. He noted there were non-residents present who may be speaking, and asked whether there were any objections. There were none.

The Moderator discussed the basic rules for the meeting, and stated he would entertain only one amendment at a time. He reserved the right to ask that an amendment be put in writing.

A Motion was made by Larry Anderson and seconded by Carl Caporale to recess the School Deliberative Session until after the Town Deliberative Session. Voted and passed.

## **ARTICLE 1**

To choose all necessary Town Officers for the ensuing year as follows:

Town Clerk, for a term of one (1) year;  
Town Treasurer, for a term of one (1) year;  
Select Board Member, for a term of three (3) years;  
Sewer Commissioner, for a term of three (3) years;  
Trustee of Trust Funds, for a term of three (3) years;  
Library Trustee, for a term of one (1) year;  
Library Trustee, for a term of three (3) years;  
Trustee of Cemeteries Fund, for a term of three (3) years;  
Budget Committee Member, for a term of three (3) years;  
Budget Committee Member, for a term of three (3) years;



Budget Committee Member, for a term of three (3) years;  
Budget Committee Member, for a term of three (3) years;  
Budget Committee Member, for a term of two (2) years;  
Town Moderator, for a term of two (2) years;  
Supervisor of the Checklist, for a term of six (6) years

This Article will be taken care of on Tuesday, March 11, 2014.

## **ARTICLE 2**

Are you in favor of the adoption of Amendment No. 1 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article 4, Sections 401, 402 and 403 to reflect current terminology and reference to State Law, and add, "as amended"; and, to clarify section 404 by stating that administrative decisions, not just decisions of the Building Inspector, may be appealed to the Zoning Board of Adjustment.

*The Planning Board recommends this Article.*

This Article will be taken care of on Tuesday, March 11, 2014.

## **ARTICLE 3**

Are you in favor of the adoption of Amendment No. 2 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article 4, Section 401.c of the Allenstown Zoning Ordinance to remove restrictions on Zoning Board of Adjustment membership for the Board of Selectmen, Fire Chief, Fire Prevention Officer or Sewer Commission. Additionally, to remove a reference to the outdated RSA 31:67-a and replace with the currently relevant RSA 669:75, as amended.

*The Planning Board recommends this Article.*

This Article will be taken care of on Tuesday, March 11, 2014.

## **ARTICLE 4**

Are you in favor of the adoption of Amendment No. 3 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article II to create a definition for "Accessory Agricultural Use" for single family homes. Such a Use is to be customary, incidental and accessory to the home and for the purpose of providing food and/or other agricultural products to the residents of that Home.

*The Planning Board recommends this Article.*

This Article will be taken care of on Tuesday, March 11, 2014.



## ARTICLE 5

Are you in favor of the adoption of Amendment No. 4 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article XI to provide guidance when Article XI is in conflict with other provisions of the Allenstown Zoning Ordinance; to specify requirements for Accessory Agricultural Uses; and, to establish provisions for the keeping of chickens under that , including, that chickens must remain on their owner's lot, that the keeping of 17 or more chickens shall require site plan review and compliance with any relevant requirements of the Agricultural Conservation District, that chickens on lots 1.5 acres or less must be housed in an enclosure that provides at least 2.5 square feet of living space for each bird, and that roosters are only permitted in the Open Space and Farming (OSF) Zone.

*The Planning Board recommends this Article.*

This Article will be taken care of on Tuesday, March 11, 2014.

## ARTICLE 6

Shall the Town of Allenstown raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling Three Million Six Hundred Seventy-Seven Thousand One Hundred Forty One Dollars (\$3,677,141.00). Should this article be defeated, the default budget shall be Three Million Eight Hundred Thirty-Seven Thousand Six Hundred Thirty-Nine Dollars (\$3,837,639.00) which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operations budget only. Passage of this article has an estimated tax rate impact of approximately \$0.54 per thousand dollars of assessed value.

NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article.

*The Select Board does not recommend this Article. The Budget Committee recommends this Article.*

Jim Boisvert asked why the Board of Selectmen does not recommend this Article. Jeff Gryval stated that all departments have taken substantial cuts and that additional cuts from the Fire Department budget were not supported. The Parks and Recreation budget was cut as well, and they were trying to treat all departments equally, and did not agree with additional cuts.

David Eaton stated the amount for the Fire Department was a compromise. Chief Pendergast stated there were cuts in the overtime, training, janitorial supplies and the possibility of laying off a firefighter.

A Motion was made by Kate Walker and seconded by Kathleen Lavoie to amend Article 6 to add Four Thousand Nine Hundred Fifty Dollars (\$4,950.00) to the budget amount to be added to the Library Budget.

An Allenstown student spoke in favor of this Motion. She talked about the many programs offered at the Library which may have to be discontinued due to the budget cuts. She said she, and many other students, attended



movie day, summer reading, did crafts projects and did school research on the computers. She said the library workers were always very helpful.

Vicki Kneeland stated the Town was always extremely proud of its library, needed the library services and needed as much funds as possible to continue services. She asked everyone to continue to back the library.

There was a general discussion that only the bottom dollar amount can be amended on this Article. Town Attorney, Sharon Somers, stated that if the Motion passed, it would be up to the Library Trustees to decide how the funds are spent. She said there was a specific statute dealing with the Library and Trustees.

There was a discussion on what the \$4,950 increase would be used for. Library Trustee Chairperson, Pauline Boutin stated the Library budget took a hard hit of around \$13,000, and that would mean cuts in the children's programs, books and DVD's. The additional funds would enable the Library to purchase one much-needed computer and the clean slate protection program. Library Director, Amber Cushing, stated that there was increased computer use at the Library. She explained that the clean slate program would add a layer of protection for the computer users. She stated that 30% of the students in Allenstown were enrolled in the Summer Reading Program. The budget cut did not leave enough funds to pay the staff, and they were looking at reducing the number of hours worked.

Carl Caporale said that the Budget Committee deliberated many hours on a fair budget, and that no department, including the library, was targeted. There was a general discussion on the decreases of every department.

Kate Walker stated that the Library employees would have severe pay cuts and program cuts.

Motion to Amend Article 6 as stated, Voted and passed.

Aaron Lambert discussed the Fire Department line item budget. Jeff Gryval discussed the Board of Selectmen's reasons for not recommending this Article. There was a general discussion about the Fire and Police Department budgets. Roger LeFleur stated they at times are required to transfer funds from one line item to the other, if emergencies arise.

A Motion was made by Aaron Lambert and seconded by Keith Lambert to add the amount of Eighty-two Thousand Seven Hundred Thirty-seven Dollars (\$82,737.00) to the overall budget. Town Attorney Sharon Somers informed those present of the 10% increase rule, and that even if additional funds are voted on for a specific department, the Board of Selectmen will not be bound to spend as voted on. The Board is allowed to spend the additional funds as they see fit.

Melaine Boisvert asked why the report form was changed, and that it did not indicate prior expenditures. Shaun Mulholland stated the form and number had changed. He stated they worked hard on keeping the budget as flat as possible. He said this was a difficult year and that tough cuts were made.

Motion to Amend the budget by adding \$82,737.00, Voted and defeated.

Judy Silva asked someone to talk about the Town non-tax revenues compared to the prior year. Shaun Mulholland stated that revenue from the BPT tax depends on what the Legislature decides. He said there was additional revenue from vehicle registrations and land the Town sold. He said that other grant funds were on the decline. He stressed that the State decisions directly impacted the Town's revenue.

Jim Boisvert asked what was the game plan was with the solid waste. Shaun Mulholland stated that a small committee was formed to discuss this issue. The options were for the Town to continue what they were doing or to sub the work out. He said they were working out contract terms for sourcing out the work. He pointed everyone to the solid waste study on the Town website. If the Town continues to handle, a new vehicle would have to be purchased soon.



Jim Boisvert asked for a comparison of the line item for street lights in 2014 and 2013. It was stated there was only a \$100 increase.

Carol Angowski asked for a breakdown of fulltime and part-time employees for numerous departments. The general response was one fulltime and one part-time secretary for the Police, two fulltime firefighters and call firefighters, administrator, finance director, five fulltime and one part-time employees of the Highway Department, and others.

It was said that a new town pumper truck was being delivered shortly. It was a five year lease, of which one year has been paid.

It was stated that the Town of Allenstown no longer had any long-term debt.

There was a discussion of the cost of the Ambulance Service, and noted that users are frequently not paying back the amounts billed.

Kate Walker asked about the roughly \$293,000 in extra funds. It was answered that some funds were used to defray the costs of 2014. They look at projects that need to be done at year-end, and decide where the funds need to be spent. A lot of the spending is held off until the end of the year.

There was a general discussion on the very favorable report from the auditors.

## **ARTICLE 7**

Shall the Town of Allenstown raise and appropriate as an operating budget for the Allenstown Sewer Commission, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling Two Million Forty-four Thousand Eight Hundred and ninety-two Dollars (\$2,044,892.00) said sum to come from user fees. Should this article be defeated, the default budget shall be Two Million Eighty-eight Thousand Two Hundred and Fifty-nine Dollars (\$2,088,259.00), also to come from user fees, which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operations budget only. Passage of this article has no impact on the tax rate.

NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article.

*The Select Board recommends this Article. The Budget Committee recommends this Article.*

A Motion was made by Andrea Martel and seconded by Carl Caporale to change the word "user" to "rental" in the two places where the word user appears in Article 7. Voted and passed.

## **ARTICLE 8**

Shall the Town of Allenstown vote to authorize the Select Board to enter into a long-term five (5) year lease purchase agreement for One Hundred Sixty Four Thousand Five Hundred Dollars (\$164,500) for the purpose of acquiring a new dump truck with plows and sander for the Highway Department, and to raise and appropriate the sum of \$36,000 for the first year's payment for that purpose. This lease agreement contains a non-appropriation clause. This vehicle will replace a 1990 Dump truck.



Passage of this article has an estimated tax rate impact of approximately \$.15 per thousand dollars of assessed value.

*The Select Board recommends this Article. The Budget Committee recommends this Article.*

## **ARTICLE 9**

Shall the Town of Allenstown raise and appropriate the sum Ten Thousand Dollars (\$10,000) to be placed in the Landfill Capital Reserve Fund. Passage of this article has an estimated tax rate impact of approximately \$.04 per thousand dollars of assessed value.

*The Select Board recommends this Article. The Budget Committee recommends this Article*

## **ARTICLE 10**

Shall the town vote to establish an Accrued Benefits Liability Expendable Trust Fund, for the purpose of funding the costs of accrued employee vacation leave that is payable at the time of the employee separation or retirement and to raise and appropriate the sum of \$10,000 to be added to said fund to be funded from fund balance and to name the Select Board as agents to expend from the fund. Passage of this article has no impact on the tax rate.

*The Select Board recommends this Article. The Budget Committee recommends this Article.*

Tom Irzyk questioned the amount of time employees are allowed to accrue. Shaun Mulholland stated that there were six days of sick time, two days of personal time, which has a use or lose policy, with an up to thirty day vacation accrual policy.

Jim Boisvert mentioned the retirement program may need to be reviewed a little closer, so that the Town will not take a big hit.

Carol Angowski asked about the employees being vested. A discussion ensued wherein it was stated that sick time does not count as far as employee vesting.

## **ARTICLE 11**

Shall the Town of Allenstown vote to adopt the provisions of RSA 41:14-a authorizing the selectmen to have the authority to acquire or sell land, buildings, or both; provided however, that prior to such acquisition or sale, that the Select Board comply with all procedural requirements of RSA 41:14-a as it may be amended, including but not limited to Planning Board and Conservation Commission review and recommendation and public hearings. In accordance with the provisions of RSA 41:14-c, once adopted these provisions shall remain in effect until specifically rescinded by the town at any duly warned meeting.

*The Select Board recommends this Article.*

## **ARTICLE 12**

Shall the Town of Allenstown vote to modify the elderly exemption from property tax in the Town of Allenstown, based on assessed value, for qualified tax payers, to be as follows: for a person 65 years



of age up to 74 years, \$20,000; for a person 75 years of age up to 79 years, \$30,000; for a person 80 years of age or older, \$50,000. To qualify, the tax payer must have been a New Hampshire resident for at least three (3) years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least five (5) years. In addition, the tax payer must have net income of less than \$40,000 or if married, a combined net income of less than \$52,000; and own assets not in excess of \$85,000 excluding the value of the tax payer's residence.

*The Select Board recommends this Article.*

Melaine Boisvert stated that there should be language to include individual Trusts.

A Motion was made by Melaine Boisvert and seconded by Roger Lefleur to include the words "in Trust" as ownership. Voted and passed.

### **ARTICLE 13**

Are you in favor of changing the term of the town clerk from one year to 3 years, beginning with the term of the town clerk to be elected at next year's regular town meeting.

*The Select Board recommends this Article.*

### **ARTICLE 14**

Shall the Town of Allentown vote to regulate discharges into the storm water drainage system in order to comply with the requirements of the MS4 permit issued by the United States Environmental Protection Agency, enforcement of such regulations shall be done by the Town of Allentown. A complete copy of the proposed ordinance CO 217 is on file with the Town Clerk.

*The Select Board recommends this Article.*

### **ARTICLE 15**

Shall the Town of Allentown will vote to change the position of road agent from an elected position to an appointed position and to authorize the Selectmen to appoint a road agent pursuant to RSA 231:62. If passed, this warrant article will become effective in 2016 at the end of the term of the current elected road agent.

*The Select Board recommends this Article.*

A Motion was made to Amend Article 15 to take out the word "will" in the first sentence. Voted and passed.

### **ARTICLE 16**

Shall the Town of Allentown will vote to require the Road Agent, pursuant to RSA 231:63 shall be responsible for the garbage collection, care and maintenance of the Town Dump.

*The Select Board recommends this Article.*

A Motion was made by Carl Caporale and seconded by Roger Lefleur to take out the word "will" after Allentown and the word "shall" after 231:63. Voted and passed.



There was a general discussion, and it was stated that the Road Agent supports this Article.

## **ARTICLE 17**

Shall the Town of Allenstown will vote to change the office of Town Treasurer from an elected position to an appointed position pursuant to the authority under RSA 41:26-e. Such appointment shall be made by the Select Board. If approved, the current elected Treasurer will continue to serve until the March, 2015 annual town meeting, at which time the Treasurer shall be appointed.

*The Select Board recommends this Article.*

A Motion was made by Carl Caporale and seconded by Roger Lefleur to strike out the word “will” in the first sentence. Voted and passed.

It was stated that the Selectmen would be responsible for appointing someone with the proper background.

## **ARTICLE 18-By Petition**

The undersigned, registered voters, Allenstown, NH support funding from the town in 2014-2015 in the amount of \$3,500 to support a share of the services provided to residents to access counseling and family support services, without regard to income from Child and Family Services. Child and Family Services provides accessible and affordable programs to children, youth and their families leading to stronger family connections, improved school performance and better citizenship. From July 1, 2012-June 30, 2013, 98 Allenstown residents received over \$94,000 of free or reduced services from Child and Family Services, including mental health counseling, adoption planning, child abuse prevention and treatment, foster care, residential summer camping and elder care/independent living.

Passage of this article has an estimated tax rate impact of approximately \$.01 per thousand dollars of assessed value.

A Motion was made by Michael Kirkhoff and seconded by David Eaton to begin the Article as follows: Shall the Town of Allenstown vote to raise and appropriate in the sum of \$3,500 “Voted and passed. Article 18 on ballot, as amended.

*The Select Board does not recommend this Article.*

*The Budget Committee does not recommend this Article.*

A Motion was made by Carl Caporale and seconded by Jeff Gryval to recess the meeting to Tuesday, March 11, 2014. Voted and passed. Meeting Adjourned at 11:05 a.m.

Judy Silva recognized the Board of Selectmen and Budget Committee for their hard work.





## TOWN BALLOT RESULTS

### TOTAL VOTES CAST 955

#### TOWN CLERK

One Year Term

Vote for not more than one

**KATHLEEN ROGERS 821**

#### SELECTMEN

Three Year Term

Vote for not more than one

**KATE WALKER 443**

**DAVE EATON 361**

#### BUDGET COMMITTEE

Two Year Term

Vote for not more than one (Write-in's)

**IRENE BOISVERT 34**

**KEITH KLAUES 34**

#### LIBRARY TRUSTEE

Three Year Term

Vote for not more than one

**JOANNE DUFORT 776**

#### LIBRARY TRUSTEE

One Year Term

Vote for not more than one

**KIMBERLY CARBONNEAU 678**

**LARRY ANDERSON 148**

#### TOWN MODERATOR

Two Year Term

Vote for not more than one

**DENNIS FOWLER 795**

#### SUPERVISOR OF THE CHECKLIST

Three Year Term

Vote for not more than one

**KRISTOPHER FOWLER 775**

#### TOWN TREASURER

One Year Term

Vote for not more than one

**CAROL ANDERSEN 722**

#### TRUSTEE OF TRUSTFUNDS

Three Year Term

Vote for not more than one

**LARRY ANDERSON 556**

#### SEWER COMMISSIONER

One Year Term

Vote for not more than one

**JEFF MCNAMARA 561**

**HOWARD KOMM 218**

#### TRUSTEE OF CEMETERY FUNDS

Three Year term

Voter for not more than one

**LARRY ANDERSON 584**

#### BUDGET COMMITTEE

Three Year Term

Vote for not more than four

**STEPHANIE TALLINI 504**

**LARRY ANDERSON 303**

**DEBRA CARNEY 495**

**DAVID COOLIDGE 431**

**MICHAEL FRASCINELLA 380**



## ARTICLE 2

Are you in favor of the adoption of Amendment No. 1 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article 4, Sections 401, 402 and 403 to reflect current terminology and reference to State Law, and add, "as amended"; and, to clarify section 404 by stating that administrative decisions, not just decisions of the Building Inspector, may be appealed to the Zoning Board of Adjustment.

*The Planning Board recommends this Article.*

**Yes 604**

**No 220**

## ARTICLE 3

Are you in favor of the adoption of Amendment No. 2 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article 4, Section 401.c of the Allenstown Zoning Ordinance to remove restrictions on Zoning Board of Adjustment membership for the Board of Selectmen, Fire Chief, Fire Prevention Officer or Sewer Commission. Additionally, to remove a reference to the outdated RSA 31:67-a and replace with the currently relevant RSA 669:75, as amended.

*The Planning Board recommends this Article.*

**Yes 543**

**No 269**

## ARTICLE 4

Are you in favor of the adoption of Amendment No. 3 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article II to create a definition for "Accessory Agricultural Use" for single family homes. Such a Use is to be customary, incidental and accessory to the home and for the purpose of providing food and/or other agricultural products to the residents of that Home.

*The Planning Board recommends this Article.*

**Yes 615**

**No 204**



## ARTICLE 5

Are you in favor of the adoption of Amendment No. 4 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article XI to provide guidance when Article XI is in conflict with other provisions of the Allenstown Zoning Ordinance; to specify requirements for Accessory Agricultural Uses; and, to establish provisions for the keeping of chickens under that , including, that chickens must remain on their owner's lot, that the keeping of 17 or more chickens shall require site plan review and compliance with any relevant requirements of the Agricultural Conservation District, that chickens on lots 1.5 acres or less must be housed in an enclosure that provides at least 2.5 square feet of living space for each bird, and that roosters are only permitted in the Open Space and Farming (OSF) Zone.

*The Planning Board recommends this Article.*

**Yes 565**

**No 257**

## ARTICLE 6

Shall the Town of Allenstown raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling Three Million Six Hundred Eighty-Two Thousand Ninety One Dollars (\$3,682,091.00). Should this article be defeated, the default budget shall be Three Million Eight Hundred Thirty-Seven Thousand Six Hundred Thirty-Nine Dollars (\$3,837,639.00) which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operations budget only. Passage of this article has an estimated tax rate impact of approximately \$0.54 per thousand dollars of assessed value.

NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article.

*The Select Board does not recommend this Article. The Budget Committee recommends this Article.*

**Yes 382**

**No 457**



## ARTICLE 7

Shall the Town of Allenstown raise and appropriate as an operating budget for the Allenstown Sewer Commission, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling Two Million Forty-four Thousand Eight Hundred and ninety-two Dollars (\$2,044,892.00) said sum to come from sewer rents. Should this article be defeated, the default budget shall be Two Million Eighty-eight Thousand Two Hundred and Fifty-nine Dollars (\$2,088,259.00), also to come from sewer rents, which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operations budget only. Passage of this article has no impact on the tax rate.

NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article.

*The Select Board recommends this Article. The Budget Committee recommends this Article.*

**Yes 603**

**No 267**

## ARTICLE 8

Shall the Town of Allenstown vote to authorize the Select Board to enter into a long-term five (5) year lease purchase agreement for One Hundred Sixty Four Thousand Five Hundred Dollars (\$164,500) for the purpose of acquiring a new dump truck with plows and sander for the Highway Department, and to raise and appropriate the sum of \$36,000 for the first year's payment for that purpose. This lease agreement contains a non-appropriation clause. This vehicle will replace a 1990 Dump truck. Passage of this article has an estimated tax rate impact of approximately \$.15 per thousand dollars of assessed value.

*The Select Board recommends this Article. The Budget Committee recommends this Article.*

**Yes 532**

**NO 355**

## ARTICLE 9

Shall the Town of Allenstown raise and appropriate the sum Ten Thousand Dollars (\$10,000) to be placed in the Landfill Capital Reserve Fund. Passage of this article has an estimated tax rate impact of approximately \$.04 per thousand dollars of assessed value.

*The Select Board recommends this Article. The Budget Committee recommends this Article*

**Yes 438**

**No 432**



## ARTICLE 10

Shall the town vote to establish an Accrued Benefits Liability Expendable Trust Fund, for the purpose of funding the costs of accrued employee vacation leave that is payable at the time of the employee separation or retirement and to raise and appropriate the sum of \$10,000 to be added to said fund to be funded from fund balance and to name the Select Board as agents to expend from the fund. Passage of this article has no impact on the tax rate.

*The Select Board recommends this Article. The Budget Committee recommends this Article.*

**Yes 498**

**No 369**

## ARTICLE 11

Shall the Town of Allenstown vote to adopt the provisions of RSA 41:14-a authorizing the selectmen to have the authority to acquire or sell land, buildings, or both; provided however, that prior to such acquisition or sale, that the Select Board comply with all procedural requirements of RSA 41:14-a as it may be amended, including but not limited to Planning Board and Conservation Commission review and recommendation and public hearings. In accordance with the provisions of RSA 41:14-c, once adopted these provisions shall remain in effect until specifically rescinded by the town at any duly warned meeting.

*The Select Board recommends this Article.*

**Yes 411**

**No 447**

## ARTICLE 12

Shall the Town of Allenstown vote to modify the elderly exemption from property tax in the Town of Allenstown, based on assessed value, for qualified tax payers, to be as follows: for a person 65 years of age up to 74 years, \$20,000; for a person 75 years of age up to 79 years, \$30,000; for a person 80 years of age or older, \$50,000. To qualify, the tax payer must have been a New Hampshire resident for at least three (3) years, own the real estate individually, jointly, or in the name of a trust or if the real estate is owned by such person's spouse, they must have been married for at least five (5) years. In addition, the tax payer must have net income of less than \$40,000 or if married, a combined net income of less than \$52,000; and own assets not in excess of \$85,000 excluding the value of the tax payer's residence.

*The Select Board recommends this Article.*

**Yes 635**

**No 212**



## **ARTICLE 13**

Are you in favor of changing the term of the town clerk from one year to 3 years, beginning with the term of the town clerk to be elected at next year's regular town meeting.

*The Select Board recommends this Article.*

**Yes 608**

**No 251**

## **ARTICLE 14**

Shall the Town of Allenstown vote to regulate discharges into the storm water drainage system in order to comply with the requirements of the MS4 permit issued by the United States Environmental Protection Agency, enforcement of such regulations shall be done by the Town of Allenstown. A complete copy of the proposed ordinance CO 217 is on file with the Town Clerk.

*The Select Board recommends this Article.*

**Yes 648**

**No 191**

## **ARTICLE 15**

Shall the Town of Allenstown vote to change the position of road agent from an elected position to an appointed position and to authorize the Selectmen to appoint a road agent pursuant to RSA 231:62. If passed, this warrant article will become effective in 2016 at the end of the term of the current elected road agent.

*The Select Board recommends this Article.*

**Yes 339**

**No 513**

## **ARTICLE 16**

Shall the Town of Allenstown vote to require the Road Agent, pursuant to RSA 231:63 to be responsible for the garbage collection, care and maintenance of the Town Dump.

*The Select Board recommends this Article.*

**Yes 707**

**No 142**



## ARTICLE 17

Shall the Town of Allenstown vote to change the office of Town Treasurer from an elected position to an appointed position pursuant to the authority under RSA 41:26-e. Such appointment shall be made by the Select Board. If approved, the current elected Treasurer will continue to serve until the March, 2015 annual town meeting, at which time the Treasurer shall be appointed.

*The Select Board recommends this Article.*

**Yes 331**

**No 510**

## ARTICLE 18-By Petition

Shall the Town of Allenstown vote to raise and appropriate in the sum of \$3,500 for the purpose of supporting a portion of the services provided to residents to access counseling and family support services, without regard to income from Child and Family Services. Child and Family Services provides accessible and affordable programs to children, youth and their families leading to stronger family connections, improved school performance and better citizenship. From July 1, 2012-June 30, 2013, 98 Allenstown residents received over \$94,000 of free or reduced services from Child and Family Services, including mental health counseling, adoption planning, child abuse prevention and treatment, foster care, residential summer camping and elder care/independent living.

Passage of this article has an estimated tax rate impact of approximately \$.01 per thousand dollars of assessed value.

*The Select Board does not recommend this Article.*

*The Budget Committee does not recommend this Article.*

**Yes 370**

**No 486**



## NOTES





# *Department Reports*





**Town of Allenstown**  
**Town Administrator**  
**16 School St. Street**  
**Allenstown, NH 03275**  
**603-485-4276 ext. 112**  
**smulholland@allenstownnh.gov**

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## **2014 Town Administrator Report**

The major objectives and focus for the year were on modernizing the administrative functions of the Town and increasing efficiency. This process was initiated in 2013 with major progress made in 2014. I have listed the projects below.

1. The Information Technology Initiative which began in 2013 and continued into 2014 had several facets;

a. Elimination of the four computer servers operated by the Town and transitioning to a cloud server occurred early in 2014. This resulted in the consolidation of the Town's computer functions to an offsite, managed common server. The common drive allows IT collaboration among all of the Town's departments for the first time. Redundant back-up systems and managed email provide for enhanced security. The Town's servers suffered several cyber attacks in 2013 resulting in considerable damage in some cases. Attempts to attack the system in 2014 were unsuccessful due to the enhanced security measures that were put into place. This consolidation eliminated the cost of replacing the expensive servers some of which were outdated.

b. Electronic records implementation. There was a major push to transition to electronic record keeping during the year. This was completed in 2014. NH State statutes limit the ability of the Town to totally automate our records. The statutes applying to Towns in regards to record keeping have not kept up with the modern world we live in.

c. Electronic signature implementation. The Town utilized the LEAN process to streamline the accounts payable process. This has resulted in the use of electronic signatures by town officials and staff. This reduces the use of paper, eases the electronic filing process and allows for a faster means to research documents.

2. The website was further updated to allow for a new webpage that provides specific information for town meeting and the proposed budgets for the town. This webpage is designed to provide one location for voters to access detailed information on the budget, the process of town meeting as well as the town warrant. We also began attaching the relevant documents to the Board of Selectmen's agenda and Budget Committee agenda to allow citizens to review those documents prior to the meeting or at the meeting in digital mode. Citizens can subscribe to the agenda's of a particular board which will be emailed to them with the documents that will be associated with and or discussed at a particular meeting.

3. The Town switched to a new automated payroll system which enhances efficiency and reduces our payroll processing costs.

4. The Town began the process of fully automating the various forms we use. The new process through SeamlessGov allows for Automated Process Integration. This will allow payments to be made through the documents and integrate into some of our other software programs seamlessly. This reduces redundant data entry and the resultant costs associated with that. This project will not be fully completed until sometime in 2015.

[www.allenstownnh.gov](http://www.allenstownnh.gov)



5. The Town Hall had asbestos flooring which was coming apart and exposing the asbestos to the air. This material was removed with new flooring installed in parts of the building where it was necessary.

6. The Granite Street sidewalk project is in its final design phase with 100% funding from the Safe Routes to Schools Grant. This is a project that began in 2009. The project involves the construction of a sidewalk along Granite St. from the area behind Rite Aid crossing Rt. 3 to Parkwood Dr. We are notified by the NH Department of Transportation that the funds will be available to complete the project in 2015.

The Town for the first time in a very long time has sold pieces of Town owned land which were not needed. Four lots of land went to auction in January of 2014 and were sold. The goal is to put more property back on the tax rolls and into the economy. The Town sold a piece of land located at 289 Pinewood Rd. to be used for a commercial business. Stipulations and escrow funds were committed by the buyer to provide jobs and commercially taxable property. The Town does not have the resources to manage the various pieces of land it owns that it does not need for governmental operations. Selling these lands to foster economic development was one of the goals for 2014.

The Employee Benefits Study Committee worked in conjunction with the Suncook Valley Regional Towns Association to research options for health and dental insurance that are provided to employees. Over the last six years the cost has increased an average of 7% per year. The Federal Affordable Care Act will require changes in the plans provided to employees. The EBSC reported back to the Board of Selectmen with recommendations which resulted in lower health care costs to the Town.

I wish to thank all of the department heads, officials and volunteers who are critical to the ability of the Town to provide services to its citizens.

Shaun Mulholland  
Town Administrator





**Town of Allenstown**  
**Emergency Management Director**  
**16 School Street**  
**Allenstown, NH 03275**  
**603-485-4276 ext. 112**  
**smulholland@allenstownnh.gov**

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### **2014 Emergency Management Director Report**

The year 2014 was the first year since 2009 in which the Town was not impacted by some type of federally declared natural disaster. The snow event that came just before Thanksgiving resulted in the opening of a regional shelter at the Allenstown Elementary School. The shelter served just over forty clients over the two and a half days the shelter was open.

The Town continued its long standing emergency management exercise program. This year the focus was on responding to a tornado and a 100 year flood. We also conducted an active shooter drill at the Armond Dupont School involving mutual aid resources. Both exercises allowed the Town to test its emergency response plans and capabilities.

The Town received an Emergency Management Performance Grant to purchase a generator for the Highway Department. The grant provided just over \$17,000 in matching funds to purchase the generator. The generator was installed in 2014.

The goals for 2015 are to maintain a high state of readiness by all of our departments to respond to disasters. The availability of grant funding for exercises has been restricted considerably. The ability to maintain our state of readiness will become more challenging over the next several years as the availability of funding becomes scarce.

The most important component of emergency management is the level of readiness of our citizens and businesses. There are links on our website to aid our citizens and businesses in ensuring they are ready for the next disaster. The FEMA Ready.Gov and ReadyNH.Gov websites provide information on how to create an emergency kit for your family, how to plan for caring for your pets during disasters and how businesses can prepare in advance to lessen the impacts of disasters. Citizens and businesses that are prepared reduce the demand for emergency services and allow for a faster recovery from disaster.

Shaun Mulholland  
Emergency Management Director





## **Town of Allenstown**

**Finance Director**

**16 School Street**

**Allenstown, NH 03275**

**603-485-4276 ext. 120**

**ddemers@allenstownnh.gov**

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### **2014 Finance Report**

The Finance Director is responsible for the financial management of the town. Currently the Town of Allenstown does not have long term debt and maintains a mid to high range of unreserved fund balance.

As Finance Director, I have taken on several projects to streamline the financial analysis of the town accounts.

- Re-codifying the expenditure codes in the town budget. The codes were not in compliance with the GFOA and state administrative regulations. This project was completed in January 2014. This has allowed us to analyze similar costs such as electricity over several departments.
- Payroll- Employee Payroll was changed to direct deposit and electronic paystubs. This eliminated the amount of paper being wasted, postage for mailing check stubs, and staff time distributing them. We recently changed payroll companies which has resulted in significant savings in processing cost.
- In 2015 the new payroll system will export files that can be imported into other systems. This will save time manually entering data into our accounting software and the New Hampshire Retirement System.
- Electronic Time Cards-This has greatly reduced the workload of staff who repetitively enter the paper documents into several systems. The new payroll system, allows for the consolidation of electronic timesheets. Payroll is completed automatically from the timesheet data.
- Budget Worksheets- The 2014 budgeting process was exported completely utilizing the BMSI Accounting Software. The software exported into Excel which allowed the Department Heads, Budget Committee and Selectmen to prepare their budgets. Once completed it can be imported back into the system. This will eliminate errors during the budgeting process.
- Cash Flow- Analyzed on a daily basis instead of once a week. Cash receipts are entered in the system daily instead of weekly.
- Bank Reconciliation- Reconciling accounts in a timely manner has allowed mistakes to be found and addressed quickly.
- Account Payable-During 2014 we have revamped how the town handles accounts payable. Most vendors are emailing invoices to a central email address. The town is converting vendors to EFT payments when possible. Both of these features reduce turnaround time when paying invoices. This has eliminated late fees.

Diane Demers  
Finance Director





**Town of Allenstown**  
**Building Inspector**  
**16 School Street**  
**Allenstown, NH 03275**  
**603-485-9202**  
**[dpendergast@allenstownnh.gov](mailto:dpendergast@allenstownnh.gov)**

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### **2014 Building/ CEO Annual Report**

This year was the first full year that the Building and Fire Departments have provided combined resources to better serve the code enforcement needs for the Allenstown residents. This has proven to work very well so that customers can have one stop to have questions answered.

In 2014 no new residential buildings were built. The town did have a number of new mobile homes moved into the existing mobile home parks that required 8 demolition permits to be issued. A number of mobile homes had electrical upgrades providing a safer code compliant installation. 18 electrical permits, 3 commercial remodel permits issued to include the renovation of Sully's, 9 new deck permits, 5 plumbing permits and 4 sign permits.

I would like to thank the Select Board, Town Administrator and the town hall staff for their help and guidance in the past year. Residence with questions or code concerns can find me at the Fire Station. I am always available to answer any code questions that you may have.

Sincerely,  
Dana Pendergast  
Building Inspector/ CEO





## *Allenstown Fire Department*

1 Ferry Street – Allenstown, NH 03275  
Tel 603 485-9202 – Fax 603 268-0640  
dpendergast@allenstownnh.gov

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*Chief Dana T. Pendergast*

*Deputy Chief Paul St. Germain*

To the Citizens of Allenstown,

First and foremost, I would like to thank the dedicated members of the Allenstown Fire Department for their commitment to the residents of Allenstown in 2014. Our members came out at all hours of the day and night to assist when called upon. This was further proven during the Thanksgiving Holiday snow storm and power outage, when fire personnel worked tirelessly assisting the residents and businesses of Allenstown and helping to open the Capital Area Public Health Network regional shelter at the elementary school.

This past year, the Fire Department responded to 640 incidents. Of those, 446 were for Emergency Medical aid which was 69.68 % of the calls we respond to. This was a little higher than the national average of 66%, a statistic related to the increasing longevity and aging population of our nation. Fire related emergencies, Mutual Aid requests, non-emergency and other calls made up the remaining 194 calls, 30.20% of our responses. 57% of the calls that the fire department responded to were between the hours of 8:00 AM and 5:00 PM...a 5% increase over 2013. Our busiest days of the week, through the year, were Thursdays at 17.34 % of all responses. The busiest time of the day was around 10:00 am at 7.18 % off all responses

In February, the town accepted the delivery of a new 2013 E-ONE Typhoon pumper that was placed in to service in March. Members spent countless volunteer hours placing gear, equipment and radios on the new pumper. Currently, our other large fire apparatus are Engine 3, a 2004 E-One Pumper-11 years old; Engine 4, a 1990 E-One Pumper-25 years old; Ladder 2, a 1991 E-One Pumper 24 years old; and Rescue 1, a 2001 AEV EMS rescue-13 years old. With the delivery of the new pumper and our maintenance schedule, I am hopeful that we will be able to keep the remaining fleet in a ready-state of service. We continue to evaluate the vehicles and update the replacement schedules, as needed.

In December of this year, we replaced the department's LIFEPAK® 12 Cardiac Monitor/Defibrillator with a LIFEPAK® 15 Cardiac Monitor/Defibrillator...this new monitor will provide our EMS personnel with more advanced diagnostic and lifesaving capabilities.



Over the past year, the men and women of the fire department have spent 1002.5 hours at 58 training opportunities to keep proficient in EMS and firefighting tactics. We also had the opportunity to take part in 2 Emergency Management training exercises that tested command and control during natural and manmade disasters. The first drill was held in June, an active shooter exercise at the Armand R. Dupont School. Allenstown Fire personnel worked with the Allenstown Police Department and other outside Police and Fire agencies to successfully remove and transport the victims of the mock shooting drill. The second drill was conducted in October and was designed to test Emergency Operations Center management in a natural disaster. The incident had two large areas struck by a tornado that need multiple local and outside agencies to respond to mitigate the situation.

This year, we unexpectedly had to replace the roofing shingles of the fire Station due to past winter and ventilation damage. This project was completed with using better materials and adding better roof venting. In the past, we had spoken about the second floor of the fire station that remains unfinished and unusable. This condition has existed since the building was constructed in 2001. It is our hope that this valuable area can be finished at some point to add the necessary storage and living space as well as saving on heating and cooling due to the lack of insulation on the second floor.

On behalf of myself and the members of the Allenstown Fire Department, I would like to thank the citizens of Allenstown for their past, current and future support, so we, along with the other town departments, can make Allenstown a stronger and safer community.

Chief  
Dana T. Pendergast



# ALLENSTOWN FIRE DEPARTMENT FIRE ALARM BOX LOCATION

BOX #	STREET ADDRESS	BUSINESS
32	25 CANAL ST.	THOMAS HODGSON MILL
34	MAIN ST @ CANAL ST.	BY 71 MAIN ST.
36	WHITTEN ST.	BY 10 WHITTEN ST.
38	FERRY ST.	BY 32 FERRY ST.
41	48 ALLENSTOWN RD.	PEMBROKE PLAZA
42	GRANITE ST. @ NOTRE DAME	BY 37 GRANITE ST.
44	NOTRE DAME AVE @ BAILEY AVE	BY 16 NOTRE DAME AVE.
45	MAIN ST. @ GRANITE ST	BY 27 MAIN ST.
51	MAIN ST. @ SCHOOL ST.	BY 53 MAIN ST.
53	SCHOOL ST. @ VALLEY ST.	BY 34 SCHOOL ST.
58	CROSS ST. @ WILLOW ST.	BY 22 CROSS ST.
65	ALLENSTOWN RD	BY 43 ALLENSTOWN RD
67	3 CHESTER TURNPIKE	CONCORD WAREHOUSE SERVICES
75	HERITAGE DR. @ MEADOW LN.	BY 7 HERITAGE DR.
79	RIVER RD.	BY 37 RIVER RD.
84	TURNPIKE ST. @ SCHOOL ST.	BY 69 TURNPIKE ST.
85	10 BARTLETT ST.	MAILWAYS INC.
222	STATION CALL	
314	1 FERRY ST.	ALLENSTOWN FIRE STATION
345	90-98 MAIN ST.	RIVERSIDE TERRACE APT.
361	8 WHITTEN ST.	ALLENSTOWN RECREATION BUILDING
364	59 MAIN ST.	ALLENSTOWN LIBRARY
383	35 CANAL ST.	SUNCOOK WASTEWATER PLANT
386	14-16 FERRY ST	APARTMENT BUILDING
388	24-26 FERRY ST.	APARTMENT BUILDING
415	40 ALLENSTOWN RD.	ALLENSTOWN TRACTOR COMPANY
419	46 ALLENSTOWN RD.	RITE AID STORE
452	30 MAIN ST.	ALLENSTOWN ELEMENTARY SCHOOL
512	10 1/2 SCHOOL ST.	ARMAND DUPONT SCHOOL
516	10 SCHOOL ST.	ST. JOHN PARISH CENTER
534	16 SCHOOL ST.	ALLENSTOWN MUNICIPAL BUILDING
536	SUNCOOK POND APTS. BY APT. 27	
538	SUNCOOK POND APTS. BY APT. 4	
541	YOUNG DR.	SUNRISE HILL APARTMENTS
543	SUNRISE LANE	SUNRISE HILL ELDERLY APTS.
613	166 GRANITE ST.	ADVANCED EXCAVATION INC.
614	157 GRANITE ST.	ALLENSTOWN HIGHWAY GARAGE
615	168 GRANITE ST.	FORT MOUNTAIN TIMBER COMPANY
651	47 ALLENSTOWN RD.	SANDY'S CLASSIC TOUCH SALON
653	43 ALLENSTOWN RD.	GOSSELIN BUILDING
654	112 GRANITE ST.	CENTRE DE VERRE LLC
655	119 GRANITE ST.	GRANITE VIEW APARTMENTS
751	133 RIVER RD.	PINE HAVEN BOYS CENTER
811	SWIFTWATER DR.	SWIFTWATER CONDOS
821	50 PINEWOOD RD.	PRESIDENTS PROFESSIONAL PARK
822	50 PINEWOOD RD.	NH EXTERIERS WASHINGTON BLDG.
844	77 TURNPIKE ST.	AUBUCHON HARDWARE
846	78 TURNPIKE ST.	BIG JIM'S
852	2 BARTLETT ST	TURCOTTE BUILDING
864	65 PINEWOOD RD.	SUNCOOK BUSINESS PARK





**Town of Allenstown**  
**Health Officer**  
**16 School Street**  
**Allenstown, NH 03275**  
**603-485-4276 ext. 115**  
**[jwelch@allenstownnh.gov](mailto:jwelch@allenstownnh.gov)**

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Each town in NH has a Health Officer who is nominated by local officials and appointed by the Director of the Division of Public Health Services. Local health officers have a critical role in effective local and regional public health planning and are responsible for enforcing applicable New Hampshire laws and administrative rules. They serve as a liaison between state officials, local elected officials, and the community on issues concerning local public health and are active participants in efforts to develop regional public health capacities. These roles have become more important than ever as NH faces continuing outbreaks of disease and demands for greater emphasis on public health emergency preparedness.

The Health Officer now serves on the Capital Area Public Health Network Advisory Board. The Capital Area Regional Public Health Network (CAPHN) is a collaborative working to enhance and improve public health and prevention-related services within the region. The CAPHN includes the municipalities of Allenstown and 23 other towns in the capital region. The Capital Area Public Health Advisory Council (PHAC) is comprised of community leaders and representatives from a diverse group of community sectors. The primary work of the Council is to set regional health priorities, provide guidance to regional public health activities, and ensure coordination of health improvement efforts.

During 2014, the threat of Ebola in the United States was realized when healthcare workers who cared for patients with Ebola developed the disease. As a result of this, the Health Officer monitored this situation by participating in calls with the NH Department of Safety Office of Emergency Management and the NH Department of Health and Human Services. Information about the disease was placed on the town's website and information was offered to town departments on Ebola as well as non-polio enterovirus D68, an outbreak which occurred throughout the country this year.

In 2014, a failed private sewer line was discovered in the vicinity of West St. and Main St. This sewer line served ten residences. Because of the health consequences of a failed sewer line, the Health Officer ordered the property owners to put the sewage system in proper sanitary condition. I anticipate that all residences impacted by this will be adequately connected to the public sewer system by the beginning of 2015.

During 2014, inspections were conducted at Pine Haven and Tender Years Day Care. The Health Officer also responds to complaints involving a potential health issue. Examples of complaints followed up on in 2014 include: pesticide spraying, a stagnant pool, dumping of questionable material, a tenant without water, a failed septic system and sewer line and a potential hoarding situation.

Other activities that the Health Officer was involved in during the year include emergency planning and training. The Health Officer is also a member of the NH Health Officers Association and the National Association of County and City Health Officials.

The Health Department has a page on the town's website where articles about various health issues are posted. If anyone has suggestions for information that they would like to see posted to the website, please contact the health officer. (See below for contact information.) Examples of articles posted to the website this year include: Ebola, Prediabetes, Enterovirus D68, EEE, Holiday Health and Safety Tips, Norovirus, Rabies, Seasonal influenza, sun exposure and skin cancer.

The Health Officer position is part-time. For this reason, your health-related questions or concerns may not be addressed immediately, but every effort will be made to respond to you as soon as possible. You can reach me by calling town hall at (603) 485-4276 ext. 115. There is an automated voice mail system that allows you to leave a message. A message is then sent directly to my email alerting me that I have a message. You can also email me at [jwelch@allenstownnh.gov](mailto:jwelch@allenstownnh.gov). In some instances, I may not be able to offer a direct solution but will do my best to provide you with as much information and assistance as possible.

Respectfully submitted,

Health Officer





## Town of Allenstown

Office of the Road Agent  
161 Granite Street  
Allenstown, NH 03275  
Tel: (603)485-5460 Fax: (603)485-8669

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To the Residents,

2014 was a busy year for the Highway Department. The Department changed several catch basins on Valley St, Mt Delight and Wing road, with more to be done in the summer of 2015. A repair to the bridge on Mt Delight, roadside ditching and continued crack sealing throughout town along with the new MS4 project kept the department very busy during the summer of 2014.

The new trash collection program is off and running and is a success. I would like to thank the residents for their patience in implementing the new program. The recycling program continues to be a success in reducing the Town's solid waste tipping fees by more than \$30,000.00 a year.

The Highway Department would like to thank the residents of Allenstown for their continued support and allowing us to purchase a much needed new dump truck. This will only allow us to serve you better in the upcoming years. I would like to thank Marc Boisvert, Don Noel, David Bouffard, Chad Pelissier and Ed Higgins for all the hard work they put in this year through every weather condition imaginable. The Highway Department looks forward to serving the Residents of Allenstown in 2015.

I would like to give a special thank you to Ed Higgins for his years of service to the Town of Allenstown and the best of luck to him in his future endeavors.

### The Transfer Station Hours

#### Summer Hours:

Apr. 4, 2015-Nov 28, 2015  
Tuesday 7-9:45AM  
Thursday 7-9:45AM  
Saturday 8AM-2:45PM

#### Winter hours:

Dec. 6, 2015-Apr. 2, 2016  
Tuesday 7-9:45AM  
Thursday 7-9:45AM  
Saturday 8AM- Noon

The Transfer Station will be closed on May 23, 2015, July 4, 2015, and September 5, 2015.

Sincerely,  
Ronnie Pelissier  
Road Agent



## Old Allenstown Meeting House 2014 Report



This past year was an active one for the Old Allenstown Meeting House. More than 300 people visited the site. Members of the Allenstown Historical Society, the Daughters of the American Revolution Buntin Rumford Webster Chapter and the SCA (Americorps) volunteered as guides. On November 18th, Carol A. Martel passed away. Carol was the leading force behind the restoration of the meeting house. She will be greatly missed.

The Town plans to take a more active role in the operation of the historic property in the future. The Steering Committee, having completed it's duties, will be replaced with an oversight committee. The Allenstown Historical Society will continue it's fund raising activities.

Thank you to all of you who supported us during the past 10 years and we hope you will continue to support us in the coming years.

**Armand E. Verville for the Steering Committee**



**Town of Allenstown**  
**Planning Board**  
**16 School Street**  
**Allenstown, NH 03275**  
**603-485-4276 ext. 5**  
**PlanningBoard@allenstownnh.gov**

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January 15, 2015

For 2014, the Allenstown Planning Board saw a steady mix of projects cross its desk. In addition to plan reviews and conceptual development presentations, the Board continued working on the Master Plan, revised the ordinance, worked to modernize the application process and began working towards developing a plan for compliance with the United States Environmental Protection Agency's Small Municipal Separate Storm Sewer System Permit (MS4; a program designed to ensure that stormwater, through the Town's storm sewer system, does not contaminate the river or drinking water).

Development proposals reviewed by the Planning Board in 2014 included a lot line adjustment, an eight-unit condominium proposal and revised site plan for a local business. Also of note was that the Board held two conceptual consultations for proposed businesses. One was for a daycare and the other was for a combination car wash and storage facility. The variety of development proposals suggests that the real estate market may be starting to turn around, and, Allenstown is not only in a position to capitalize on this trend, but may be doing so already. An updated process, clear regulations, timely responses and adequate sewer and water in Suncook and along Routes 3 and 28 are vital and will continue to be. Diverse land use development leads to a diverse tax base, a diversity of housing choice, and more jobs. Evidence suggests that these opportunities will continue and potentially expand as we move into 2015.

Modernizing our application process and online presence will serve to make things easier for applicants and residents alike. To begin with, our records have been scanned and digital files created. This allows people to use a "key word" search at the computer at Town Hall to find information on properties, applications and other records instantly. This is something that most communities in the state do not do and will continue to separate us from the pack in terms of being more "user friendly." The Town as a whole has also updated its online presence including the Planning Board. This will allow for easy interaction for the public from anywhere at any time. Together, these changes will ensure better transparency and more efficient approval processes.

Another major item on the Planning Board's agenda for 2014 (and subsequently 2015) will be the continued development of its Stormwater Management Plan. Expected to be finalized in late 2015 or early 2016, the United States Environmental Protection Agency's Small Municipal Separate Storm Sewer System Permit (MS4) requires that the Town develop a plan to ensure that stormwater and the storm sewer system do not contaminate water sources, including rivers, groundwater and drinking water sources. This will have implications for Town functions, primarily public works, and it may have minor impacts on larger commercial and industrial activities. The plan itself will contain best management practices, maps and other items to establish the current state of our storm sewer system and establish ways to ensure that stormwater and other potential sources of pollution are kept to a minimum.

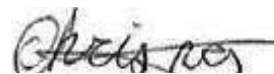


The Board's work on the Master Plan continues as well. For 2014, we've held two public workshops and, coupled with our survey results from 2013, have a good sense of the public's opinion regarding growth and development in town. Some of the major mapping components, such as the land use interpretation map have been completed. These factors, coupled with the data available in the recently adopted Central New Hampshire Regional Plan, will provide us with vital information in completing our master plan. In 2015 we are looking to do much of the writing and hopefully finish the process.

Lastly, the Board will be presenting several ordinance changes to the voters at Town Meeting this year. We have worked on several components including "cleanup" changes to the document which update references to appropriate state law and definition revisions. Building Code references updates have been proposed, as have some additional uses in the Business Zone along with revising setback requirements in both the Business and Industrial Zones. Finally, a proposed revision to the manufactured home ordinance has been proposed. The intent of this change is to modernize the ordinance while balancing the needs of the community.

Overall, the Board has worked hard in 2014 to move several different projects along at the same time. We continue to try to balance growth and community character as prescribed in the current Master Plan. In 2015 we look to finalize the Master Plan update, as well as move along (if not complete) the MS4 requirements. Finally, we will revise our Site Plan and Subdivision Regulations in an effort to continue the streamlining process.

Respectfully Submitted,



Chris Roy, Planning Board Chair

#### Members of the Board 2014:

Chris Roy, Chairman

Andrea Martel, Secretary

Chad Pelissier, Vice Chair

Larry Anderson, Member

Jeff Gryval  
Board of Selectmen Representative



## ALLENSTOWN POLICE DEPARTMENT



The year 2014 was a trying one for the police department as we worked diligently to cover patrol shifts, fill vacancies and ensure that new hires were ready to begin their roles with the Allenstown Police Department. However, all has proven to be a success, thus far.

In 2014, with the loss of some employees, the Allenstown Police Department saw several new additions to the force. We welcomed Patrol Officers Bryan Wilcox, Brian Warburton and Travis Mannon, as well as Detective Sergeant Dawn Shea, to our department. Master Patrolman Beth Tower was promoted to Sergeant. Sadly, however, Detective George Baker, Master Patrolman Jeffrey King, and Patrol Officers Glen Chislett and Tiffany Lawrence, left the department for new employment; though, we continue to wish them well with their futures.

Master Patrolman Rebecca King finished her first full year as the School Resource Officer for both the Allenstown Elementary School and the Armand Dupont School. Her presence within both schools has been extremely well-received by school personnel, parents and children alike. Her knowledge of the schools, citizens, and the town in general, in conjunction with her innate ability to communicate with the children, has proven her to be an asset to the school and this department in her function as an SRO.

Additionally, we are in the process of filling the last vacant Patrol Officer position, which has required our patrol staff to cover additional shifts during the shortage. Also, with the impending overseas deployment of Patrol Officer Bryan Wilcox,



department members are again ready to face the challenge of patrol coverage, as Officer Wilcox serves our Country.

In addition to the change in staffing last year, we were able to outfit the marked police cruisers with new strobe lights and control units. The old light units had begun to show their age, as they were well over nine years old. Given their age, it had become either impossible to replace the parts or cost-prohibitive to do so. The installation of new units resulted in much brighter lighting, which has added an additional layer of safety for our officers and the public during motor vehicles stops and traffic enforcement.

The department's comprehensive efforts have proven fruitful in reducing Allenstown's crime rate. Through the use of our in-house prosecutor and highly-skilled detective, in conjunction with our eager patrol staff, the department has seen a marked difference in the success rate in reducing crime. This success is attributable, in part, due to the efforts of our mutual aid agencies, as well. Also, the development and implementation of strategic planning has already paid dividends – the result is *less crime*, *higher solve rates*, and, in turn, *higher conviction rates*.

In 2014, the town experienced reductions in general criminal activity. For example, this past year, criminal incidents reported to or discovered by the police were down by 35%, as compared to 2013; Calls For Service decreased by 9%; the number of arrests were down 13%; and the number of traffic accidents decreased by 23%.

The statistical data for 2014 is as follows:

<b>Accidents</b>	<b>72</b>
<b>Arrests</b>	<b>187</b>
<b>Criminal Incidents</b>	<b>358</b>
<b>Citations</b>	<b>1,375</b>
<b>Calls for Service (In-Station)</b>	<b>6,456</b>
<b>Calls for Service (Dispatch Center)</b>	<b>12,223</b>

Our prosecutor, Alicia O'Rourke, is tasked with handling any court hearings for the Allenstown Police Department that arise at the Circuit Court level. In 2014, the prosecutor was responsible for managing nearly 400 court hearings, including arraignments, trials, probable cause hearings, pleas and various motion hearings, as well as administrative hearings through the Department of Motor Vehicles. The prosecutor also worked in conjunction with the Building Inspector and Town Counsel for violations of the Town of Allenstown Zoning Ordinance, as well as conducted several trainings at the police academy.

The Allenstown Police Department and Prosecutor O'Rourke provide an additional service to the victims in criminal cases that involves tracking restitution owed by a defendant to a victim. Typically, once the defendant is ordered to pay restitution, a monthly payment plan is established, whereby the Allenstown Police Department





monitors the payments to ensure timely payments are made. Those payments are then forwarded onto the respective victim and a receipt is provided to the defendant. When timely payments are not made, the prosecutor advises the court through the filing of a motion for contempt. As a result of the successful prosecution of cases involving restitution, the Allenstown Police Department, in 2014 alone, has collected approximately \$4,000 in restitution owed to such victims, including cases in which the town itself was the victim.

Throughout 2014, investigating officers from the Allenstown Police Department, as well as the prosecutor, attended several forensic interviews at the Merrimack County Child Advocacy Center (CAC) located in Concord, as part of the multi-disciplinary approach to investigating child sexual and physical abuse. Additionally, members attended the CAC Case Review meetings throughout the year, which involved collaborating with members of other police departments and agencies, such as DCYF and the County Attorney's Office, to discuss the progress of those cases that involved at least one CAC-conducted interview.

The department continues to operate Facebook and Twitter sites in order to effectively share information with members of the public who wish to subscribe to either or both of those social media outlets. We have consolidated our department website to the town's website, [www.allenstownnh.gov](http://www.allenstownnh.gov), and our page can be found there.

Lastly, as Allenstown's Police Chief, it is my sincere hope to serve you well in the upcoming year and for years to come.

Chief Paul Paquette



**Allenstown Public Library  
59 Main Street  
Allenstown, NH 03275  
603-485-7651  
[www.allenstownlibrary.org](http://www.allenstownlibrary.org)**

**Annual Report 2014**

During 2014, the library saw some changes in staff and to the building. Dr. Cushing left as Library Director in August with Deborah Gadwah-Lambert replacing her. Rose Bergeron and Pat Adams continued to serve as dedicated library assistants.

With generous funding from the Samuel P. Hunt Foundation the library underwent an asbestos abatement in October. With a thorough cleaning and new carpeting installed following the abatement the library is looking fresher than ever. Remaining foundation funds and town approved commitments will allow for the renovations to continue. This includes insulation for a more cost effective library and surveys and plans for a more efficient use of library space with accessibility for all to the entire library. In 2015 a grant from the NH Division of Historical Resources will provide library window restoration from the Moose Plate Grant Program.

The library broke all previous records with the 2014 summer reading program, "Fizz Boom Read." Over 100 registered for the summer program and 44 new library cards were issued to residents under 18. This past summer Allenstown was awarded a Rural Libraries grant from the Children's Literacy Foundation (CLiF). They donated \$2,000 in new, hardcover children's books to the public library and almost \$500 in new children's books to the school library. A literacy and storytelling presentation was held for children at the elementary school, middle school and at a local daycare.

On Saturday, September 20, Mrs. Georgette Plourde was honored with the dedication of a granite bench which now graces the patio at the library. Mrs. Plourde was a lifelong resident of Allenstown who devoted 31 years to the service of patrons of the Allenstown Public Library from 1975 to 2006. The bench was purchased with funds donated by friends, family, and community members wishing to commemorate Mrs. Plourde's contributions to our community.

Another Moose Plate Grant Program provided for preservation of 21 volumes of Allenstown tax registers dated 1800-1889 in 2014. Now these valuable records of Allenstown's history have been preserved and access is no longer restricted. Originals are safely organized and preserved in the town safe once again, while the information within these files can be found at the NH State Library or NH State Archives and online at <http://allenstownlibrary.org/history>.

Libraries are among the most effective of all public services, serving more than 2/3 of the public with a smaller percent of all tax dollars. Americans spend two-and-a-half times as much on salty snacks as they do on public libraries. Yet, libraries are part of the solution when a community is struggling economically. It is a balancing act to be both progressive yet practical. We thank you for your continued patronage and your continued support of the Allenstown Public Library which enables the library to purchase your favorite book titles, offer public Internet access, and schedule community desired programming.

Respectfully submitted by Library Director Deborah Gadwah-Lambert and approved by the Board of Trustees: Pauline Boutin, Trustee Chair; JoAnne Dufort, Trustee Treasurer; and Kim Carbonneau, Trustee Secretary.





## Allenstown Sewer Commission

35 Canal Street  
Allenstown, NH 03275  
603-485-5600  
FAX 800-859-0081  
[www.allenstownnh.gov](http://www.allenstownnh.gov)



To the Citizens of Allenstown:

In 2014 the Sewer Commission and staff initiated what will likely be a three-year project to improve odor control at your wastewater facility. Phase I of this project is the elimination of sludge tank mixing with compressed air. Air mixing is the major cause of odors emanating from the wastewater plant. We are replacing the air mixing systems with Rotomix<sup>®</sup> jet nozzle mixing systems. Installing the new mixing systems reduces accumulation of heavy solids, reduced energy costs, and minimizes release of odors. These benefits were demonstrated by installation of this system in a smaller tank in 2014. In 2015, we will install the Rotomix<sup>®</sup> mixing system in three large storage tanks. Phase II is evaluation of the original 1975 blowers (provides compressed air for all plant processes) to determine improvements to, and/or replacement with smaller, energy efficient units. Phase III is evaluation of odor scrubbing systems with modification or replacement to improve effectiveness and efficiency.

Other improvements initiated at the treatment facility include replacing eight original 1975 building sump pumps. We also replaced an undersized pump used to transfer liquids from tank to tank with a larger one, and re-used the old one to replace an original 1975 vintage process pump. Original grit pumps are also currently in process of replacement. Replacement of pumps is important for improved efficiency and superior reliability. Another major improvement currently in process is the replacement of our 1975 original oil fired boiler with a two stage natural gas system. The new system is capable of up to 94.6% efficiency. All of these improvements will result in reduced operating costs going forward.

Improvements to the collection system infrastructure in 2014 included repairs to thirteen manhole structures. These repairs include, replacing excessive use of brick risers with precast concrete risers, replacing the frame & cover with our new hinged locking Allenstown engraved covers, resetting the structure to existing grade level and encasing the tops of the structures in concrete. These repairs reduce infiltration of storm water into the sewer system and protect the structure from damage. Additionally, we also installed inverts in three manhole structures that did not have them. Throughout the year our staff assisted sewer customers with multiple sewer backups, televising sewer laterals, and inspections of sewer lateral repairs.

The Board of Sewer Commissioners has once again reduced the sewer rate for 2015 to \$7.58 per 1,000 gallons. The Commission and staff look forward to another productive year serving the citizens of Allenstown.

Respectfully submitted,

Dana Clement, Superintendent

New Effluent Disinfection Building



[www.allenstownnh.gov](http://www.allenstownnh.gov)



# Allenstown Sewer Commission

## Annual Budget Report (Pre-Audit)

ACCOUNT	2014	2014 BUDGET	2015 BUDGET
<b>REVENUE AND TRANSFERS IN*</b>			
Sewer Rents	2,344,425.97	2,297,765.65	2,251,930.79
Misc. Income	461.46		
Interest Income	3,020.38		
Administrative Fees	6,054.47		
Inspection Fees	60.90		
Returned check fees	175.00		
Permit Fees	175.00		
<b>TOTAL REVENUE</b>	<b>2,354,373.18</b>	<b>2,297,765.65</b>	<b>2,251,930.79</b>
Transfer In from Capital Reserve			
<b>TOTAL REVENUE AND TRANSFERS IN</b>	<b>2,354,373.18</b>	<b>2,297,765.65</b>	<b>2,251,930.79</b>
<b>OPERATING EXPENSE AND CAPITAL OUTLAY</b>			
<b>ALLENSTOWN OPERATING EXPENSE</b>			
Utilities	5,072.90	4,930.00	5,050.00
Administration	7,259.31	4,620.00	5,324.00
Professional Fees	10,278.24	23,850.00	5,300.00
Equipment	1,631.76	3,400.00	3,050.00
Insurance	971.19	4,260.00	3,710.00
Laboratory	0.00	0.00	0.00
Operations	4,584.48	12,820.00	6,310.00
Vehicles	0.00	500.00	800.00
Collection System	8,698.51	31,000.00	10,000.00
Payroll	61,995.51	65,620.23	76,062.50
Payroll Expenses	16,600.94	16,295.00	31,569.30
Coll. Sys. Projects	87,421.91	39,000.00	145,000.00
<b>TOTAL ALLENSTOWN OPERATING EXPENSE</b>	<b>204,514.75</b>	<b>206,295.23</b>	<b>292,175.80</b>
<b>TREATMENT FACILITY OPERATING EXPENSE</b>			
Utilities	147,378.69	156,804.87	156,450.00
Administration	58,218.19	71,790.00	74,600.00
Professional Fees	19,031.82	54,650.00	35,200.00
Equipment	217,459.81	93,401.00	132,751.00
Insurance	18,875.13	23,735.00	24,391.02
Laboratory	28,474.07	21,750.00	24,000.00
Operations	548,209.72	587,034.85	544,850.00
Vehicles	8,408.20	3,800.00	4,500.00
Payroll	337,368.24	351,749.32	353,763.11
Payroll Expenses	167,054.24	150,825.58	153,844.25
Plant Projects	289,899.14	323,056.15	273,498.82
<b>TOTAL TREATMENT FACILITY OPERATING EXPENSE</b>	<b>1,840,377.25</b>	<b>1,838,596.77</b>	<b>1,777,848.20</b>
<b>GROSS OPERATING EXPENSE</b>	<b>2,044,892.00</b>	<b>2,044,892.00</b>	<b>2,070,024.00</b>
<b>EST. SURPLUS / DEFICIT TO CAPITAL RESERVE ACCT</b>	<b>309,481.18</b>	<b>252,873.65</b>	<b>181,906.79</b>

\*Funding is provided through Allenstown, Pembroke, and Hauled Waste Sewer Rents, not property taxes.



## 2014 TOWN OWNED PROPERTY

OWNER	MAP/LOT	ST #	STREET	ACRES	2014 Value
ALLENSTOWN, TOWN OF	102-003	37	RIVERSIDE DRIVE	1.8	\$52,900
ALLENSTOWN, TOWN OF	102-006	78	RIVERSIDE DRIVE	0.22	\$9,100
ALLENSTOWN, TOWN OF	102-025	3	ALBIN AVENUE	0.22	\$5,400
ALLENSTOWN, TOWN OF	102-026	1	ALBIN AVENUE	0.6	\$5,500
ALLENSTOWN, TOWN OF	102-027	2	ALBIN AVENUE	1.1	\$63,900
ALLENSTOWN, TOWN OF	102-028	4	ALBIN AVENUE	0.47	\$9,700
ALLENSTOWN, TOWN OF	103-002	32	RIVERSIDE DRIVE	0.25	\$9,500
ALLENSTOWN, TOWN OF	103-007-002	42	RIVERSIDE DRIVE	0.3	\$9,600
ALLENSTOWN, TOWN OF	103-010	50	RIVERSIDE DRIVE	1.3	\$11,400
ALLENSTOWN, TOWN OF	103-011	52	RIVERSIDE DRIVE	0.27	\$9,600
ALLENSTOWN, TOWN OF	103-013	54	RIVERSIDE DRIVE	0.25	\$9,500
ALLENSTOWN, TOWN OF	103-017	62	RIVERSIDE DRIVE	1.1	\$58,500
ALLENSTOWN, TOWN OF	103-018	33	RIVERSIDE DRIVE	2.6	\$54,600
ALLENSTOWN, TOWN OF	104-003	19	FANNY DRIVE	1.35	\$44,400
ALLENSTOWN, TOWN OF	104-009	5	RIVERSIDE DRIVE	0.23	\$22,400
ALLENSTOWN, TOWN OF	104-010	1	RIVERSIDE DRIVE	0.66	\$27,500
ALLENSTOWN, TOWN OF	104-011	2	RIVERSIDE DRIVE	0.43	\$9,800
ALLENSTOWN, TOWN OF	104-012	4	RIVERSIDE DRIVE	0.22	\$9,400
ALLENSTOWN, TOWN OF	104-015	10	RIVERSIDE DRIVE	0.28	\$9,800
ALLENSTOWN, TOWN OF	104-018	14	RIVERSIDE DRIVE	0.25	\$9,700
ALLENSTOWN, TOWN OF	104-019	16	RIVERSIDE DRIVE	0.55	\$10,000
ALLENSTOWN, TOWN OF	104-021	20	RIVERSIDE DRIVE	0.21	\$9,300
ALLENSTOWN, TOWN OF	104-022	22	RIVERSIDE DRIVE	0.22	\$9,400
ALLENSTOWN, TOWN OF	104-025	28	RIVERSIDE DRIVE	0.26	\$9,600
ALLENSTOWN, TOWN OF	104-026	19	RIVERSIDE DRIVE	0.65	\$26,100
ALLENSTOWN, TOWN OF	104-027	17	RIVERSIDE DRIVE	0.44	\$45,400
ALLENSTOWN, TOWN OF	104-028	15	RIVERSIDE DRIVE	1.2	\$54,200
ALLENSTOWN, TOWN OF	104-029	11	RIVERSIDE DRIVE	0.299	\$24,100
ALLENSTOWN, TOWN OF	104-032	3	JILLERIC ROAD	1.67	\$44,200
ALLENSTOWN, TOWN OF	104-032-001		JILLERIC ROAD	0.15	\$4,100
ALLENSTOWN, TOWN OF	105-010	36	RIVER ROAD	0.23	\$28,500
ALLENSTOWN, TOWN OF	106-019	161	GRANITE STREET	7.7	\$272,700
ALLENSTOWN, TOWN OF	109-033	40	ALLENSTOWN ROAD	0.73	\$495,600
ALLENSTOWN, TOWN OF	109-034		GRANITE STREET	0.06	\$2,200
ALLENSTOWN, TOWN OF	109-037		ROUTE #3	0.59	\$26,100
ALLENSTOWN, TOWN OF	109-067		NOTRE DAME AVENUE	0.12	\$200
ALLENSTOWN, TOWN OF	110-001	51	TURNPIKE STREET	0.89	\$103,000
ALLENSTOWN, TOWN OF	110-002		TURNPIKE STREET	0.11	\$26,300
ALLENSTOWN, TOWN OF	110-057		RIVER RD/PINEWOOD RD	0.12	\$127,400
ALLENSTOWN, TOWN OF	112-001	16	SCHOOL STREET	1.2	\$384,600
ALLENSTOWN, TOWN OF	112-267	8	WHITTEN STREET	1.64	\$217,400
ALLENSTOWN, TOWN OF	112-276	1	FERRY STREET	1	\$609,900



ALLENSTOWN, TOWN OF	112-284	59	MAIN STREET	0.18	\$255,200
ALLENSTOWN, TOWN OF	115-004	35	CANAL STREET	12.2	\$2,691,400
ALLENSTOWN, TOWN OF	407-028-001		DEERFIELD ROAD (cemetery)	0.22	\$59,200
ALLENSTOWN, TOWN OF	407-039		REAR ROUTE 28	15	\$16,400
ALLENSTOWN, TOWN OF	407-040	100	DEERFIELD ROAD	0.44	\$122,300
ALLENSTOWN, TOWN OF	409-005	220	PINEWOOD ROAD	1.5	\$55,200
ALLENSTOWN, TOWN OF	409-016-111		JASPER DRIVE	3.41	\$45,600
ALLENSTOWN, TOWN OF	409-028-001	9	GILBERT ROAD	1.08	\$57,000
ALLENSTOWN, TOWN OF	410-023		REAR GRANITE STREET	7.6	\$8,500
ALLENSTOWN, TOWN OF	410-025		OFF GRANITE STREET EXT	5	\$5,600
ALLENSTOWN, TOWN OF	410-029		REAR GRANITE STREET EXT	15	\$16,400
ALLENSTOWN, TOWN OF	410-031		REAR GRANITE STREET EXT	23	\$2,700
ALLENSTOWN, TOWN OF	410-032		REAR GRANITE STREET EXT	8.7	\$9,700
ALLENSTOWN, TOWN OF	410-035		REAR PODUNK ROAD	25	\$26,500
ALLENSTOWN, TOWN OF	410-036		REAR GRANITE STREET	14.9	\$18,100
ALLENSTOWN, TOWN OF	411-004		REAR OLD CHESTER TURNPIKE	31	\$3,600
ALLENSTOWN, TOWN OF	411-005		REAR OLD CHESTER TURNPIKE	97	\$5,333

Allenstown School District property not included in this list.



Chairperson, Louise Letendre

Supervisor of the Checklist, 16 School St., Allenstown, NH 03275

**TOWN OF ALLENTOWN, NEW HAMPSHIRE**

**REPORT OF THE SUPERVISOR OF THE CHECKLIST**

To the Residents of Allenstown:

The Supervisors of the Checklist were responsible for four (4) elections, eight (8) voter registrations, one (1) school deliberative meeting and one (1) town deliberative session in 2014. Louise Letendre and Kristopher Fowler continue to work on checklist updates and have also attended a training seminar with the State of New Hampshire.

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**PARTY AFFILIATION**

2,726 REGISTERED VOTERS

788 REPUBLICANS

809 DEMOCRATS

1,129 UNDECLARED

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**2014 BUDGET AND RELATED EXPENDITURES**

TOTAL BUDGET:	\$3,300.00
Salaries	\$3,100.00
Supplies	\$.00
DIFFERENCE	\$200.00

Respectfully Submitted,  
  
Louise Letendre, Chairperson





247 Pembroke St., Pembroke, NH 03275

Office: (603) 485-4411

Emergency: dial 911

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### TRI-TOWN EMS Annual Report

Tri-Town Emergency Medical Service is the emergency ambulance service for the Towns of Allenstown and Pembroke, New Hampshire. The service transitioned to a municipal ambulance service on January 1, 2013 through an inter-municipal agreement between the two towns. Tri-Town staffs an ambulance around-the-clock, and with few exceptions, at the Paramedic license level and utilizes full time, part time and per diem employees. 2014 was a transitional year for Tri-Town, where much of the concerns with the service were looked at.

Probably the most pressing issue confronting Tri-Town EMS in 2014 was the absence of a Full Time Service Director. This position has been essentially vacated since early 2013 and filled with employees who have step-up to complete the essential functions of the Director. Inherent in the vacancy is the lack of strategic planning and giving the staff a sense of direction for the service. During the spring of 2014, the Joint Board opted to seek qualified applicants to fill the position. The position was advertised and the Joint Board moved forward with interviews and hired a new Director in July of 2014.

After hiring the Director, it became evident that the service had to address the issue of adequate staffing and having a roster of active employees. This could be seen in the amount of funds spent for Overtime and the number of vacant shifts each month when the schedule was published. The Joint Board authorized the Director to contact all those employees who were inactive and he looked at those employees who had not filled a shift or had any contact with the service in over three (3) months. By November of 2014, the roster reflected an active work force of employees who were working at least one shift a month. The Director concurrently advertised and hired new Per Diem and Part Time employees. Most of the employees hired had a significant amount of experience in EMS and required little training to be part of Tri-Town EMS' work force. For the months of November and December, scheduled overtime was virtually eliminated and the actual Overtime paid out saw over a 90% reduction each pay period. With the schedule now filled, scheduled overtime of the Full Time employees was eliminated starting in November and from the 2015 budget. Tri-Town EMS now has a full schedule each month, with no scheduled overtime, and Paramedic coverage on all shifts. Currently the service has two (2) Full Time Employees, six (6) Part Time Employees and twenty (20) Per Diem Employees for total workforce of 28 Employees.

In 2014, Tri-Town looked to update equipment that is essential to the operations of the service. Upon an evaluation of the equipment in late summer, it was determined that most of the Durable Medical Equipment was outdated, inadequate, damaged or at the end of its life cycle. The most pressing concern was with the Cardiac Monitors. The devices currently being used will no longer be serviced by the manufacturer in 2016. At the end of 2014 the service ordered a new Physio-Control LifePak 15 (LP-15) with funds that were not spent from the 2014 budget. The second cardiac monitor will be replaced in early 2015 with funds allocated in the service's 2015 budget. The service had one medication infusion pump with is required to administer certain medications in the pre-hospital setting. The medication infusion pump was damaged and taken out-of-service due to electrical concerns. The service ordered and took delivery of four (4) Braun Infusomat Space Pumps with two (2) pumps being placed on each ambulance. The service also purchased a Panasonic CF-53 Toughbook Laptop for the Director and two







(2) Panasonic Toughpad FZ-G1 tablets with detachable keyboards to be used by the EMS staff for documenting patient care. The Toughpads will be set up with all required security features to be compliant with federal HIPAA requirements for privacy protection. Additionally, the LP 15's and the Toughpads will be set up so that the run data from the LP-15's will be wirelessly sent to the tablets. Other equipment purchased in late 2014 includes I.V. Warmers, glucometers (FDA approved for multi-patient use), new Pulse Oximeters, medication bags and first-in bags.

Since the start of the service, the staff have been using the uniform items provided by the previous EMS agency. The uniforms were getting old and worn, and some employees were buying generic uniform items to wear. The 2014 budget had allowed for the purchase of short sleeve polo uniform shirts for all staff. After having discussions with the service employees, the Director felt it was important to get everyone outfitted with a "Duty Shirts", a public safety style sweatshirt, with the service logo and patch to ensure they are warm enough in the fall and winter months, as well as getting everyone a Hi-Visibility Jacket that can be worn throughout the year. The service order the garments and with the delivery of the Hi-Visibility Jackets, the service is now complaint federal regulations pertaining Hi-Visibility clothing when working in a roadway.

Tri-Town EMS utilizes Concord Hospital as it resource hospital, with Sue Prentiss the EMS Coordinator and Dr. David Hirsch the Medical Director. Since being hired, the Director has worked closely with Sue and Dr. Hirsch to resolve clinical issues and address operational concerns. Concord Hospital is very support of EMS in general, and provides the agency with all medications and some supplies at no cost to the agency.

	2014	2013
<b>TOTAL NUMBER OF EMS RESPONSES</b>	1037	1087
Pembroke, NH	538 (51.88%)	592 (54.91%)
Allentown, NH	421 (40.6%)	419 (38.58)
Epsom, NH	12 (1.16%)	15 (1.38%)
Bow, NH	3 (0.29%)	2 (0.18%)
Hooksett, NH	54 (5.2%)	53 (4.88%)
Concord, NH	8 (0.77%)	3 (0.28%)
Deerfield, NH	1 (0.1%)	0 (0%)
<b>TOTAL NUMBER OF TRANSPORTS</b>	680 (65.57%)	693 (63.81%)
Concord Hospital	516 (75%)	539 (77.8%)
Catholic Medical Center (CMC)	61 (10%)	62 (9.8%)
Elliot Hospital	103 (15%)	88 (12.8%)
<b>Aver. REACTION TIME</b>	1m 52s (63.7% < 1 min.)	2m 52s (52.49% < 1 min.)
<b>Aver. RESPONSE TIME</b>	4m 50s (61.33% < 5 min.)	4m 24s (66.39% < 5 min.)
<b>Aver. ON-SCENE TIME</b>	16m 15s	17m 37s
<b>Aver. AT HOSPITAL TIME</b>	<del>20m 46s</del>	<del>20m 20s</del>
<b>Aver. TOTAL CALL TIME</b>	1hr 2m 18s	1hr 2m 25s



## **TOWN OF ALLENSTOWN**

Cemetery Trustees  
16 School Street  
Allenstown, NH. 03275  
(603) 485-4276

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### Cemetery Trustees Annual Report 2014

There are three Cemetery Trustees: Lawrence Anderson, Bookkeeper, Edgar McKenney, Trustee and Carol Merrill, Secretary. The Trustees were able to attend Attorney General Training Session in 2014.

The Trustees meet at quarterly meetings to go over and approve the Minutes from the previous meetings, and go over any other business that comes in front of the Trustees.

The Cemetery Trustees are in the process of purchasing and developing a Town cemetery that by state RSA 289-1 thru 289-23 where every municipality shall provide one or more suitable cemeteries for the interment of deceased persons within its boundaries, which shall be subject to such regulations as the municipality may establish. The town Cemetery Trustees are working to make it happen for the Residents of Allenstown.

The Trustee books are available for review at any time by calling the town office or doing online 485-4276 or online at [allenstownnh.gov](http://allenstownnh.gov)

Thank You

Lawrence Anderson  
Edgar McKenney  
Carol Merrill  
Cemetery Trustees





**Town of Allenstown**  
**Welfare Administrator**  
**16 School Street**  
**Allenstown, NH 03275**  
**603-485-4276 ext. 120**  
**ddemers@allenstownnh.gov**

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## **Welfare Report 2014**

The Town of Allenstown Welfare Program provides temporary emergency assistance to residents in need of basic services. The following services were provided to residents in 2014:

<b>Services</b>	<b>Applications Granted Assistance</b>	<b>Total Budget Expended</b>
Rental Assistance	59	\$27,756
Electrical Assistance	14	\$ 2,239
Fuel Assistance	11	\$ 3,042
Medical Assistance	2	\$ 423
Burial Assistance	3	\$ 1,362
Food Assistance	4	\$ 424
Denied	39	\$ 0

The Town of Allenstown received \$3,013 in welfare lien reimbursements. The Town of Allenstown's Holiday Programs were a great success this year. We received \$2,065 in Christmas donations from local businesses, organizations and individuals to purchase gifts for needy children. The Giving Tree was also a great success; Allenstown residents, organizations, St. John the Baptist Parishioners and businesses picked tags from the tree and purchased wonderful gifts for these children. These two programs served 68 children with Christmas gifts this year.

The Interfaith Food Program provided 74 families with Thanksgiving meals. The Capital Region Holiday Food Programs provided meals for 101 families this year. I would like to thank the Interfaith Food Pantry, Big Jim's, Sully's, Town Hall Staff, Highway and the Fire Departments for their support with these programs.

The Welfare Administrator is the designated shelter manager during emergencies. The Allenstown shelter volunteers met several times during the year to prepare for a disaster. This year we opened a regional shelter during the Thanksgiving snowstorm. We served over 40 people over a two period. I would like to thank the volunteers for a job well done. If you would like to become a shelter volunteer please contact me at 485-4276 ext. 120, we are always looking for additional members.

Respectfully Submitted:

Diane M. Demers  
Welfare Administrator



**Town of Allenstown  
Zoning Board of Adjustment  
Annual Report to the Town 2014**

It has been another slow year for the Zoning Board of Adjustment. The economic issues facing our nation have affected the amount of building and home improvements that have come before us. As economic conditions improve we may expect to hear more cases. In any event, the Allenstown Zoning Board continues to be ready to hear any cases that may come before us.

Should a property owner wish to make changes to their property or make changes in the use of their property that are prohibited by code or ordinance, and in their opinion the enforcement of the ordinance places an unfair or undue burden on the reasonable use of their property, they may appeal the Code Enforcement Officer's decision to the Zoning Board of Adjustment.

If you are a geographical abutter to a property for which an appeal is being made, the town will send you written notice of the hearing. Please be advised that being near to, or in sight of such a property does not make you an abutter, and you will not be sent the written notice. However, if you are a citizen of this town or have an interest in a Zoning matter, you are welcome to speak to the matter or simply be present to observe. You can stay informed of Zoning matters by checking the notices at town hall on a regular basis. Notices are also posted at Sully's Market (formerly Bi-Wise Market) and the Allenstown Police Station.

This year the town has a full Board with alternates. The Board will hear all sides of the matter, and may consult with other town officials and outside experts when needed. The Zoning Board does not set precedent, that is, we hear each case on its own merits and we are not bound by previous decisions. You and your neighbors will receive fair treatment from the Board.

Respectfully Submitted,  
Eric Feustel, Chair  
Zoning Board of Adjustment  
Town of Allenstown, NH



# *Financial Reports*





## SUMMARY INVENTORY OF VALUATION

Submit to the Department of Revenue Administration by September 1

### Instructions

*Note: for ease of use please begin at the last section and work backwards*

**REPORTS REQUIRED:** RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

**NOTE:** The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7. Please complete all applicable pages and refer to the instructions for individual items.

### For Assistance Please Contact:

DRA Municipal and Property Division  
Phone: (603) 230-5950  
<http://www.revenue.nh.gov/mun-prop/>

Data has been imported into the form from an external source. All form calculations have been disabled.

### ENTITY'S INFORMATION ?

Entity Type: ☒ Municipality ☐ Village

Municipality: ALLENTOWN

County: Merrimack

Original Date 08/27/2014

Revision Date 08/27/2014

### ASSESSOR

AVITAR ASSOCIATES

Assessor's Name

☐ Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

### MUNICIPAL OFFICIALS

Jason Tardiff

Municipal Official 1

Kate Walker

Municipal Official 3

Municipal Official 5

☐ Under penalties of perjury, We declare that we have examined the information contained in this form and to the best of our belief it is true, correct and complete.

Jeffrey Gryval

Municipal Official 2

Municipal Official 4

Municipal Official 6

### PREPARER'S INFORMATION

Donna Severance

Preparer's Name

485-4276 x114

Phone Number

☒ Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Email (optional)





**Municipality Values**

**Value Land Only (Exclude amount listed in lines 3A, 3B and 4) ?**

		Number of Acres	Assessed Valuation
1-A	Current Use (At current values) RSA 79-A ?	3,156.08	\$217,122
1-B	Conservation Restriction Assessment RSA 79-B ?	14	\$414
1-C	Discretionary Easements RSA 79-C ?		
1-D	Discretionary Preservation Easements RSA 79-D ?		
1-E	Taxation of Land Under Farm Structures RSA 79-F ?		
1-F	Residential Land (Improved and Unimproved) ?	1,667	\$60,096,500
1-G	Commercial/Industrial Land (excluding Utility Land) ?	736.08	\$11,803,800
1-H	Total of Taxable Land ?	5,573.16	\$72,117,836
1-I	Tax Exempt and Non-Taxable Land ?	7,119.5	\$11,014,633

**Value Buildings Only (Exclude amount listed in lines 3A and 3B) ?**

		Number of Structures	Assessed Valuation
2-A	Residential ?		\$116,230,700
2-B	Manufactured Housing as defined in RSA 674:31 ?		\$16,925,000
2-C	Commercial/Industrial (excluding Utility buildings) ?		\$34,651,500
2-D	Discretionary Preservation Easements RSA 79-D ?		
2-E	Taxation of Farm Structures RSA 79-F ?		
2-F	Total of Taxable Buildings ?		\$167,807,200
2-G	Tax Exempt and Non-Taxable Buildings ?		\$18,025,200

**Utilities and Timber ?**

		Assessed Valuation
3-A	Utilities ?	\$7,772,400
3-B	Other Utilities ?	
4	Mature Wood and Timber RSA 79:5 ?	
5) Valuation before Exemptions (Total of lines 1H, 2F, 3A, 3B and 4) ?		\$247,697,436





**Municipality Values**

**Value Land Only (Exclude amount listed in lines 3A, 3B and 4) ?**

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**Utilities and Timber ?**

		Assessed Valuation
3-A	Utilities ?	\$7,772,400
3-B	Other Utilities ?	
4	Mature Wood and Timber RSA 79:5 ?	
5) Valuation before Exemptions (Total of lines 1H, 2F, 3A, 3B and 4) ?		\$247,697,436







Utility Summary: Electric, Hydroelectric, Renewable - Misc., Nuclear, Gas/Pipeline, Water & Sewer

Utility Value Appraiser (?)

Who Appraises/Establishes the Utility Value in the Municipality? (If multiple, please list)

AVITAR ASSOCIATES OF NE

If the Municipality Uses DRA Utility Values, is it Equalized By The Ratio? ☐ Yes ☒ No

SECTION A

List Electric Companies (?)

Electric Company	Assessed Valuation
PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE	\$4,082,400
NEW HAMPSHIRE HYDRO ASSOCIATES	\$865,400
NEW HAMPSHIRE ELECTRIC COOP	\$495,200
UNITIL ENERGY SYSTEMS INC	\$66,400
A1 Total of all Electric Companies listed in this section:	
	\$5,509,400

List Gas Companies (?)

Gas Company	Assessed Valuation
ENERGY NORTH NATURAL GAS	\$1,811,600
TENNESSEE GAS PIPELINE COMPANY	\$451,400
A2 Total of all Gas Companies listed in this section:	
	\$2,263,000





List Water and Sewer Companies (7)

Water/Sewer Company	Assessed Valuation
A3 Total of all Water and Sewer Companies listed in this section:	
Grand Total Valuation of all Sect. A Utility Companies	
	\$7,772,400

SECTION B

List Other Utility Companies (7)

Other Utility Company	Assessed Valuation
B1 Total of All Other Companies listed in this section (must agree with line 3B):	





### Tax Credits and Exemptions

#### Veterans' Tax Credits <sup>(?)</sup>

Credit Description	Limits	Number of Individuals	Estimated Tax Credits
<b>(?) Veterans' Tax Credit/Optional Veterans' Tax Credit (RSA 72:28)</b> (550 Standard Credit, \$51 up to \$500 upon adoption by city/town)	\$500	198	\$98,500
<b>(?) Surviving Spouse (RSA 72:29-a)</b> *The surviving spouse of any person who was killed or died while on active duty in the armed forces of the United States... (5700 Standard Credit, \$701 up to \$2,000 upon adoption by city or town)	\$700		
<b>(?) Tax Credit for Service-Connected Total Disability (RSA 72:35)</b> *Any person who has been honorably discharged from the military service of the United States and who has total and permanent service-connected disability, or who is a double amputee or paraplegic because of service-connected injury... (5700 Standard Credit, \$701 up to \$2,000 upon adoption by city or town)	\$2,000	15	\$30,000
<b>Total Number and Amount</b>		<b>213</b>	<b>\$128,500</b>

\*If both husband and wife qualify for the credit they count as 2. If someone is living at a residence such as a brother & sister, and one qualifies count as 1, not one-half.

#### Disabled and Deaf Exemption Report <sup>(?)</sup>

	Disabled Exemption Report (RSA 72:37-b)		Deaf Exemption Report (RSA 72:38-b)	
	Single	Married	Single	Married
Income Limits <sup>(?)</sup>				
Asset Limits <sup>(?)</sup>				

#### Elderly Exemption Report - RSA 72:39-a <sup>(?)</sup>

First Time Filers Granted Elderly Exemption for Current Tax Year			Total Number of Individuals Granted an Elderly Exemption for the Current Tax Year & Total Number of Exemptions Granted			
Age	#	Amount Per Individual	Age	#	Max Allowable Exemption	Total Actual Exemption Granted
65-74	4	\$20,000	65-74	23	\$460,000	\$440,800
75-79	4	\$30,000	75-79	11	\$330,000	\$299,000
80+	2	\$50,000	80+	26	\$1,300,000	\$1,167,700
Total				60	\$2,090,000	\$1,907,500
Income Limits	Single	\$35,000	Asset Limits	Single	\$85,000	
	Married	\$50,000		Married	\$85,000	

#### Community Tax Relief Incentive - RSA 79-E <sup>(?)</sup>

Adopted: ☐ Yes ☒ No Number of Structures:





Property Reports

Current Use Reports - RSA 79-A (?)

	Total Number of Acres Receiving Current Use	Assessed Valuation	Other Current Use Statistics	Total Number of Acres
Farm Land	205.42	\$54,275	Receiving 20% Rec. Adjustment	522.82
Forest Land	2,474.34	\$147,677	Removed from Current Use During Current Tax Year	
Forest Land with Documented Stewardship	383.3	\$13,497	Owners in Current Use	73
Unproductive Land	42.53	\$765	Parcels in Current Use	119
Wet Land	50.49	\$908		
<b>Total</b>	<b>3,156.08</b>	<b>\$217,122</b>		

Land Use Change Tax (?)

Gross Monies Received for Calendar Year (Jan 1 through Dec 31)

Conservation Allocation	Percentage	100	And/Or Dollar Amount	
Monies to Conservation Fund				
Monies to General Fund				

Conservation Restriction Assessment Report - RSA 79-B (must file PA-60) (?)

	Total Number of Acres Receiving Conservation	Assessed Valuation	Other Conservation Restriction Assessment Statistics	Total Number of Acres
Farm Land			Receiving 20% Recreation Adjustment	
Forest Land	6	\$270	Removed from Conservation During Current Tax Year	
Forest Land with Documented Stewardship				
Unproductive Land	8	\$144		<b>Total Number</b>
Wet Land			Owners in Conservation	1
			Parcels in Conservation	1
<b>Total</b>	<b>14</b>	<b>\$414</b>		

Discretionary Easements - RSA 79-C (?)

Total Number of Acres	# of Owners	Assessed Valuation	Description of Discretionary Easements Granted (e.g. Golf Course, Ball Park, Race Track)

Taxation of Farm Structures and Land Under Farm Structures - RSA 79-F (?)

Total Number Granted	Total Number of Structures	Total Number of Acres	Assessed Valuation Land	Assessed Valuation Structures









Tax Increment Financing Districts - RSA 162-K ?

TIF District Name	Date of Adoption/ Modification	Original Assessed Value	Unretained Captured Assessed Value	Amount used on page 2	Retained Captured Assessed Value	Current Assessed Value







ALLENSTOWN

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Donna

Preparer's Last Name

Severance

Donna Severance, Assessing Clerk

Preparer's Signature and Title

8-27-2014

Date

☐ **Check to Certify Electronic Signature:** You are required to check this box and provide your name above. By checking this box, you hereby declare and certify that the electronic signature above was actually signed by the Preparer and that the electronic signature is valid.

**CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Donna Severance

Preparer's Signature

Assessor's Signature

Municipal Official's Signature

Municipal Official's Signature

Municipal Official's Signature

Municipal Official's Signature

Municipal Official's Signature

Municipal Official's Signature

Submit

Please save and e-mail the completed PDF form to [equalization@dra.nh.gov](mailto:equalization@dra.nh.gov)

Print

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL AND PROPERTY DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487





# DEPARTMENT OF REVENUE ADMINISTRATION

## Municipal Services Division 2014 Tax Rate Calculation

*Bob W. Felt*  
10/21/14

**TOWN/CITY: ALLENTOWN**

Gross Appropriations	5,938,531
Less: Revenues	3,275,780
	0
Add: Overlay (RSA 76:6)	74,765
War Service Credits	128,500

Net Town Appropriation	2,866,016
Special Adjustment	0

Approved Town/City Tax Effort	2,866,016
-------------------------------	-----------

**TOWN RATE**  
**11.66**

### SCHOOL PORTION

Net Local School Budget:			
Gross Approp. - Revenue	9,756,468	877,479	8,878,989
Regional School Apportionment			0
Less: Education Grant			(4,206,812)

Education Tax (from below)	(542,535)
Approved School(s) Tax Effort	4,129,642

**LOCAL SCHOOL RATE**  
**16.81**

### EDUCATION TAX

Equalized Valuation(no utilities) x	\$2.480
218,763,959	542,535
Divide by Local Assessed Valuation (no utilities)	
237,957,536	

**STATE SCHOOL RATE**  
**2.28**

### COUNTY PORTION

Due to County	744,843
	0

Approved County Tax Effort	744,843
----------------------------	---------

**COUNTY RATE**  
**3.03**

**TOTAL RATE**  
**33.78**

Total Property Taxes Assessed	8,283,036
Less: War Service Credits	(128,500)
Add: Village District Commitment(s)	0
<b>Total Property Tax Commitment</b>	<b>8,154,536</b>

### PROOF OF RATE

Local Assessed Valuation	Tax Rate	Assessment
Education Tax (no utilities)	2.28	542,535
All Other Taxes	31.50	7,740,501
		8,283,036

**TRC#**  
**19**

**TRC#**  
**19**





## Tax Collector's Report

Form Due Date: **March 1 (Calendar Year), September 1 (Fiscal Year)**

### Instructions

#### Cover Page

- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

#### For Assistance Please Contact:

##### NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

### ENTITY'S INFORMATION ?

Municipality: ALLENSTOWN

County: MERRIMACK

Report Year: 2014

### PREPARER'S INFORMATION ?

First Name

Kathleen

Last Name

Rogers

Street No.

16

Street Name

School

Phone Number

(603) 485-4276

Email (optional)

Krogers@allenstownnh.gov





**New Hampshire**  
Department of  
Revenue Administration

**2014**  
**MS-61**

Debits						
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)			
			Year: 2013	Year: 2012	Year: 2011	
Property Taxes	3110		\$751,488.39			
Resident Taxes	3180					
Land Use Change Taxes	3120					
Yield Taxes	3185		\$375.31			
Excavation Tax	3187					
Other Taxes	3189		\$25,872.44	\$5,541.58		
Property Tax Credit Balance ?						
Other Tax or Charges Credit Balance ?						

Taxes Committed This Year	Account	Levy for Year of this Report	2013	Prior Levies
Property Taxes	3110	\$8,171,922.00	\$1,314.80	
Resident Taxes	3180			
Land Use Change Taxes	3120	\$3,281.00		
Yield Taxes	3185	\$5,779.20		
Excavation Tax	3187	\$1,382.04	\$227.64	
Other Taxes	3189	\$24,828.57	\$4,472.61	
-				
Add Line				

Overpayment Refunds	Account	Levy for Year of this Report	2013	2012	2011
Property Taxes	3110	\$11,799.98	\$30,685.15		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
-					
Add Line					
Interest and Penalties on Delinquent Taxes	3190	\$5,149.42	\$49,731.93	\$1,325.61	
Interest and Penalties on Resident Taxes	3190				
<b>Total Debits</b>		\$8,224,142.21	\$864,168.27	\$6,867.19	





**New Hampshire**  
Department of  
Revenue Administration

**2014**  
**MS-61**

Credits				
Remitted to Treasurer	Levy for Year of this Report	2013	Prior Levies 2012	2011
Property Taxes	\$7,513,383.02	\$427,716.57		
Resident Taxes				
Land Use Change Taxes	\$3,281.00			
Yield Taxes	\$4,672.47			
Interest (Include Lien Conversion)	\$5,149.42	\$41,580.83	\$761.61	
Penalties		\$8,151.10	\$564.00	
Excavation Tax	\$1,382.04	\$227.64		
Other Taxes	\$484.24	\$14,827.70	\$2,687.52	
Conversion to Lien (Principal Only)		\$315,825.53	\$2,702.07	
- <input type="text"/>				
<input type="button" value="Add Line"/>				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	2013	Prior Levies 2012	2011
Property Taxes	\$8,467.29	\$49,379.78		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes		\$375.31		
Excavation Tax				
Other Taxes	\$4,434.03	\$1,354.81	\$151.99	
- <input type="text"/>				
<input type="button" value="Add Line"/>				
Current Levy Deeded	\$3,764.00			

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	2013	Prior Levies 2012	2011
Property Taxes	\$665,095.34			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$1,106.73			
Excavation Tax				
Other Taxes	\$19,910.30	\$4,729.00		
Property Tax Credit Balance ?	(\$6,987.67)			
Other Tax or Charges Credit Balance ?				
<b>Total Credits</b>	\$8,224,142.21	\$864,168.27	\$6,867.19	





Summary of Debits				
	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2013	Year: 2012	Year: 2011
Unredeemed Liens Balance - Beginning of Year		\$215,327.47	\$134,697.07	\$24,619.53
Liens Executed During Fiscal Year	\$346,791.61			
Interest & Costs Collected (After Lien Execution)	\$7,270.50	\$27,183.25	\$38,691.28	\$7,132.13
-				
Add Line				
<b>Total Debits</b>	\$354,062.11	\$242,510.72	\$173,388.35	\$31,751.66

Summary of Credits				
	Last Year's Levy	Prior Levies		
		2013	2012	2011
Redemptions	\$126,551.28	\$104,771.12	\$110,602.98	\$19,793.23
-				
Add Line				
Interest & Costs Collected (After Lien Execution) #3190	\$7,270.50	\$27,183.25	\$38,691.28	\$7,132.13
-				
Add Line				
Abatements of Unredeemed Liens	\$4,516.05	\$5,080.33	\$2,940.56	\$656.87
Liens Deeded to Municipality	\$8,171.65	\$7,348.57	\$8,755.17	
Unredeemed Liens Balance - End of Year #1110	\$207,552.63	\$98,127.45	\$12,398.36	\$4,169.43
<b>Total Credits</b>	\$354,062.11	\$242,510.72	\$173,388.35	\$31,751.66





**ALLENSTOWN (7)**

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Kathleen

Preparer's Last Name

Rogers

1/5/2015

Preparer's Signature and Title

Date

☒ **Check to Certify Electronic Signature:** You are required to check this box and provide your name above. By checking this box, you hereby declare and certify that the electronic signature above was actually signed by the Preparer and that the electronic signature is valid.

Submit

Print

*Please save and e-mail the completed PDF form to your Municipal Account Advisor:*

- Michelle Clark: [michelle.clark@dra.nh.gov](mailto:michelle.clark@dra.nh.gov)
- Jamie Dow: [jamie.dow@dra.nh.gov](mailto:jamie.dow@dra.nh.gov)
- Shelley Gerlarneau: [shelley.gerlarneau@dra.nh.gov](mailto:shelley.gerlarneau@dra.nh.gov)

*A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:*

**NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL AND PROPERTY DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487**



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## 2014 TOWN CLERK'S REPORT

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AUTO PERMITS FOR 2013	\$	605,802.75
BUILDING PERMITS	\$	9,294.58
DOG FINES	\$	1,034.00
DOG LICENSES	\$	3,726.00
FIRE DEPARTMENT INC & BURNER PER	\$	1,575.00
HIGHWAY DEPARTMENT	\$	36,958.81
MARRIAGE LICENSES	\$	810.00
POLICE DEPARTMENT INC	\$	57,797.60
TOWN MISC INCOME	\$	2,726.34
VITAL RECORDS	\$	1,970.00
WELFARE DEPARTMENT INC	\$	<u>5,078.19</u>
	\$	726,773.27

RESPECTFULLY SUBMITTED

*Kathleen Rogers*  
TOWN CLERK



**TOWN TREASURER'S REPORT**  
**01/01/2014 through 12/31/2014**

<b>Funds / Financial Institution</b>	<b>Balance 01/01/2014</b>	<b>Receipts and Transfers During Period</b>	<b>Disbursements and Transfers During Period</b>	<b>Balance 12/31/2014</b>
<b>GENERAL FUND</b>				
<i>TD Bank</i>	\$ 1,826,313.04	\$ 10,306,639.22	\$ 10,504,107.09	\$ 1,628,845.17
<b>PUBLIC FINANCE MONEY MARKET</b>				
<i>TD Bank</i>	889,003.24	3,501,102.91	2,575,000.00	1,815,106.15
<i>NHPDIP</i>	904.92	-	-	904.92
<b>PAYROLL ACCOUNT</b>				
<i>TD Bank</i>	73,827.29	1,260,234.51	1,266,203.17	67,858.63
<b>CREDIT CARD FUND</b>				
<i>TD Bank</i>	0.00	37,504.97	-	37,504.97
<b>PUBLIC SAFETY FUND</b>				
<i>TD Bank</i>	36,746.39	31,218.44	18,595.99	49,368.84
<b>CONTRACTOR ESCROW</b>				
<i>TD Bank</i>	222.80	16,775.54	7,977.51	9,020.83
<b>CONSERVATION COMM</b>				
<i>TD Bank</i>	1,351.45	0.67	-	1,352.12
<b>SEWER FUND</b>				
<i>TD Bank</i>	408,846.32	2,410,752.18	2,428,725.92	390,872.58
<b>TOTALS</b>	<b>\$ 3,237,215.45</b>	<b>\$ 17,564,228.44</b>	<b>\$ 16,800,609.68</b>	<b>\$ 4,000,834.21</b>

Respectfully Submitted,

*Carol B. Andersen*

CAROL B. ANDERSEN  
Treasurer







## REPORT OF TRUST AND CAPITAL RESERVE FUNDS

Form Due Date: **March 1st (Calendar Year), or September 1st (Fiscal Year)**

### Instructions

#### Cover Page

- Select the Municipality name from the pull down menu
- Enter the preparer's information

A hard copy of this form, as well as the signature page, must be sent to:

Department of Justice  
Office of the Attorney General  
33 Capitol Street  
Concord, NH 03301-6397

#### Reporting:

- Complete all fields as necessary for the *Report of Trust Funds and Principal Only* sections.
- INVESTMENT POLICY - RSA 31:25 requires the trustees to adopt an investment policy and review and confirm this policy at least annually. A copy of this policy must be filed with the Director of Charitable Trusts (RSA 31:25, 34, 35:9).
- PROFESSIONAL BANKING AND BROKERAGE ASSISTANCE - RSA 31:38-a enables you to have a professional banking or brokerage firm assist you in performing your trustee duties. Refer to the law for further information. Attributable expenses may be charged against the trust fund involved, however, please be advised the fees can be taken from income only and not from principal.
- WEB SITE - A trustee handbook can be downloaded from the website for the Attorney General's Charitable Trust Division at [www.sfnj-nh.gov/charitable](http://www.sfnj-nh.gov/charitable)
- FAIR VALUE - Use this section to disclose the fair value (market value) of principal only. This information may be obtained from financial publications or from your professional banker or broker.
- CAPITAL RESERVE FUND - Must be kept in a separate account and not intermingled with any other funds of the municipality (RSA 35:9).
- WHEN and WHERE TO FILE - By March 1 if filing for a calendar year and by September 1 if filing for optional fiscal year. See instructions and address on the last page of this form. If you hold funds for the school, the school business administrator will also need a copy for the school's financial report.

#### For Assistance Please Contact:

NH DRA Municipal and Property Division  
Phone: (603) 230-5090  
Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

### ENTRY INFORMATION

Municipality: **Allenstown** County: **Merrimack** Total of All Funds: **\$1,759,125.98**

### PREPARER'S INFORMATION

First Name: **Lawrence** Last Name: **Anderson**  
Street No.: **16** Street Name: **School St** Phone Number: **603-485-4276**  
Email (optional): **allenstownnh.gov**





New Hampshire  
Department of  
Revenue Administration

2014  
MS-9

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Lawrence

Preparer's Last Name

Anderson

Preparer's Signature and Title

Date

1-21-13

☐ **Check to Certify Electronic Signature:** You are required to check this box and provide your name above. By checking this box, you hereby declare and certify that the electronic signature above was actually signed by the Preparer and that the electronic signature is valid.

**TRUSTEE CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Trustee of Trust Funds Signature

Lawrence Anderson

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Edger McKenney

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Carol Merrill

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Submit

Print

Please save and e-mail the completed PDF form to your Municipal Accounts Advisor:

- Michelle Clark: michelle.clark@dra.nh.gov
- Jamie Dow: jamie.dow@dra.nh.gov
- Shelley Gerloneau: shelly.gerloneau@dra.nh.gov
- Jean Sammis: jean.sammis@dra.nh.gov

A hard-copy of this signature page must be signed and submitted to the NHORA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL AND PROPERTY DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487

Per RSA 31:38, copies of this report must also be provided to the governing body of the municipality and to the Attorney General at the following address:

Department of Justice  
Office of the Attorney General  
33 Capitol Street  
Concord, NH 03301-6397



■ Wealth Sub-Account Report for  
Town of Allenstown IMA  
Changes in Fund Balances  
YTD Totals as of Dec. 31, 2014

Name Of Trust Fund	Purpose Of Trust	Beginning Principal Balance	Additions/ New Funds Created	Withdrawals	Total Principal Balance	Beginning Income Balance	Income Received	Income Expended	Fees Paid	Cash Gains Or (Losses) On Securities	Total Accum. Income	Total Of Principal & Income	Total Market Value
<b>CEMETERY COMMON TRUST FUND</b>													
Evans Cemetery	Cemetery	275.00	-	-	275.00	1,063.61	18.71	(1,200.00)	(4.58)	(13.39)	(145.65)	129.35	127.59
Catherine Bates	Cemetery	100.00	-	-	100.00	871.59	18.71	-	(4.33)	(9.83)	876.14	976.14	962.91
Peter Donahue	Cemetery	50.00	-	-	50.00	265.37	6.07	-	(1.41)	(3.19)	266.84	316.84	312.55
John Harris	Cemetery	100.00	-	-	100.00	443.29	10.46	-	(2.42)	(5.50)	445.84	545.84	538.44
John Hill	Cemetery	200.00	-	-	200.00	1,489.75	32.54	-	(7.53)	(17.10)	1,497.66	1,697.66	1,674.66
Louise M. Evans	Cemetery	150.00	-	-	150.00	458.01	11.71	-	(2.71)	(6.15)	460.85	610.85	602.58
Enmanuel Labrecque	Cemetery	100.00	-	-	100.00	174.45	5.29	-	(1.22)	(2.78)	175.74	275.74	272.00
Albert Michaud	Cemetery	400.00	-	-	400.00	735.13	21.86	-	(5.06)	(11.48)	740.44	1,140.44	1,125.00
<b>Subtotal Cemetery Common Trust</b>		<b>1,375.00</b>	<b>-</b>	<b>-</b>	<b>1,375.00</b>	<b>5,491.20</b>	<b>125.35</b>	<b>(1,200.00)</b>	<b>(29.27)</b>	<b>(69.42)</b>	<b>4,317.86</b>	<b>5,692.86</b>	<b>5,615.74</b>
<b>CAPITAL RESERVE TRUST FUND</b>													
Capital Reserve Equipment	Capital Reserve	839.96	-	-	839.96	751.48	30.65	-	(7.09)	(16.10)	758.93	1,598.89	1,577.23
Cistern	Capital Reserve	-	-	-	-	4,071.29	78.40	-	(18.15)	(41.19)	4,090.36	4,090.36	4,034.95
Police Computer Equip	Capital Reserve	3,601.67	-	-	3,601.67	1,341.62	95.19	-	(22.04)	(50.01)	1,364.77	4,966.44	4,899.16
Conservation Comm.	Capital Reserve	3,000.00	-	-	3,000.00	1,017.15	77.36	-	(17.91)	(40.64)	1,035.96	4,035.96	3,981.29
CRF Recreation	Capital Reserve	-	-	-	-	9,518.22	183.29	-	(42.43)	(96.30)	9,562.78	9,562.78	9,433.25
Fire Depart. Equipment	Capital Reserve	-	-	-	-	563.67	10.85	-	(2.51)	(5.70)	566.31	566.31	558.64
Fire Safety Equipment	Capital Reserve	-	-	-	-	2,027.50	39.04	-	(9.04)	(20.51)	2,036.99	2,036.99	2,009.40
General Expandable Trust	Capital Reserve	553.83	-	-	553.83	946.82	28.90	-	(6.69)	(15.18)	953.85	1,507.68	1,487.25
Haz-Mat	Capital Reserve	5,022.35	-	-	5,022.35	2,593.70	146.66	-	(33.95)	(77.05)	2,629.36	7,651.71	7,548.06
Highway Dept. Equip.	Capital Reserve	24,424.06	-	-	24,424.06	4,781.93	562.42	-	(130.19)	(295.48)	4,918.88	29,342.74	28,945.26
Highway Garage	Capital Reserve	76,000.00	-	-	76,000.00	17,235.62	1,795.44	-	(415.61)	(943.29)	17,672.16	93,672.16	92,403.28
Landfill CRF	Capital Reserve	784.88	10,000.00	(2,884.88)	7,900.00	114.28	0.03	(515.12)	(27.34)	(46.68)	7,852.20	7,852.20	7,745.83
Master Plan	Capital Reserve	-	-	-	-	1.44	0.03	-	(0.01)	(0.01)	1.44	1.44	1.42
Old Allenstown Meet. House	Capital Reserve	-	-	-	-	1.33	0.03	-	(0.01)	(0.01)	1.33	1.33	1.32
Police Cruiser	Capital Reserve	-	-	-	-	4,440.25	85.51	-	(19.79)	(44.92)	4,461.04	4,461.04	4,400.61
Police Safety Equipment	Capital Reserve	-	-	-	-	-	-	-	-	-	-	-	-
Public Safety Facilities	Capital Reserve	414.17	-	-	414.17	5,721.20	118.15	-	(27.35)	(62.07)	5,749.93	6,164.10	6,080.60
Recycling	Capital Reserve	15,787.53	-	-	15,787.53	5,472.77	409.41	-	(94.77)	(215.10)	5,672.31	21,359.84	21,070.50
Sewer S. Constr/Imp.	Capital Reserve	-	-	-	-	90,245.52	1,737.86	-	(402.28)	(913.03)	90,668.06	90,668.06	89,439.88
Septic Surplus	Capital Reserve	6,211.41	-	-	6,211.41	8,036.49	274.37	-	(63.51)	(144.15)	8,103.20	14,314.61	14,120.71
SWTFConst/Imp.	Capital Reserve	311,772.69	210,172.67	-	521,945.36	35,938.78	7,935.93	-	(1,795.95)	(3,568.98)	38,509.79	560,455.15	552,863.25
SWTFConst/Imp.	Capital Reserve	625,829.12	-	-	625,829.12	70,777.70	13,414.54	-	(3,105.22)	(7,047.73)	74,039.30	699,868.42	690,388.03
SWTF Recon./Equip.	Capital Reserve	27,718.51	-	-	27,718.51	9,125.95	709.51	-	(164.24)	(372.76)	9,298.46	37,016.97	36,515.54
Tax Map	Capital Reserve	300.00	-	-	300.00	105.78	7.81	-	(1.81)	(4.11)	107.68	407.68	402.16
Town Bldg/Main Fund	Capital Reserve	2,502.56	-	-	2,502.56	1,408.37	75.31	-	(17.43)	(39.57)	1,426.68	3,929.24	3,876.02
Solid Waste Vehicle	Capital Reserve	20,000.00	-	-	20,000.00	136.85	387.77	-	(89.76)	(203.73)	231.13	20,231.13	19,957.08
<b>Subtotal Capital Reserve</b>		<b>1,124,762.74</b>	<b>220,172.67</b>	<b>(2,884.88)</b>	<b>1,342,050.53</b>	<b>276,688.49</b>	<b>28,318.71</b>	<b>(515.12)</b>	<b>(6,515.06)</b>	<b>(14,264.32)</b>	<b>283,712.70</b>	<b>1,625,763.23</b>	<b>1,603,740.71</b>
<b>SCHOOL FUNDS</b>													
School Building Maint.	School	20,000.00	-	-	20,000.00	12,907.56	633.70	-	(146.69)	(332.93)	13,061.64	33,061.64	32,613.78
Special Ed	School	30,928.79	-	-	30,928.79	15,410.61	892.36	-	(206.56)	(468.83)	15,627.58	46,556.37	45,925.72
High School Tuition	School	17,044.26	-	-	17,044.26	5,085.39	426.15	-	(96.65)	(223.89)	5,189.00	22,233.26	21,932.09
School Techn. Fund	School	8,202.89	-	-	8,202.89	1,989.65	196.28	-	(45.43)	(103.12)	2,037.37	10,240.26	10,101.55
Facilities Acq CRF	School	5,089.73	-	-	5,089.73	434.78	106.39	-	(24.63)	(55.99)	460.65	5,550.38	5,475.19
<b>Subtotal School</b>		<b>81,265.67</b>	<b>-</b>	<b>-</b>	<b>81,265.67</b>	<b>35,827.99</b>	<b>2,254.87</b>	<b>-</b>	<b>(521.96)</b>	<b>(1,184.66)</b>	<b>36,376.24</b>	<b>117,641.91</b>	<b>116,048.34</b>
<b>EXPENDABLE TRUST FUNDS</b>													
Benefits Liability	Expendable Trust	-	10,000.00	-	10,000.00	-	92.76	-	(22.26)	(42.52)	27.99	10,027.99	9,892.15
<b>Subtotal Expendable Trust Funds</b>		<b>-</b>	<b>10,000.00</b>	<b>-</b>	<b>10,000.00</b>	<b>-</b>	<b>92.76</b>	<b>-</b>	<b>(22.26)</b>	<b>(42.52)</b>	<b>27.99</b>	<b>10,027.99</b>	<b>9,892.15</b>
<b>Total</b>		<b>1,207,403.41</b>	<b>230,172.67</b>	<b>(2,884.88)</b>	<b>1,434,691.20</b>	<b>318,007.68</b>	<b>30,791.69</b>	<b>(1,715.12)</b>	<b>(7,088.55)</b>	<b>(15,560.92)</b>	<b>324,434.78</b>	<b>1,759,125.98</b>	<b>1,735,296.94</b>
<b>TOTAL ALL FUNDS</b>		<b>1,207,403.41</b>	<b>230,172.67</b>	<b>(2,884.88)</b>	<b>1,434,691.20</b>	<b>318,007.68</b>	<b>30,791.69</b>	<b>(1,715.12)</b>	<b>(7,088.55)</b>	<b>(15,560.92)</b>	<b>324,434.78</b>	<b>1,759,125.98</b>	<b>1,735,296.94</b>





New Hampshire  
Department of  
Revenue Administration

2014  
MS-10

## REPORT OF COMMON TRUST FUND INVESTMENTS

Form Due Date: **March 1st (if operating on Calendar Year)**  
**September 1st (if operating on Fiscal Year)**

### Instructions

#### Cover Page

- Select the Municipality name from the pull down menu
- Enter the entities contact information
- Enter the preparer's information

#### Reporting:

- Please complete all fields as necessary for the *Report of the Common Trust Funds Investments, For the Year Ending, and Principal Only* sections

A hard copy of this form, as well as the  
signature page, must be sent to:

Department of Justice  
Office of the Attorney General  
33 Capitol Street  
Concord, NH 03301-6397

#### For Assistance Please Contact:

#### NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

#### MUNICIPALITY INFORMATION

Municipality: **Allenstown**

County: **Merrimack**

#### PREPARER INFORMATION

First Name

**Lawrence**

Last Name

**Anderson**

Street No.

**16**

Street Name

**School St**

Phone Number

**603-485-4276**

Email (optional)

**allenstownnh.gov**





New Hampshire  
Department of  
Revenue Administration

2014  
MS-10

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Lawrence

Preparer's Last Name

Andereson

Preparer's Signature and Title

Date

1-21-15

☐ **Check to Certify Electronic Signature:** You are required to check this box and provide your name above. By checking this box, you hereby declare and certify that the electronic signature above was actually signed by the Preparer and that the electronic signature is valid.

**GOVERNING BODY CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Trustee of Trust Funds Signature Lawrence Anderson

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature Edger McKenney

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature Carol Merrill

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Submit

Print

Please save and e-mail the completed PDF form to your Municipal Accounts Advisor:

- Michelle Clark: michelle.clark@dra.nh.gov
- Jamie Dove: jamie.dove@dra.nh.gov
- Shelley Gerlneau: shelly.gerlneau@dra.nh.gov
- Jean Samms: jean.samms@dra.nh.gov

A hard copy of this signature page must be signed and submitted to the NHRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL AND PROPERTY DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487

Per RSA 31:38, copies of this report must also be provided to the governing body of the municipality and to the Attorney General at the following address:

Department of Justice  
Office of the Attorney General  
33 Capitol Street  
Concord, NH 03301-6397



# REPORT OF THE TRUST FUNDS OF THE TOWN OF ALLENSTOWN, NH JAN. 1 - DEC. 31, 2014

d of Shares or Other Units	DESCRIPTION OF INVESTMENT (Name of Bank, Stock, Bond, etc.)	PRINCIPAL			INCOME			GRAND TOTAL	
		Balance Beginning of Year	Purchases	Reductions From Sales	Balance End of Year	Income During Year	Expenses During Year	Balance End of Year	Principal & Income End of Year
\$12,094.040	TD ASSET MGMT US GOV'T PORT INSTL 42	43,060.18	813,474.64	841,216.54	65,497.28	0.00	0.00	65,497.28	122,994.04
0.000	U S TREASURY NOTE 2.625% 07/01/2014	30,663.28		30,372.66	0.00	496.35	(496.35)	0.00	0.00
0.000	U S TREASURY NOTE 2.625% 12/01/2014	162,250.90		159,176.51	0.00	503.97	(503.97)	0.00	0.00
0.000	U S TREASURY NOTE 2.125% 06/01/2015	207,680.85		202,771.91	0.00	2,257.25	(2,257.25)	0.00	0.00
235,000.000	U S TREASURY NOTE 1.000% 10/01/2016	40,448.44	156,082.64		207,383.08	1,226.93	(1,226.93)	0.00	237,203.06
235,000.000	U S TREASURY NOTE 1.125% 02/01/2016	157,279.18	87,682.75		244,961.93	3,658.79	(3,658.79)	0.00	241,073.63
250,000.000	U S TREASURY NOTE 1.125% 04/01/2017	0.00	265,460.53		265,460.53	2,248.63	(2,248.63)	0.00	263,468.55
120,000.000	U S TREASURY NOTE 1.875% 09/01/2017	0.00	123,480.90		123,480.90	285.53	(285.53)	0.00	123,480.90
0.000	U S TREASURY 2.50% 10/15/2015	159,619.23	21,054.18		180,673.41	631.76	(631.76)	0.00	0.00
45,000.000	IRMA 1.750% 04/01/2016	41,879.99	5,147.30		47,027.29	952.63	(952.63)	0.00	46,977.29
120,000.000	FRED IRMA INTMTD 4.75% 11/01/2015	126,551.80	15,777.75		142,329.55	3,546.58	(3,546.58)	0.00	142,329.55
35,000.000	AT&T INC 1.60% 02/01/2017	0.00	35,248.90		35,248.90	(94.67)	(94.67)	0.00	35,248.90
15,000.000	BBP FINANCE CORP 1.00% 02/01/2017	0.00	15,229.50		15,229.50	104.94	(104.94)	0.00	15,229.50
15,000.000	BANK OF AMERICA 1.00% 02/01/2016	45,426.76	5,048.35		50,475.11	(74.53)	(74.53)	0.00	50,400.58
50,000.000	REANCO INC & TRST 1.40% 10/01/2016	36,877.80	5,164.50		42,042.30	696.00	(696.00)	0.00	41,346.30
35,000.000	COCA-COLA CO 1.5% 05/01/2016	38,212.31	5,278.50		43,490.81	572.09	(572.09)	0.00	42,918.72
30,000.000	COMCAST CORP 5.99% 03/15/2016	0.00	40,322.30		40,322.30	1,460.25	(1,460.25)	0.00	38,862.05
45,000.000	CEC CAP CORP 1.00% 11/01/2017	0.00	45,322.30		45,322.30	(90.80)	(90.80)	0.00	45,231.50
0.000	GEN ELECT CORP 1.625% 07/02/2015	55,908.05	10,115.00		66,023.05	1,330.91	(1,330.91)	0.00	64,692.14
30,000.000	INVESTMENT INC 3.40% 03/01/2016	24,285.80	5,238.05		29,523.85	1,256.00	(1,256.00)	0.00	28,267.85
50,000.000	JP MORGAN CHASE 1.30% 02/01/2017	0.00	50,343.33		50,343.33	141.75	(141.75)	0.00	50,201.58
0.000	JPMORGAN CHASE & CO 1.875% 3/20/15	45,818.40		45,546.25	0.00	353.13	(353.13)	0.00	0.00
0.000	ONTARIO PRESTIGE 2.500% 02/01/2015	71,648.40		71,641.19	0.00	1,284.89	(1,284.89)	0.00	70,363.51
45,000.000	ONTARIO PROV UNIT 1.00% 06/01/2016	0.00	45,950.33		45,950.33	350.89	(350.89)	0.00	45,599.44
50,000.000	ROYAL BANK OF CANADA 05/01/2016	45,079.21	3,872.63		48,951.84	379.55	(379.55)	0.00	48,572.29
0.000	TEC COMMUNICATIONS 1.10% 03/15/2014	59,338.45		55,800.00	0.00	2,880.00	(2,880.00)	0.00	56,458.45
30,000.000	US BANK NA CORP 1.75% 01/01/2017	0.00	35,172.89		35,172.89	150.79	(150.79)	0.00	35,022.10
15,000.000	WAL-MART STORES INC 1.50% 10/25/2015	15,382.19		15,382.19	0.00	225.06	(225.06)	0.00	15,157.13
0.000	WAL-MART STORES INC 1.25% 05/01/2015	31,335.15		30,516.50	0.00	723.75	(723.75)	0.00	30,613.40
35,000.000	WAL-MART STORES INC 1.80% 04/15/2016	0.00	36,371.40		36,371.40	170.72	(170.72)	0.00	36,200.68
0.000	WELLS FARGO & CO 1.25% 02/15/2015	60,584.50		60,479.40	0.00	450.00	(450.00)	0.00	60,134.50
05,000.000	WELLS FARGO 2.625% 12/15/2016	0.00	67,862.89		67,862.89	1,170.56	(1,170.56)	0.00	66,692.33
	TOTALS	1,480,210.31	1,777,026.08	1,557,409.05	1,699,827.42	20,297.65	(20,297.65)	1,679,529.77	3,409,358.08



## 2014 EMPLOYEE SALARIES

Patricia Adams	\$4,153.20	Tiffany Lawrence**	\$ 1,426.00
Carol Andersen	\$ 3,566.42	Marc Lee	\$ 24,920.32
Lawrence Anderson	\$ 2,473.58	Vincent Lembo III	\$ 1,426.00
Jeffrey Backman	\$63,743.37	Louise Letendre	\$ 1,338.96
Cynthia Baird	\$34,038.25	Brian Locke	\$ 225.00
George Baker	\$35,035.56	Travis Mannon**	\$ 25,031.39
Gina Baldasaro	\$ 15,872.00	Andrea Martel	\$ 50,142.76
Rose Bergeron	\$ 5,108.00	Robert Martin	\$ 375.30
Stanley Bodner	\$ 429.75	Sandra McKenney	\$ 424.98
Christopher Breton	\$ 363.00	Evan Mcintosh	\$ 556.48
Michael Bruce	\$ 7,457.15	Jeffrey McNamara	\$ 1,687.50
Shawn Buxton	\$ 356.92	Keith Melanson	\$ 2,586.66
Carl Caporale	\$ 1,625.00	Shaun Mulholland	\$ 73,296.15
Dawn Chabot	\$35,297.08	Donald Noel	\$ 36,859.64
Glen Chislett**	\$32,967.65	Alicia O'Rourke	\$ 59,743.52
Dana Clement	\$96,141.88	Jeffrey Paolino	\$ 10,480.93
Richard Courtemanche	\$ 628.50	Maurice Paquette	\$ 1,731.13
Jesse Croft	\$ 150.00	Paul Paquette**	\$ 70,158.77
Amber Cushing	\$ 13,843.73	Chad Pelissier	\$ 31,863.10
Robin Cushing	\$ 4,836.95	Ronnie Pelissier	\$ 60,564.81
Richard Daughen	\$38,647.61	Dana Pendergast	\$ 72,260.43
Diane Demers	\$49,740.14	James Rodger	\$ 2,009.28
Kristopher Fowler	\$ 952.68	Kathleen Rogers	\$ 43,510.69
Simon Fraser	\$ 162.25	Brian Rondeau	\$ 1,078.25
Daumanic Fulice	\$ 1,311.93	Christopher Roy	\$ 1,267.47
Deborah Gadwah-Lambert	\$ 7,635.80	Donna Severance	\$ 24,906.48
Jeffrey Gardner	\$ 2,339.83	Dawn Shea**	\$ 4,607.22
Robert Girard, Sr.	\$ 952.68	Scott Silkman	\$ 3,590.88
Thomas Gleason	\$ 1,157.60	Richard Slager	\$ 50,732.86
Jeffrey Gryval	\$ 1,699.92	Douglas Smith	\$ 360.00
Jonathan Harry	\$ 4,179.92	Russell Smock	\$ 51,582.89
Christopher Hess	\$ 545.04	Elizabeth St. Germain	\$ 292.50
Cheryl Hey	\$ 13,884.31	Paul St. Germain	\$ 8,275.37
Edward Higgins	\$27,070.26	Micheal Stark**	\$ 60,458.63
Heather Hill	\$ 1,121.75	Jason Tardiff	\$ 1,999.92
Brian Jordan**	\$47,501.73	Beth Tower**	\$ 71,747.09
Alyson King	\$33,152.19	Alan Turcotte	\$ 8,397.35
Jeffrey King**	\$28,033.20	Roger Wadleigh	\$ 33,678.82
Rebecca King	\$36,082.71	Kate Walker	\$ 1,274.94
Irina Kozlova	\$ 73.44	Brian Warburton**	\$ 25,285.59
Keith Lambert	\$ 1,811.41	Joyce Welch	\$ 4,007.16
Stacie Lavoie	\$ 100.50	Bryan Wilcox**	\$ 36,558.60
		Erin Young	\$ 9,839.56

\*\* Full time police officers salaries includes detail pay which is not paid from tax dollars.







## **PLODZIK & SANDERSON**

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

### ***INDEPENDENT AUDITOR'S REPORT***

To the Members of the Board of Selectmen  
Town of Allenstown  
Allenstown, New Hampshire

#### ***Report on the Financial Statements***

We have audited the accompanying financial statements of the governmental activities, the business-type activities, major fund, and aggregate remaining fund information of the Town of Allenstown as of and for the year ended December 31, 2013, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, major fund, and aggregate remaining fund information of the Town of Allenstown as of December 31, 2013, and the respective changes in financial position, and where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Other Matters***

**Management's Discussion and Analysis** - Management has omitted a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.





## NOTES



## NOTES



**THE STATE OF NEW HAMPSHIRE**  
**TOWN OF ALLENSTOWN**  
**WARRANT FOR THE YEAR 2015**

TO THE INHABITANTS OF THE TOWN OF ALLENSTOWN, IN THE COUNTY OF MERRIMACK, STATE OF NEW HAMPSHIRE, QUALIFIED TO VOTE IN TOWN AFFAIRS:

You are hereby notified to meet at the St. John the Baptist Parish Hall, 10 School St. Allenstown, N.H. on Saturday, January 31, 2015 at 9:00 a.m. (or, in the event of inclement weather, on Wednesday, February 4, 2015 at 6 p.m.) for the purpose of transacting all business other than voting by official ballot and thereafter to meet on Tuesday, March 10, 2015 between 8:00 a.m. and 7:00 p.m. at the St. John the Baptist Parish Hall, located at 10 School Street in Allenstown N.H., to elect officers, vote on zoning articles and to vote on all warrant articles from the first session by official ballot.

**ARTICLE 1**

To choose all necessary Town Officers for the ensuing year as follows:

Town Clerk, for a term of three (3) years;  
Town Treasurer, for a term of one (1) year;  
Select Board Member, for a term of three (3) years;  
Sewer Commissioner, for a term of three (3) years;  
Sewer Commissioner, for a term of two (2) years;  
Trustee of Trust Funds, for a term of three (3) years;  
Library Trustee, for a term of three (3) years;  
Trustee of Cemeteries Fund, for a term of three (3) years;  
Budget Committee Member, for a term of three (3) years;  
Budget Committee Member, for a term of three (3) years;  
Budget Committee Member, for a term of three (3) years;  
Budget Committee Member, for a term of three (3) years;  
Budget Committee Member, for a term of one (1) year;



## ARTICLE 2

Are you in favor of the adoption of Amendment No. 1 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend the definition of “Apartment or Apartment House” as follows (text underlined is to be added, text ~~struck through~~ is to be removed) and renumber the Article accordingly:

~~Apartment or Apartment House~~ - Any dwelling unit for rent, including but not limited to a room, suite of rooms, enclosed porch, addition, or above garage space ~~with one or more rooms~~ for the use of one or more persons as a housekeeping unit with space for eating, living, and sleeping and containing permanent provisions for cooking or sanitation. This definition replaces and supersedes any other definition of “Apartment” ~~or “Apartment House”~~ contained anywhere in these ordinances.

*The Planning Board recommends this Article.*

## ARTICLE 3

Are you in favor of the adoption of Amendment No. 2 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To add the following new definition for Apartment Building and renumber the Article accordingly:

Apartment Building - Any building or portion thereof which contains three or more Apartments dwelling units. This definition supersedes any definition of “Apartment House” contained anywhere in these ordinances.

*The Planning Board recommends this Article.*

## ARTICLE 4

Are you in favor of the adoption of Amendment No. 3 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To add a twenty (20) foot front setback to the Business Zone in Article VIII?

*The Planning Board recommends this Article.*

## ARTICLE 5

Are you in favor of the adoption of Amendment No. 4 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To add a twenty (20) foot front setback to the Industrial Zone in Article IX?

*The Planning Board recommends this Article.*

## **ARTICLE 6**

Are you in favor of the adoption of Amendment No. 5 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article VI, Section 602.J to require a two-hundred foot (200') setback from roads or property lines from the parent tract for any structure in a cluster housing development.

*The Planning Board recommends this Article.*

## **ARTICLE 7**

Are you in favor of the adoption of Amendment No. 6 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article XI, Supplemental Regulations, by deleting Section 1118.a which prohibits the conversion of any existing manufacturing housing park to condominium use. The proposed change would result in compliance with NH law RSA 356:B.5.

*. The Planning Board recommends this Article*

## **ARTICLE 8**

Are you in favor of the adoption of Amendment No. 7 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows: The proposed changes are in an effort to comply with federal storm water requirements.

To amend Article XXIV, Groundwater Protection Overlay District, to revise certain performance standards and to revise certain best management practices including certain revisions to the Spill Prevention, Control and Countermeasure Plan requirements.

To amend Article XXV, permanent (Post-Construction) Stormwater Management Ordinance to establish and revise certain best management practices and performance standards including certain revisions to the erosion control requirements, certain groundcover and vegetation requirements, prohibitions from “tying into” storm sewers, and add new Section IV.A to require a Stormwater Pollution Prevention Plan (SWPPP) for commercial and town maintenance garages, public works yards, transfer stations, recycling centers any other waste handling facilities where pollutants are (or are proposed to be) exposed to runoff and not covered by a site-level EPA stormwater permit.

*The Planning Board recommends this Article.*



## ARTICLE 9

Are you in favor of the adoption of Amendment No. 8 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To Repeal the Mobile Home Building Permit Ordinance.

To repeal the Mobile Home Ordinance and the Regulation of the Installation of Mobile Homes Including Mobile Home Parks.

To amend Section 7 of the Allenstown Building Code Ordinance to specify that the manufacturing and installation of all Manufactured Homes must comply with all applicable state and federal requirements.

To repeal a definition for Manufactured Housing as follows: Manufactured Housing: A factory-built, single-family structure, which is manufactured or constructed under authority of 42 U.S.C. Sec. 5403, Federal Manufactured Home Construction and Safety Standards, and is to be used as a place for human habitation, but which is not constructed with a permanent hitch or other device allowing it to be moved other than for the purpose of moving to a permanent site and which does not have permanently attached to its body or frame any wheels or axles. A mobile home is not a manufactured home unless it has been converted to real property (i.e. affixed to a cellar/basement) and is taxed as a site-built dwelling. For the purpose of this Ordinance, a manufactured home shall be considered the same as any site-built, single-family detached dwelling.

To add a definition for Manufactured Home as follows: Manufactured Home: A structure, designed to be a dwelling unit with or without a permanent foundation, that is transportable in one or more sections which in the traveling mode is eight feet wide or more in width or 40 feet or more in length or, when erected, is 320 or more square feet in area, and which is built on a permanent chassis.

To add a definition of Manufactured Home Site.

To add a definition of Presite Built Housing.

To repeal the definition of Manufactured Housing and Housing Park.

To establish that Manufactured Home Parks are permitted within a new Manufactured Home Park Overlay District within the Open Space and Farming Zone by Conditional Use Permit by the Planning Board.



To repeal the existing Article XVII Manufactured Housing and replace with the proposed Article XVII Presite Built Housing and Manufactured Homes. The new Article will, among other things: authorize single presite built homes or manufactured homes wherever single family homes are permitted, allow clusters of presite built homes; authorize the Planning Board the authority to grant Conditional Use Permits for manufactured home parks; establish criteria upon which the Planning Board shall grant a Conditional Use Permit for manufactured home parks; require 2 acres per unit for manufactured home park density calculation purposes; establish setbacks for each house lot; and, require a minimum of a fifteen (15) acre parcel.

To establish a new Manufactured Home Park Overlay District within the Open Space and Farming District and whose boundaries shall consist of the following lots legally existing as of April 1, 2011 and as depicted on the March 10, 2015 Official Zoning Map of the Town of Allenstown, and a map created by the Central New Hampshire Regional Planning Commission entitled Allenstown Manufactured Home Park Overlay District and dated March 10, 2015.

Overlay district lots include Maps and Lots: 407-12; 407-8; 407-9-1; 407-9-2; 407-26; 407-9-3; 407-25; 407-10; 407-11; 407-30; 407-31; 407-23; 407-024; 407-32; 409-30; 409-31; 409-32-1; 409-33; 409-32; 407-34; 109-21; 109-22; 109-23; 109-24; 108-1; 108-2; 410-28; 107-1; 107-2; 410-29; 107-3; 107-4; 410-33; 107-5; 107-6; 107-7; 410-31; 410-32; 107-8; 107-9; 410-30; 411-5; 411-2; 411-3; 411-4, and any future lots created as a result of the subdivision or merger of any of these lots.

*The Planning Board recommends this Article*

## **ARTICLE 10**

Are you in favor of the adoption of Amendment No. 9 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Section 1 of the Allenstown Building Code Ordinance to eliminate the reference to RSA 156:1 and replace it with RSA 155-A.

*The Planning Board recommends this Article*

## **ARTICLE 11**

Are you in favor of the adoption of Amendment No. 10 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Section 801 of Article VIII to allow Kindergartens as a permitted use.

To amend Section 801 of Article VIII to allow Group Child Care Centers (more than 6 children)

*The Planning Board recommends this Article*



## ARTICLE 12

Are you in favor of the adoption of Amendment No. 11 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Section 1113.3 of Article XI to state that all commercial developments (excluding single family homes and duplexes) on parcels in all zones are permitted to and encourage to share access and/or parking whenever feasible. Additionally, though frontage may be counted on one street, access to another street via the lot containing the shared access/parking is permissible.

*The Planning Board recommends this Article*

## ARTICLE 13 Sewer Bond

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** To see if the Town will vote to raise and appropriate the sum of \$30,000 (gross budget) to defray the cost of planning relative to public facilities through the previously established Asset Management Plan development project for the Town of Allenstown Wastewater Collection and Treatment System; and,

to authorize the issuance of not more than thirty thousand dollars (\$30,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and, further, to authorize the Selectboard to issue and negotiate such bonds or notes and to determine the conditions and the rate of interest thereon; and,

to further authorize the Selectboard to offset a portion of said appropriation by applying for, Clean Water State Revolving Funds (CWSRF), it being understood that repayment of the loan funds will include up to 50% forgiveness of the loan principal in the amount up to \$30,000.

A condition of the approval of this article being that repayment of any remaining loan balance to be paid by sewer funds; and, further, that the Allenstown Sewer Commission shall pay any outstanding remaining balance and applicable interest in full from said sewer funds on or before the date that the first payment of the loan related to the CWSRF funding is due; and,

to authorize the Selectmen and Sewer Commissioners to take all other action necessary to carry out and complete this project. (3/5 ballot vote required)

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*





## **ARTICLE 14                      Town Operating Budget**

Shall the Town of Allenstown raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$3,847,352**. Should this article be defeated, the default budget shall be **\$3,933,407**. which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operations budget only. Passage of this article has an estimated tax rate impact of approximately \$0.28 cents per thousand dollars of assessed value.

NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article.

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

## **ARTICLE 15                      Sewer Operating Budget**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** Shall the Town of Allenstown raise and appropriate as an operating budget for the Allenstown Sewer Commission, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$2,070,024**. said sum to come from sewer rents. Should this article be defeated, the default budget shall be **\$2,080,591**, also to come from sewer rents, which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operations budget only.

NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article.

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*



## **ARTICLE 16                      Highway Garage Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** To see if the Town of Allenstown will vote to raise and appropriate the sum of \$80,000 to be added to the Highway Garage Capital Reserve Fund previously established. This sum to come from unreserved fund balance. (Majority vote required)

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

## **ARTICLE 17                      Landfill Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** To see if the Town of Allenstown will vote to raise and appropriate the sum of \$20,000 to be added to the Landfill Capital Reserve Fund previously established. This sum to come from unreserved fund balance. (Majority vote required)

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

## **ARTICLE 18                      Fire Safety Equipment Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** To see if the Town of Allenstown will vote to raise and appropriate the sum of \$60,000 to be added to the Fire Safety Equipment Capital Reserve Fund previously established. This sum to come from the unreserved fund balance. (Majority vote required)

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

## **ARTICLE 19                      Solid Waste Vehicle Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** To see if the town will vote to discontinue the Solid Waste Vehicle Capital Reserve Fund created in 2013. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. (Majority vote required)

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

## **ARTICLE 20                      Highway Equipment Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** To see if the Town of Allenstown will vote to raise and appropriate the sum of \$20,000 to be added to the Highway Equipment Capital Reserve Fund previously established. This sum to come from unreserved fund balance. (Majority vote required)

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

## **ARTICLE 21                      Cemetery Facilities Capital Reserve Fund**

To see if the Town of Allenstown will vote to establish a Cemetery Facilities Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of acquiring land and the construction of cemetery facilities and to raise and appropriate the sum of \$15,000 to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. Estimated tax rate impact of \$0.06 cents per thousand dollars of valuation. (Majority Vote Required)

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

## **ARTICLE 22                      Adoption of Provisions of RSA 41:14-a**

Shall the Town of Allenstown vote to adopt the provisions of RSA 41:14-a authorizing the selectmen to have the authority to acquire or sell land, buildings, or both; provided however, that prior to such acquisition or sale, that the Select Board comply with all procedural requirements of RSA 41:14-a as it may be amended, including but not limited to Planning Board and Conservation Commission review and recommendation and public hearings. In accordance with the provisions of RSA 41:14-c, once adopted these provisions shall remain in effect until specifically rescinded by the town at any duly warned meeting.

*Recommended by the Board of Selectmen*

## **ARTICLE 23                      By Petition**

Shall the Town of Allenstown will vote to change the position of Town Administrator from an appointed position to an elected position. If passed, this warrant article will become effective in 2016 after the March election.

*Not Recommended by the Board of Selectmen*



GIVEN UNDER OUR HANDS AND SEALS, on this 17th day of January in the Year 2015.

TOWN OF ALLENTOWN  
SELECT BOARD

A handwritten signature in black ink that reads "Jason Tardiff" with a stylized "jr" below it.

JASON TARDIFF, Chairman

JEFFREY GRYVAL, Selectmen

A handwritten signature in black ink that reads "Kate A. Walker".

KATE WALKER, Selectmen

ATTEST:

A handwritten signature in black ink that reads "K. Rogers".

KATHLEEN ROGERS, Town Clerk

## CERTIFICATE OF SERVICE

WE HEREBY CERTIFY that on the 21st day of January in the Year 2015, we caused a true copy of the within Warrant to be posted at the Allenstown Town Hall located at 16 School Street, the Allenstown Police Department, located at 40 Allenstown Road, and the Town of Allenstown website [www.allenstownnh.gov](http://www.allenstownnh.gov) , Merrimack County, New Hampshire.

TOWN OF ALLENSTOWN  
SELECT BOARD

JASON TARDIFF, Chairman

Handwritten signature of Jason Tardiff in black ink.

JEFFREY GRYVAL, Selectmen

KATE WALKER, Selectmen

Handwritten signature of Kate A. Walker in black ink.

ATTEST:

Handwritten signature of K. Rogers in black ink.

KATHLEEN ROGERS, Town Clerk





## DEFAULT BUDGET OF THE TOWN

**RSA 40:13, IX (b)** "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on:

### Instructions

1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-636 or MS-737) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

#### For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

#### ENTITY'S INFORMATION (?)

Municipality:

County:

#### PREPARER'S INFORMATION (?)

First Name

Last Name

Street No.

Street Name

Phone Number

Email (optional)





New Hampshire  
Department of  
Revenue Administration

2015  
MS-DT

APPROPRIATIONS

GENERAL GOVERNMENT ②					
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4130 - 4139	Executive ②	\$169,294			\$169,294
4140 - 4149	Election, Registration & Vital Statistics ②	\$54,307	(\$4,522)		\$49,785
4150 - 4151	Financial Administration ②	\$207,244	(\$27,553)		\$179,691
4152	Revaluation of Property ②				
4153	Legal Expense ②	\$20,000			\$20,000
4155 - 4159	Personnel Administration ②	\$740,339	(\$21,727)		\$718,612
4191 - 4193	Planning & Zoning ②	\$21,502	(\$9,000)		\$12,502
4194	General Government Buildings ②	\$24,800			\$24,800
4195	Cemeteries ②	\$3			\$3
4196	Insurance ②	\$62,766	\$8,112		\$70,878
4197	Advertising & Regional Association ②	\$4,531	\$269		\$4,800
4199	Other General Government ②				
General Government Subtotal		\$1,304,786	(\$54,421)		\$1,250,365





## APPROPRIATIONS

### PUBLIC SAFETY ①

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4210-4214	Police ②	\$903,740	(\$801)		\$902,939
4215-4219	Ambulance ②	\$209,007	\$2,905		\$211,912
4220-4229	Fire ②	\$314,737	\$11,544		\$326,281
4240-4249	Building Inspection ②	\$33,593			\$33,593
4290-4298	Emergency Management ②	\$73,850	\$1,000		\$74,850
4299	Other (Including Communications) ②				
Public Safety Subtotal		\$1,534,927	\$14,648		\$1,549,575

### AIRPORT/AVIATION CENTER ②

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4301 - 4309	Airport Operations ②				
Airport/Aviation Subtotal					

### HIGHWAYS AND STREETS ②

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4311	Administration ②	\$320,894	(\$8,738)		\$312,156
4312	Highways & Streets ②	\$169,591	(\$4,799)		\$164,792
4313	Bridges ②				
4316	Street Lighting ②	\$23,000			\$23,000
4319	Other ②	\$11,544	(\$11,544)		
Highways and Streets Subtotal		\$525,029	(\$25,081)		\$499,948





## APPROPRIATIONS

SANITATION ②					
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4321	Administration ②				
4323	Solid Waste Collection ②				
4324	Solid Waste Disposal ②	\$161,540	\$109,739		\$271,279
4325	Solid Waste Clean-up ②				
4326-4328	Sewage Collection & Disposal ②				
4329	Other Sanitation ②				
Sanitation Subtotal		\$161,540	\$109,739		\$271,279

WATER DISTRIBUTION AND TREATMENT ②					
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4331	Administration ②				
4332	Water Services ②				
4335	Water Treatment ②				
4338 - 4339	Water Conservation & Other ②				
Water Distribution and Treatment Subtotal					





## APPROPRIATIONS

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4351 - 4352	Administration & Generation ②				
4353	Purchase Costs ②				
4354	Electric Equipment Maintenance ②				
4359	Other Electric Costs ②				
<b>Electric Subtotal</b>					

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4411	Administration ②	\$7,305			\$7,305
4414	Pest Control ②	\$9,970			\$9,970
4415 - 4419	Health Agencies & Hospital & Other ②	\$20,207			\$20,207
<b>Health Subtotal</b>					

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4441 - 4442	Administration & Direct Assistance ②	\$63,908	\$692		\$64,600
4444	Intergovernmental Welfare Payments ②				
4445 - 4449	Vendor Payments & Other ②				
<b>Welfare Subtotal</b>					



## APPROPRIATIONS

CULTURE AND RECREATION ⑦				
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations
4520 - 4529	Parks & Recreation ②	\$31,650		
4550 - 4559	Library ②	\$48,180		
4583	Patriotic Purposes ②	\$2,351		
4589	Other Culture & Recreation ②			
Culture and Recreation Subtotal		\$82,181		
CULTURE AND RECREATION ⑦				
				\$31,650
				\$48,180
				\$2,351
				\$82,181

CONSERVATION & DEVELOPMENT ⑦				
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations
4611 - 4612	Admin. & Purch. of Natural Resources ②	\$9		
4619	Other Conservation ②			
4631 - 4632	Redevelopment and Housing ②			
4651 - 4659	Economic Development ②	\$1,050		
Conservation & Development Subtotal		\$1,059		
CONSERVATION & DEVELOPMENT ⑦				
				\$9
				\$1,050
				\$1,059

DEBT SERVICE ⑦				
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations
4711	Principal Long Term Bonds & Notes ②			
4721	Interest Long Term Bonds & Notes ②			
4723	Interest on Tax Anticipation Notes ②	\$15,000		
4790 - 4799	Other Debt Service ②			
Debt Service Subtotal		\$15,000		
DEBT SERVICE ⑦				
				\$15,000
				\$15,000





## APPROPRIATIONS

### CAPITAL OUTLAY ②

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4901	Land ②				
4902	Machinery, Vehicles, & Equipment ②	\$98,141	\$50,192		\$148,333
4903	Buildings ②	\$1	(\$1)		
4909	Improvements Other Than Buildings ②	\$13,585			\$13,585
Capital Outlay Subtotal		\$111,727	\$50,191		\$161,918

### OPERATING TRANSFERS OUT ②

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4912	To Special Revenue Fund ②				
4913	To Capital Projects Fund ②				
4914	To Enterprise Fund ②	\$2,044,892	\$35,699		\$2,080,591
	Sewer	\$2,044,892	\$35,699		\$2,080,591
	Water				
	Electric				
	Airport				
4918	To Nonexpendable Trust Funds ②				
4919	To Fiduciary Funds ②				
Operating Transfers Out Subtotal		\$2,044,892	\$35,699		\$2,080,591





New Hampshire  
Department of  
Revenue Administration

2015  
MS-DT

Operating Budget Total	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
	\$5,882,531	\$131,467		\$6,013,998

EXPLANATION FOR INCREASES AND REDUCTIONS

Use this section of the form to explain why any increase of reduction was applied to the estimated appropriation for an account code. Supply an explanation for each individual increase or reduction on its own line. You can use the "Add New Line" button to insert a new line. The "Remove Line" button will remove that line from the form.

Account #	Explanation for Increase or Reduction	Add New Line
4140-4149	Legal Mandate	Remove Line
4150-4151	Contractual Obligation	Remove Line
4155-4159	Contractual Obligation	Remove Line
4191-4193	Contractual Obligation	Remove Line
4196	Contractual Obligation	Remove Line
4197	Contractual Obligation	Remove Line
4210-4214	Contractual Obligation	Remove Line
4215-4219	Contractual Obligation	Remove Line
4220-4229	Reclassification of Hydrants	Remove Line
4290-4298	Contractual Obligation	Remove Line
4311	Contractual Obligations	Remove Line
4312	Legal Mandate	Remove Line
4319	Reclassifications of Hydrants	Remove Line
4324	Contractual Obligation	Remove Line
4441-4442	Legal Mandate	Remove Line
4902	Contractual Obligation	Remove Line
4903	No Longer Required	Remove Line
4914	Contractual Obligation, One Time Expense, and Legal Mandate	Remove Line





ALLENSTOWN (007)

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Diane

Preparer's Last Name

Demers

*Diane M. Demers*

Preparer's Signature and Title

*12/26/2015*

Date

☐ **Check to Certify Electronic Signature:** You are required to check this box and provide your name above. By checking this box, you hereby declare and certify that the electronic signature above was actually signed by the Preparer and that the electronic signature is valid.

**GOVERNING BODY (OR BUDGET COMMITTEE PER RSA 40:14-B) CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

*Jason Tardiff*

1/12/2015

Governing Body or Committee Member's Signature and Title

*Jeffrey J. Givens*

selectman

Governing Body or Committee Member's Signature and Title

*Kate A. Walker*

Selectman

Governing Body or Committee Member's Signature and Title

Governing Body or Committee Member's Signature and Title

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Governing Body or Committee Member's Signature and Title

Submit

Print

Please save and e-mail the completed PDF form to your Municipal Account Advisor:

- Michelle Clark: michelle.clark@dra.nh.gov
- Jamie Dow: jamie.dow@dra.nh.gov
- Shelley Gerlomeau: shelly.gerlomeau@dra.nh.gov
- Jean Samms: jean.samms@dra.nh.gov

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL AND PROPERTY DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487





New Hampshire  
Department of  
Revenue Administration

2015  
MS-737

## Budget of the Town of Allenstown

Form Due Date: 20 Days after the Town Meeting

THIS BUDGET SHALL BE POSTED WITH THE WARRANT  
This form was posted with the warrant on: January 21, 2015

For Assistance Please Contact the NH DRA Municipal and Property Division  
P: (603) 230-5090 F: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

### BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Budget Committee Members	
Printed Name	Signature
David Eaton	<i>David Eaton</i>
David Coolidge	<i>David Coolidge</i>
Irene Bosivert	<i>Irene Bosivert</i>
Carol Angowski	<i>Carol Angowski</i>
Keith Klawes	<i>Keith Klawes</i>
Chris Lavalley	<i>Chris Lavalley</i>
Michael Frascinella	
Stephanie Tallini	<i>Stephanie Tallini</i>
Edgar McKenney	
Bohannon Carney	<i>Bohannon Carney</i>
Thomas Izyk	<i>Thomas Izyk</i>
Jeffrey Gryval	<i>Jeffrey Gryval</i>





A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL AND PROPERTY DIVISION  
P.O.BOX 487, CONCORD, NH 03302-0487

## Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
<b>General Government</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	14	\$169,294	\$181,330	\$166,729	\$0	\$166,729	\$0
4140-4149	Election, Registration, and Vital Statistics	14	\$54,307	\$48,571	\$50,075	\$0	\$50,075	\$0
4150-4151	Financial Administration	14	\$207,244	\$171,569	\$189,016	\$0	\$183,638	\$5,378
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense	14	\$20,000	\$58,084	\$50,000	\$0	\$50,000	\$0
4155-4159	Personnel Administration	14	\$740,339	\$575,253	\$715,834	\$0	\$715,834	\$0
4191-4193	Planning and Zoning	14	\$21,502	\$16,890	\$15,472	\$0	\$15,472	\$0
4194	General Government Buildings	14	\$24,800	\$46,044	\$30,450	\$0	\$30,450	\$0
4195	Cemeteries	14	\$3	\$110	\$503	\$0	\$240	\$263
4196	Insurance	14	\$62,766	\$62,074	\$70,878	\$0	\$70,878	\$0
4197	Advertising and Regional Association	14	\$4,531	\$4,750	\$4,800	\$0	\$4,800	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
<b>Public Safety</b>								
4210-4214	Police	14	\$903,740	\$824,002	\$931,865	\$0	\$931,865	\$0
4215-4219	Ambulance	14	\$209,007	\$209,007	\$211,912	\$0	\$211,912	\$0
4220-4229	Fire	14	\$314,737	\$291,397	\$278,615	\$0	\$278,615	\$0
4240-4249	Building Inspection	14	\$33,593	\$44,982	\$35,615	\$0	\$35,615	\$0
4290-4298	Emergency Management	14	\$73,850	\$41,747	\$44,400	\$0	\$44,400	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
<b>Highways and Streets</b>								
4311	Administration	14	\$312,155	\$336,127	\$315,001	\$0	\$315,001	\$0
4312	Highways and Streets	14	\$169,591	\$165,698	\$169,802	\$0	\$169,802	\$0







4631-4632	Redevelopment and Housing			\$0	\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development			\$1,050	\$0	\$0	\$0	\$0	\$0	\$0
<b>Debt Service</b>										
4711	Long Term Bonds and Notes - Principal			\$0	\$0	\$0	\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest			\$0	\$0	\$0	\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest	14		\$15,000	\$0	\$15,000	\$0	\$15,000	\$0	\$0
4790-4799	Other Debt Service			\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Capital Outlay</b>										
4901	Land			\$0	\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	14		\$147,726	\$161,516	\$156,763	\$0	\$156,763	\$0	\$0
4903	Buildings			\$1	\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings			\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Operating Transfers Out</b>										
4912	To Special Revenue Fund			\$0	\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund			\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport			\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric			\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	15		\$2,044,892	\$1,856,145	\$2,070,024	\$0	\$2,070,024	\$0	\$0
4914W	To Proprietary Fund - Water			\$0	\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds			\$0	\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds			\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Proposed Appropriations</b>				<b>\$5,920,531</b>	<b>\$5,435,321</b>	<b>\$5,923,017</b>	<b>\$0</b>	<b>\$5,917,376</b>	<b>\$5,641</b>	

## Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	13	\$0	\$0	\$30,000	\$0	\$30,000	\$0
4915	To Capital Reserve Fund	20	\$0	\$0	\$20,000	\$0	\$20,000	\$0
4915	To Capital Reserve Fund	18	\$0	\$0	\$60,000	\$0	\$60,000	\$0
4915	To Capital Reserve Fund	17	\$0	\$0	\$20,000	\$0	\$20,000	\$0
4915	To Capital Reserve Fund	21	\$0	\$0	\$15,000	\$0	\$15,000	\$0
4915	To Capital Reserve Fund	16	\$0	\$0	\$80,000	\$0	\$80,000	\$0
<b>Special Articles Recommended</b>			<b>\$0</b>	<b>\$0</b>	<b>\$225,000</b>	<b>\$0</b>	<b>\$225,000</b>	<b>\$0</b>

## Individual Warrant Articles

No data exists for this item

## Revenues

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund	14	\$1,453	\$1,000	\$1,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	14	\$5,779	\$6,000	\$6,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$1,610	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	14	\$133,279	\$125,000	\$125,000
9991	Inventory Penalties		\$0	\$0	\$0
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	14	\$615	\$700	\$700
<b>Total Estimated Revenues and Credits</b>			<b>\$3,761,081</b>	<b>\$3,403,974</b>	<b>\$3,403,974</b>

MS-737: Allenstown 2015

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3220	Motor Vehicle Permit Fees	14	\$605,315	\$560,200	\$560,200
3230	Building Permits	14	\$7,645	\$5,000	\$5,000
3290	Other Licenses, Permits, and Fees	14	\$9,622	\$6,550	\$6,550
3311-3319	From Federal Government		\$45,645	\$0	\$0
<b>State Sources</b>					
3351	Shared Revenues	14	\$0	\$10,000	\$10,000
3352	Meals and Rooms Tax Distribution	14	\$208,560	\$190,000	\$190,000
3353	Highway Block Grant	14	\$77,694	\$60,000	\$60,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	14	\$2,512	\$2,500	\$2,500
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	14	\$32,521	\$35,000	\$35,000
3379	From Other Governments		\$0	\$0	\$0
<b>Charges for Services</b>					
3401-3406	Income from Departments	14	\$136,746	\$111,400	\$111,400
3409	Other Charges		\$0	\$0	\$0
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property	14	\$106,781	\$500	\$500
3502	Interest on Investments	14	\$526	\$600	\$600
3503-3509	Other	14	\$30,405	\$9,500	\$9,500
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	15, 13	\$2,354,373	\$2,100,024	\$2,100,024
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	20, 18, 17, 16	\$0	\$180,000	\$180,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Total Estimated Revenues and Credits</b>			<b>\$3,761,081</b>	<b>\$3,403,974</b>	<b>\$3,403,974</b>

## Budget Summary

Item	Prior Year Adopted Budget	Selectmen's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended	\$5,722,033	\$5,923,017	\$5,917,376
Special Warrant Articles Recommended	\$10,000	\$225,000	\$225,000
Individual Warrant Articles Recommended	\$46,000	\$0	\$0
TOTAL Appropriations Recommended	\$5,778,033	\$6,148,017	\$6,142,376
Less: Amount of Estimated Revenues & Credits	\$3,210,092	\$3,403,974	\$3,403,974
Estimated Amount of Taxes to be Raised	\$2,567,941	\$2,744,043	\$2,738,402





## MS-737 SUPPLEMENTAL SCHEDULE

### ENTITY'S INFORMATION ?

Entity Type: ☒ Municipality ☐ Village

Municipality: ALLENSTOWN

County: MERRIMACK

### BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

1. Total recommended by Budget Committee (from MS-737): \$5,917,376

#### Less Exclusions:

2. Principal: Long-Term Bonds & Notes:

3. Interest: Long-Term Bonds & Notes:

4. Capital outlays funded from Long-Term Bonds & Notes

5. Mandatory Assessments

6. Total Exclusions (Line 2 + Line 3 + Line 4 + Line 5)

7. Amount Recommended, Less Exclusions (Line 1 - Line 6) \$5,917,376

8. 10% of Amount Recommended Less Exclusions (Line 7 x 10%) \$591,738

#### Collective Bargaining Cost Items

9. Recommended Cost Items (Prior to Meeting)

10. Voted Cost Items (Voted at Meeting)

11. Amount voted over recommended amount (Difference of Lines 9 and 10)

#### Mandatory Water & Waste Treatment Facilities (RSA 32:21)

12. Amount Recommended (Prior to Meeting)

13. Amount Voted (Voted at Meeting)

14. Amount voted over recommended amount (Difference of Lines 12 and 13)

15. Bond Override (RSA 32:18-a), Amount Voted

Maximum allowable appropriation Voted At Meeting  
(Line 11 + Line 14 + Line 15) \$6,509,114

### For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>



# *Outside Agencies* *and Committees*





## **CAPITAL AREA MUTUAL AID FIRE COMPACT**



President: Chief Ray R. Fisher

Chief Coordinator: Keith Gilbert

P.O. Box 3962  
Concord, NH 03302-3962

Email:  
[capareac1@comcast.net](mailto:capareac1@comcast.net)

Telephone 603-225-8988  
Fax: 603-228-0983

### **2014 ANNUAL REPORT TO BOARD OF DIRECTORS**

The 2014 annual report is prepared for the Board of Directors of the Capital Area Mutual Aid Fire Compact as a summary of general activities and events occurring through December 31, 2014. It is also provided to the Town offices of the Compact's member communities for information and distribution as desired.

The Compact provides 24/7 emergency dispatch service to its twenty-two member communities. This service is contracted with the City of Concord Fire Department's Communications Center. Dispatched calls totaled 21,889 in 2014, an increase of 5.2% from the previous year. The detailed activity report by town/agency is attached.

The 2014 Compact operating budget was \$ 1,083,930. Funding of all Compact operations is provided by the member communities. We continue to apply for State and Federal Grant Funds when available. During 2014 we were awarded a grant of \$25,124 to improve care to bariatric patients. This grant provided for a cache of equipment to be deployed to assist our member communities in transporting patients who are too big for conventional equipment. We also received a grant of \$499,403 for communication system improvements. Work funded by this grant will begin during 2015. Work is still ongoing on a \$19,500 grant for a continuity of operations plan to formalize our backup operations with the Lakes Region Mutual Fire Aid. The Compact has received a total of \$1,332,741.54 in grant funding since 2007.

Two radio transmitter sites were added during 2014 to improve communications for the communities in our coverage area. One site is on South Bow Road in Bow near the Hooksett town line and the other is on Craney Hill in Henniker. We now have transmitter sites in seven locations with more improvements planned for the upcoming year. These changes will result in better radio communications and greater reliability.

The Chief Coordinator responded to 560 incidents throughout the system in 2014, and provided command post assistance on those mutual aid incidents. He also aids all departments with response planning, updating addressing information, and represents the Compact with several organizations related to public safety.

Compact officers serving during 2014 were:

President, Chief Ray Fisher, Boscawen  
Vice President, Chief Jon Wiggin, Dunbarton  
Secretary, Chief Alan Quimby, Chichester  
Treasurer, Assistant Chief Dick Pistey, Bow

The Training Committee chaired by Assistant Chief Dick Pistey, with members Chief Peter Angwin, Deputy Chief Matt Cole and Deputy Chief Jon France assisted departments with mutual

57 REGIONAL DRIVE, CONCORD, NH 03301

ALLENSTOWN · BOSCAWEN · BOW · BRADFORD · CANTERBURY · CHICHESTER · CONCORD · DEERING · DUNBARTON  
EPSOM · HENNIKER · HILLSBOROUGH · HOOKSETT · HOPKINTON · LOUDON · NORTHWOOD · PEMBROKE ·  
PITTSFIELD · SALISBURY · WARNER · WEBSTER · WINDSOR





aid exercises. These combined drills provide valuable training in the delivery of mutual aid services.

The Central New Hampshire HazMat Team represents 58 Capital Area and Lakes Region area communities and is ready to assist or respond to hazardous materials incidents in our combined area. Hazardous Materials Team Chief Bill Weinhold encourages all communities to participate in the Regional Emergency Response Commission (REPC) planning programs and to take advantage of hazardous materials training for local departments.

A major storm event occurred during November that resulted in record call volumes for the dispatch center. The storm impacts began at 3:00 PM on November 26<sup>th</sup> and continued until midnight on November 29<sup>th</sup>. During this time period Fire alarm handled 1,825 telephone calls and dispatched 727 incidents. An additional 144 incidents were handled by Compact departments and reported to Fire Alarm after the storm was over.

Chief Dick Wright retired from the Compact in June of 2014. Chief Wright served as Chief Coordinator of the Compact for 41 years, 16 of them as a volunteer, and 25 years as a full time employee. Dick was a knowledgeable and dedicated leader. In addition to his extraordinary service to the Compact, he served on countless boards and committees that have shaped the fire service in New Hampshire. Chief Wright continues to be an important asset to the Compact and I appreciate his efforts to make the transition as easy as possible for me.

All departments are encouraged to send representation to all Compact meetings. Your input is needed. The Compact was created for the mutual benefit of member communities and active participation is a necessity to ensure the needs of all are being met.

I am pleased to have been selected as the Chief Coordinator. I invite anyone with questions or comments to contact me. I thank all departments for their cooperation. Please contact any Compact officer or the Chief Coordinator if we may be of assistance.

Keith Gilbert, Chief Coordinator  
CAPITAL AREA FIRE COMPACT  
cc: Fire Chiefs  
Boards of Selectmen

Encl. 1/15/2014



## *Capital Area Mutual Aid Fire Compact*

<i>2013 Incidents vs. 2014 Incidents</i>				
<b>ID #</b>	<b>Town</b>	<b>2013 Incidents</b>	<b>2014 Incidents</b>	<b>% Change</b>
50	Allenstown	641	640	-0.2%
51	Boscawen	189	180	-4.8%
52	Bow	1117	1190	6.5%
53	Canterbury	279	282	1.1%
54	Chichester	404	432	6.9%
55	Concord	7262	7652	5.4%
56	Epsom	811	854	5.3%
57	Dunbarton	219	190	-13.2%
58	Henniker	866	915	5.7%
59	** Hillsboro **	483	915	
60	Hopkinton	1067	1051	-1.5%
61	Loudon	869	1063	22.3%
62	Pembroke	287	286	-0.3%
63	Hooksett	2076	2166	4.3%
64	Penacook RSQ	724	717	-1.0%
65	Webster	152	176	15.8%
66	CNH Haz Mat	8	7	-12.5%
71	Northwood	553	618	11.8%
72	Pittsfield	819	722	-11.8%
74	Salisbury	119	122	2.5%
79	Tri-Town Ambulance	1081	1033	-4.4%
80	Warner	342	301	-12.0%
82	Bradford	202	190	-5.9%
84	Deering	239	187	-21.8%
		<b>20809</b>	<b>21889</b>	<b>5.2%</b>

\* Hillsboro 2013 Incident Total from June 2013 - 2014 full year



**CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION**  
**28 Commercial Street Suite 3 ❖ Concord, New Hampshire 03301**  
**❖ phone: (603) 226-6020 ❖ fax: (603) 226-6023 ❖ internet: [www.cnhrpc.org](http://www.cnhrpc.org)**

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. The Town of Allenstown is a member in good standing of the Commission. Larry Anderson and Chad Pelissier are the Town's representatives to the Commission.

CNHRPC's mission is to comply with State statute (RSA 36:47) by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC also evaluates developments of regional impact (RSA 36:54-58) and provides data, information, training, and high-quality, cost-effective services to our member communities. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2014, the Central New Hampshire Regional Planning Commission undertook the following local and region-wide activities:

- Provided technical assistance services for member communities, including zoning ordinance development, grant writing assistance, plan review services, capital improvements program development and guidance, hazard mitigation guidance, and planning board process training. In Allenstown, staff assisted with the revision of Planning Board Regulations; met with developers and potential developers to discuss projects and the permitting process; conducted reviews of multiple developments before the Planning Board, including site plans, lot line adjustments and subdivisions; and provided assistance related to Zoning Ordinance updates.
- Assisted with the development of the MS4 (Municipal Small Storm Water) Plan to comply with the pending EPA MS4 permit required under the provisions of the Federal Clean Water Act.
- Continued to provide assistance to the Planning Board on the Allenstown Master Plan Update including survey work, the coordination of two community visioning sessions, and the development of materials related to the Economics, Demographics, and Existing Land Use Chapters.
- Completed or maintained Hazard Mitigation Plan update development assistance for four communities and continued activities for Plan development for three other communities through funding from the NH Department of Homeland Security, Emergency Management (NH HSEM) and the NH Department of Environmental Services (NH DES). The Allenstown Hazard Mitigation Plan Update is expected to be finalized in 2015.
- Completed the development of the Central/Southern NH Comprehensive Economic Development Strategy (CEDS) in coordination with the CEDS Steering Committee and the Southern NH Planning Commission.
- Completed the development of the draft Central NH Regional Plan. The Regional Plan is an advisory document that communities may use as a resource when updating their own municipal Master Plans. The three-year project was part of a statewide effort by all nine New Hampshire Regional Planning Commissions.
- Continued Fluvial Erosion Hazard (FEH) planning activities, including coordinating a public information meeting for the Turkey and Soucook Rivers FEH assessment results for five communities in June and developing Piscataquog River feature maps and data tables for one community through funding from the NH Department of Environmental Services (NH DES).
- Completed the preparation of the draft Central NH Region Broadband Plan under the NH Broadband Mapping and Planning Program.
- Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC).



- Offered its member communities a Road Surface Management System (RSMS) program, through transportation planning activities, which provides an overview and estimate of a municipal road system's condition and the approximate costs for future improvements.
- Completed over 200 traffic counts in the region as part of its annual Transportation Data Collection Program. In Allenstown, CNHRPC conducted nineteen traffic counts along state and local roads.
- Assisted five communities with the preparation of Transportation Alternatives Program (TAP) grant applications for pedestrian and bicycle improvement projects.
- Continued to support an enhanced volunteer driver program (VDP) in our region that was established in November 2011 through CNHRPC's 2010 Coordinated Transportation Plan efforts. In 2014, the VDP provided over 7,000 rides to seniors and people with disabilities for essential medical appointments and vital services that help the residents of our region remain independent. The goal of the planning effort was to reduce transportation costs for those in need while increasing coordination between existing transportation providers. In Allenstown, there is currently one resident providing rides through the enhanced Mid-State RCC Volunteer Driver Program. For more information, visit [www.midstatercc.org](http://www.midstatercc.org).
- Tracked state highway paving projects and coordinated with municipalities to ensure annual repaving and lane striping met community needs, with a particular emphasis on bicycle and pedestrian safety.
- Provided assistance to seven communities with Safe Routes to School (SRTS) projects including grant writing, comprehensive travel plan preparation, and technical assistance for infrastructure projects.
- Conducted monthly Park & Ride vehicle occupancy counts at seven New Hampshire Park and Ride locations around the region as part of CNHRPC's transportation planning work program.
- Provided assistance to the Regional Trails Coordinating Council, a coalition of local rail trail and shared-use path groups roughly in the Salem-Manchester-Concord corridor. The group has continued to work to implement the Regional Trails Plan that was completed in 2013. Activities included developing a logo, purchasing trail marker signs, coordinating trail groups, and other activities to promote the use and development of rail trails in the region.
- Provided assistance to NH Department of Transportation's (NHDOT) Bicycle and Pedestrian Transportation Advisory Committee (BPTAC), advising NHDOT on bicycle and pedestrian related matters. BPTAC activities included various projects such as level of traffic stress analysis, lane striping policies, and the development of a statewide bicycle and pedestrian traffic counting program.
- Continued to acquire, update, and utilize Geographic Information Systems (GIS) data for planning, cartography, and analysis across all projects.

For additional information, please contact the CNHRPC staff or visit us at [www.cnhrpc.org](http://www.cnhrpc.org). CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.





# Community Action Program Belknap-Merrimack Counties, Inc.



P.O. Box 1016 ♦ 2 Industrial Park Drive ♦ Concord, NH 03302-1016  
Phone (603) 225-3295 ♦ Toll Free (800) 856-5525 ♦ Fax (603) 228-1898 ♦ Web [www.bm-cap.org](http://www.bm-cap.org)

August 25, 2014

Shaun Mulholland, Town Administrator  
Town of Allenstown  
16 School Street  
Allenstown, New Hampshire 03275

Dear Mr. Mulholland:

Funds for Community Action Program continue to be generated in many ways. Support for the Area Center is funded by local tax dollars. In this way, we can provide, through our Area Center, local service delivery of our many programs as well as effective outreach, needs assessment and program development. If we are to be effective in delivering services in your town, as well as others in our area, the Area Center is vital. In the area of program development, I'd like to take a moment to thank you for your interest and support of our programs.

The attached budget reflects minimum costs of maintaining the Suncook Area Center. We will continue to work closely with your welfare officer to ensure the maximum availability of resources from our programs, as well as continue to mobilize any resources other than local tax dollars that become available to help serve residents of your community.

Included is a brief description of agency programs accessed by Allenstown residents through the Suncook Area Center. This includes the number of residents served and the dollar amount of assistance provided by the Area Center staff.

We hope this makes our services clearer and as always, will be happy to answer any questions that may arise. Thank you for your continued cooperation.

Therefore, on behalf of the Suncook Community Action Area Center and the \$433,642.00 worth of service dollars provided to residents of the Town of Allenstown utilizing federal, state and private funds, I respectfully request a formal review and consideration of our services and submit the following recommendation from the Budget Committee: "To see if the Town will vote to raise and appropriate the sum of \$18,207.00 for the continuation of services to the low income residents of Allenstown through the Suncook Area Center of the Community Action Program Belknap-Merrimack Counties, Inc."

Sincerely,

Diane Moore, Area Director  
Suncook Area Center

DM:el

AC-Suncook Area Center Town Funding Letters  
Attachment

<b>ALTON</b> Senior Center.....875-7102 Insect View Housing.....875-3111  <b>BELMONT</b> Senior Center.....357-0887 Insect View Housing.....357-6881  <b>BRADFORD</b> Senior Center.....938-2104	<b>CONCORD</b> Area Center.....325-4880 Head Start.....324-4493 Early Head Start.....324-6432 Concord Area Head-on Wheels.....325-0092 Concord Area Transit.....325-1989 Meredith Pond Picnic.....328-6956 WOCSSIP.....325-3850 Workplace Success.....325-2588  <b>EPSOM</b> Meadow Brook Housing.....730-8200	<b>FRANKLIN</b> Area Center.....334-2464 Head Start.....334-2161 Early Head Start.....334-2164 Senior Center.....334-4191 Riverside Housing.....334-5148  <b>KEARSARGE VALLEY</b> Area Center.....456-2267 Head Start.....456-2268 North Ridge Housing.....456-3188	<b>LACONIA</b> Area Center.....524-5512 Head Start.....528-4334 Early Head Start.....528-5334 Senior Center.....524-5583 Family Planning.....524-5433 Prenatal.....524-5453 Winklesaukee Transit.....528-2436 Workplace Success.....524-4367  <b>MEREDITH</b> Area Center.....378-4096 Senior Center.....378-8831	<b>OSSIPEE</b> Family Planning.....530-7552 Prenatal.....530-7552  <b>PEMBROKE</b> Village at Pembroke Farms Housing.....485-1843  <b>PITTSFIELD</b> Senior Center.....435-6482 Head Start.....435-6418 Early Head Start.....435-6431	<b>SUNCOOK</b> Area Center.....435-7824 Senior Center.....435-4234  <b>TILTON</b> Senior Center.....527-6791
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SUMMARY OF SERVICES 2014  
PROVIDED TO  
ALLENSTOWN RESIDENTS  
SUNCOOK AREA CENTER  
COMMUNITY ACTION PROGRAM  
BELKNAP-MERRIMACK COUNTIES, INC.

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSONS	VALUE
<b>EMERGENCY FOOD PANTRIES</b> provide up to five days of food for people facing temporary food crisis. Value \$5.00 per meal.	MEALS--12,615	PERSONS--615	\$ 63,075.00
<b>FUEL ASSISTANCE</b> is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled.	APPLICATIONS--240	PERSONS--503	\$163,928.19
<b>ELECTRIC ASSISTANCE</b> program is a statewide program funded by all electric rate payers which provides a specific tier of discount from 9% to 77% on electric bills for income eligible households.	HOUSEHOLDS--179		\$ 93,545.51
<b>WEATHERIZATION</b> improves the energy efficiency of income eligible households. Supplemental program also includes furnace replacement, water heater replacement and roof repair. Funds from utility energy efficiency programs are leveraged with program funds to complete weatherization projects. Value includes average material and labor.	HOMES--21	PERSONS--36	\$112,273.55
<b>NEIGHBOR HELPING NEIGHBOR</b> provides emergency energy assistance up to \$300 for those not eligible for fuel assistance.	GRANTS--4		\$820.00
<b>SECURITY DEPOSIT GUARENTEE PROGRAM</b> provides a landlord a guarantee backed by state funds that the required security will be paid to him/her in the event of a default on the part of the tenant. Only very low income households are eligible for the program and the household pays a specified amount monthly to the agency until the amount of the security deposit is collected. That amount is then forwarded to the landlord and deposited into a savings account as prescribed by state law.	HOUSEHOLDS--0		\$0.00
<b>GRAND TOTAL</b>			<b>\$433,642.25</b>
<b>INFORMATION AND REFERRAL</b> --CAP provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked.			



## 2015 SUNCOOK AREA CENTER PROJECTED OPERATING BUDGET

Steve Gregoire, Budget Analyst  
Reviewed with Brian & Judy \_\_\_\_\_

### PERSONNEL

Area Center Director  
Outreach Worker  
Part-time Office Clerk (29.5 hrs. per wk.)  
Payroll Taxes/Fringe Benefits

Sub-Total:

<u>2015 Budget</u>	<u>2014 Budget</u>	<u>2015 Var</u>
\$ 33,345	\$ 33,040	\$ 305
\$ 27,378	\$ 27,164	\$ 214
\$ 15,340	\$ 16,874	\$ (1,534)
<u>\$ 33,668</u>	<u>\$ 28,231</u>	<u>\$ 5,437 (A)</u>
\$ 109,731	\$ 105,309	\$ 4,422

### OTHER COSTS

Program Travel (11,351 miles x .37)  
Rent  
Building/Ground Maintenance  
Utilities  
Telephone  
Office Copier/Computer/Supplies  
Publications  
Liability/Contents/Bond Insurance

Sub-Total:

<u>2015 Budget</u>	<u>2014 Budget</u>	<u>2015 Var</u>
\$ 4,200	\$ 4,200	\$ -
\$ 15,425	\$ 14,975	\$ 450 (B)
\$ 250	\$ 250	
\$ 3,450	\$ 2,950	\$ 500 (B)
\$ 2,100	\$ 1,875	\$ 225 (B)
\$ 2,025	\$ 1,950	\$ 75 (B)
\$ 200	\$ 130	\$ 70
<u>\$ 475</u>	<u>\$ 475</u>	<u>\$ -</u>
\$ 28,125	\$ 26,805	\$ 1,320

Total Budget:

\$ 137,856	\$ 132,114	\$ 5,742
------------	------------	----------

Federal Share: \$ 79,118 57%  
All Town Share: \$ 58,738 43% (G)

Total Budget: \$ 137,856

- A Assumes no salary increases. 30% Health Insurance cost increase(s)  
B Adjusted for cost increase over previous year



Community Action Program  
Belknap-Merrimack Counties, Inc.

**2015 SUNCOOK AREA CENTER  
PROJECTED OPERATING BUDGET**

**PERSONNEL**

Area Center Director	\$ 33,345
Outreach Worker	27,378
Part-time Office Clerk (29.5 hrs. per wk.)	15,340
Payroll Taxes/Fringe Benefits	<u>33,668</u>
Sub-Total:	\$ 109,731

**OTHER COSTS**

Program Travel (11,351 miles x .37)	\$ 4,200
Rent	15,425
Buildings/Ground Maintenance	250
Utilities	3,450
Telephone	2,100
Office Copier/Computer/Supplies	2,025
Publications	200
Liability/Contents/Bond Insurance	<u>475</u>
Sub-Total:	\$ 28,125

Total Budget: \$137,856

Federal Share:	\$ 79,118 (57%)
All Town Share:	<u>58,738 (43%)</u>
	\$137,856

seg-Area Center Budgets







## Pembroke and Allenstown Old Home Day

---

**SLOGAN: HANDS ACROSS THE WATER**  
**THEME: "HEROES AND VILLIANS"**

Saturday August 23, 2014 the weather was nearly perfect, making Mother Nature the "Hero" of the day. This year we remember Celeste Borgman and Roland Young Jr. who through their dedication and hard work gave so much of themselves for the benefit of Old Home Day over the years. They will truly be missed.

The Amoskeag Strummers performed pre-parade on Main St. to a crowd of pleased onlookers. As usual parade participants excelled in building their creations. The theme was cleverly personified with floats depicting: "Avengers", "Batman", "Comic Book Super Heroes", "Red Sox vs. Yankees", and the "Wizard of Oz". Floats are judged by the Selectmen based on theme, originality, and creativity. It is always exciting to see what individuals, businesses and local groups come up with for ideas in their effort to accommodate each year's theme. The OHD 2014 parade consisted of town officials, bands, clowns, decorated bikes and wagons, antique and classic cars, jeeps, marchers, tractors, doodlebugs, fire trucks, stilt walker, non-profit organizations, and businesses helping make this year's parade a memorable experience.

New attractions at Memorial Field included "Abe Lincoln", "Molly Pitcher", Jandee Lee Porter Band, Rick Goldin children's music, local dance team performers, cheer group, Zumba demonstrations, and an all-in-one inflatable sport arena. Back by popular demand were Irish music, religious, country, and rock and roll bands, reflection and prayer in the gazebo, Doodlebugs pulling competition, K-9 and karate exhibitions, pony and hay wagon rides, critters and creatures, miniature horses, petting zoo, face painting, fun passes, foam demonstration, mini-golf, stilt walker, cloggers, 3-on-3 basketball, free door prize, distracted driving, Kid Care ID, fatal vision, inflatable rides, children's games, crafts, food concessions, and the fabulous fireworks display at dusk sponsored by Associated Grocers of New England.

As always a HUGE THANKS for the generosity and loyalty of the OHD Committee, Towns of Pembroke and Allenstown, municipal officials, fire, police, highway and recreation departments, local non-profit organizations, businesses, volunteers, participants, and sponsors who make OHD a reality. Meetings are held the last Monday of the month (except May) at Pembroke Town Hall @ 6:30pm between February and September. Extra meetings occur in June, July, and every Monday in August. **All are welcome to attend.** Successful volunteerism is not solely based on the quantity but the quality of time. Many hours or just a few hours are much appreciated. **This is a great opportunity for high school students to contribute to their community service obligation.** Please consider becoming a part of a wonderful occasion with a devoted and faithful group of individuals by contacting Steve @ 224-7324. Check out the OHD website [www.pembroke-allenstownoldhomeday.com](http://www.pembroke-allenstownoldhomeday.com) and Facebook page Pembroke & Allenstown Old Home Day. Mark your calendars for this year's Pembroke and Allenstown Old Home Day celebration, Saturday, August 22, 2015. Hope to see you there!

Respectfully submitted, Stephen L. Fowler, OHD Chairman



**PEMBROKE AND ALLENSTOWN  
OLD HOME DAY  
2014 Income Statement**

**INCOME:**

BUSINESS DONATIONS	15,194
TOWN OF PEMBROKE	2,000
TOWN OF ALLENSTOWN	2,000
BASKETBALL DONATIONS	1,606
CONCESSIONS	1,500
CRAFTS	530
RAFFLE SALES	1,434
FUN PASSES	3,284
INTEREST	27
PONY RIDES	459
CHILDREN'S GAMES	257
50-50	312
HAYWAGON	351
MINI-GOLF	378
MISCELLANEOUS	<u>190</u>
 TOTAL INCOME	 29,522

**EXPENSE:**

FIREWORKS	5,500
PARADE	7,371
ENTERTAINMENT	4,862
INSURANCE	1,000
PARKING	56
SANITATION RENTALS	730
POSTAGE & ENVELOPES	293
CAPITAL IMPROVEMENTS	4,490
CHILDREN'S GAMES	142
STAGE	0
BBALL TROPHIES & T-SHIRTS	961
MISCELLANEOUS	726
BLAST PARTY RENTALS	<u>4,590</u>
 TOTAL EXPENSE	 <u>30,721</u>
 <b>NET INCOME</b>	 <u><u>-1,199</u></u>



# *School Reports*



## **SCHOOL DISTRICT OF ALLENSTOWN**

### **School Board**

THOMAS IRZYK	Term Expires 2015
JODY MOORE	Term Expires 2015
ANDREA MARTEL	Term Expires 2016
THOMAS GILLIGAN	Term Expires 2017
CARL SCHAEFER	Term Expires 2017

**Co -Superintendent of Schools**  
HÉLÈNE BICKFORD ~ PATTY SHERMAN

**Business Administrator**  
PETER AUBREY

### **Principals 2013-14**

**Allenstown Elementary School**  
DEBORAH BULKLEY  
INTERIM PRINCIPAL

**Armand R. Dupont School**  
MARK DANGORA  
ASST. PRINCIPAL

### **Principals 2012-13 CORRECTION**

**Allenstown Elementary School**  
LYNN ALLEN  
PRINCIPAL

**Armand R. Dupont School**  
DAVID SUTHERLAND  
ASST. PRINCIPAL

**School Nurses**  
MARILYN BRISON  
DENISE SCHMIDT

**Treasurer**  
BARBARA BILODEAU

**Moderator**  
DENNIS FOWLER

**School District Clerk**  
ANDREA MARTEL

**Auditor**  
BRENT W. WASHBURN, C.P.A.



**REPORT OF THE SCHOOL DISTRICT TREASURER**  
**For the Fiscal Year July 1, 2013 to June 30, 2014**

Cash on Hand July 1, 2012	\$ 434,686.92
Received from Selectmen	\$ 4,565,587.00
Revenue from State Sources	4,919,208.42
Received from Other Sources	240,440.95
<b>TOTAL RECEIPTS</b>	<b>\$ 10,159,923.29</b>
Total Amount Available for Fiscal Year	\$ 10,159,923.29
Less for School Board Orders Paid	\$ 9,281,964.58
<b>BALANCE ON HAND June 30, 2014</b>	<b>\$ 877,958.71</b>

Barbara Bilodeau  
School District Treasurer

**STATISTICAL REPORT**

Half day in Session.....	360
Total Enrollment .....	410
Percent of Attendance.....	95.4
Average Daily Attendance .....	349.1

**CO-SUPERINTENDENTS' SALARY**  
**2013/14**

Allenstown	\$ 27,689
Chichester	23,447
Deerfield	43,097
Epsom	38,631
Pembroke	90,436
	<u>\$223,300</u>

**BUSINESS ADMINISTRATOR'S**  
**SALARY 2013/14**

Allenstown	\$11,271
Chichester	9,543
Deerfield	17,542
Epsom	15,724
Pembroke	36,811
	<u>\$90,891</u>



## **DELIBERATIVE SESSION MINUTES**

### **SCHOOL BOARD**

**FEBRUARY 1, 2014**

Moderator, Dennis Fowler, opened the meeting at 9:05 AM. Everyone present stood for the Pledge of Allegiance. Mr. Fowler went over all the rules of the Deliberative Session along with explaining the cards that all residents received when they checked in. He then introduced the Budget Committee members present, School Board present, and Andrea Martel School District Clerk.

Dennis Fowler read the School District Warrant Article #1 as follows:

1. Shall the Allenstown School District vote to raise and appropriate as an operating budget, not including appropriations by special warrant article and other operations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$9,756,468? Should this article be defeated, the operating budget shall be \$9,756,468 which is the same as last year, with certain adjustments required by previous action of the Allenstown School District, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

School Board Recommends Approval  
Budget Committee Recommends Approval

Mr. Fowler opened the meeting for questions:

Carol Angowski asked if the teacher contract is in the budget. Tom Irzyk stated the teacher contract was approved by the voters in 2013 and the first year is in the proposed budget. The teacher contract is for four (4) years and the para-professionals contract is for three (3) years. Roger Lefleur asked for clarification on the years of the teacher contract because he thought it was for five (5) years. Tom stated that the teachers are for four (4) years and the para's contract is for three (3) years.

Mr. Fowler asked if there were any more questions. There was no response so he proceeded with reading of Article #2.

2. To see if the Allenstown School District will vote to change the purpose of the existing Technology Replacement Trust Fund to include new technology as well as installation and labor costs associated with the technology purchases and to rename the fund to the Technology, Installation and Labor Expendable Trust Fund and further to name the School Board as agents to expend from the this fund. (2/3 Vote Required)

Mr. Fowler asked if there were any questions regarding Warrant Article #2. No further discussion.

Larry Anderson asked Mr. Fowler if he could make a motion on the amount of money in Article #1. Mr. Fowler stated that he had already moved on to warrant Article #2 and no further discussion on Article #1. Mr. Anderson stated that he had his hand raised when Mr. Fowler asked if there was any further discussion. Mr. Fowler then called for a vote by the residents using the cards provided to allow for Mr. Anderson to speak regarding Article #1. A vote was taken. Andrea Martel and Diane Demers counted



the hands and the residents approved for Mr. Anderson to speak. Mr. Fowler reopened the discussion for Warrant Article #1. Mr. Anderson made a motion to make the School Budget \$8,780,000. Roger Lefleur seconded the motion. A resident asked for clarification on where the cuts would be made. Mr. Anderson stated he did not bring the information with him. Tom Iryzk asked why this was not cut was not brought to the School Board during the budget process. Mr. Iryzk stated that Mr. Anderson was at several School Board meetings and present at the Budget Committee meeting when the School Board presented the budget. Mr. Lefleur asked the Moderator if the discussion could be controlled because the discussion was attacking towards individuals. The moderator informed residents to only ask questions to the moderator and he will then redirect the questions to the appropriate person. Tom Gilligan asked if the cut was made by the Budget Committee or Mr. Anderson as an individual, where are the proposed cuts and are the cuts available today to discuss. Mr. Anderson stated he does not have any of his possible cut recommendations. Dave Eaton, Budget Committee Chair, stated the motion to cut the School Budget was not done by the Budget Committee and he also stated that when the School Board presented the proposed budget there was no questions asked by any member of the Committee. Carl Caporale stated that in previous years there have been recommendations for cuts to the budget. Don Chaput asked what the School Board returned to the Town last year. Mr. Iryzk stated the School returned \$106,778 last year. Mr. Lefleur asked the residents to look at what the School has returned over the past 11 years. He stated that the Board of Selectmen would like to maintain a balance budget return amount each year from the School. Mr. Iryzk stated that in 2013 the School did return almost a million dollars back to the Town however; it was due to students leaving the district. The School has to budget for the students enrolled. Kim Foss stated that there were two informational sessions and there were no questions or discussions from any Budget Committee member during those meetings. Mr. Fowler asked if there was any further discussion. There was no further discussion. Mr. Fowler moved to a vote on the motion to amend the School Budget in the amount of \$8,780,000.00 by a show of cards. Andrea Martel and Diane Demers counted both yes and no cards. Yes totaled 29 and no totaled 28. Mr. Fowler moved vote to secret ballot. Mr. Lefleur asked what RSA gives the moderator the right to move to secret ballot. Mr. Fowler stated the RSA 40:B states that if a vote is small the moderator can choose to go to secret ballot. Mr. Lefleur asked the moderator to remove himself. Mr. Fowler stated he will not and moved on. Donna Ong spoke as a resident and teacher about the impact the cut will have on the children in the school. Also stated the proposed cut by Mr. Anderson is going in blind with no recommendations on where the cuts will be made. Residents then made a line to cast the secret ballot. Mrs. Martel and Mrs. Demers passed out ballots, verified all residents voted and then proceeded to count the ballots. Ballot count: yes-35 no-33. Motion to amend the operating budget of the School District to \$8,780,000 passed.

Mr. Fowler read Article #2 as written. There was no discussion on article.

A motion was made to recess meeting until voting on March 11, 2014. Motion passed.

Submitted by:

Andrea Martel, School District Clerk



# SCHOOL BALLOT RESULTS

**TOTAL VOTES CAST: 1,064**

**SCHOOL BOARD MEMBER**

THREE YEAR TERM

VOTE FOR NOT MORE THAN TWO

**THOMAS GILLIGAN 540**

**CARL SCHAEFER 524**

**SCHOOL DISTRICT CLERK**

ONE YEAR TERM

VOTE FOR NOT MORE THAN ONE

**WRITE-IN: ANDREA MARTEL 22**

**SCHOOL BOARD MEMBER**

ONE YEAR TERM

VOTE FOR NOT MORE THAN ONE

**WRITE-IN: JODI MOORE 121**

**SCHOOL DISTRICT TREASURER**

ONE YEAR TERM

VOTE FOR NOT MORE THAN ONE

**BARBARA BILODEAU 725**

**SCHOOL DISTRICT MODERATOR**

ONE YEAR TERM

VOTE FOR NOT MORE THAN ONE

**DENNIS FOWLER 782**

## THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF ALLENSTOWN, QUALIFIED TO  
VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Allenstown Elementary School in said District on the 1<sup>st</sup> day of February, 2014 at 9:00 in the forenoon to deliberate on the warrant articles below. This session shall consist of explanation, discussion, and debate of each warrant article. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended and (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended; and (c) no warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this provision.

Voting on the warrant articles will be conducted by official ballot at the second session scheduled for March 11, 2014 at the St. John Baptist Parish Hall from 8:00 AM to 7:00 PM.

1. Shall the Allenstown School District vote to raise and appropriate as an operating budget, not including appropriations by special warrant article and other operations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$8,780,000? Should this article be defeated, the operating budget shall be \$9,756,468 which is the same as last year, with certain adjustments required by previous action of the Allenstown School District, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

*School Board Recommends Approval  
Budget Committee Recommends Approval*

**YES-306**

**NO-634**

(Note: Warrant Article #1 (operating budget article) does not include separate warrant articles).

2. To see if the Allenstown School District will vote to change the purpose of the existing Technology Replacement Trust Fund to include new technology as well as installation and labor costs associated with the technology purchases and to rename the fund to the Technology, Installation and Labor Expendable Trust Fund and further to name the School Board as agents to expend from this fund. (2/3 VOTE REQUIRED)

**YES-556**

**NO-332**

3. To transact other business that may legally come before said meeting.





***Brent W. Washburn, CPA, Prof. Assoc.***

38 Daffodil Drive  
Loudon, New Hampshire 03307  
603-708-1263

**Independent Auditors Report**

The School Board  
Allenstown School District  
Allenstown, New Hampshire

**Report on the Financial Statements**

I have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Allenstown School District as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements as listed in the table of contents.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

My responsibility is to express opinions on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions. In my opinion, the financial statements referred to previously

-1-



## Opinions

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Allenstown School District as of June 30, 2014, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison and long term debt information on pages 3 through 4 and page 24 and 25 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquires of management about the methods of preparing the information and comparing the information for consistency with management's responses to my enquires, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance.

## Other Information

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Allenstown School District basic financial statements. The introductory section, combining and individual non major fund financial statements, and statistical section, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by United States Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basis financial statements.

The combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards are the responsibility of management and were derived from the related directly to the underlying accounting and other records used to prepare the basic financial statements. Such information have been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subject to the auditing procedures applied in the audit of the basis financial statements and, accordingly, I do not express an opinion or provide any assurance on them.



**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, I have also issued my report dated January 15, 2015, on my consideration of the Allenstown School District's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Allenstown School District's internal control over financial reporting and compliance.

Respectfully Submitted,

***Brent W. Washburn, CPA***

Loudon, New Hampshire

January 15, 2015



## Allenstown School District

### Principals' Report 2014-2015

#### Allenstown Elementary School

The Allenstown School welcomes new administration this school year. Anthony Blinn has shifted roles from District Special Education Director to Principal at the Allenstown Elementary School. Mark Dangora moves from the District Assistant Principal to the Principal at the Armand R. Dupont School. We welcome a new, talented educator to our team, Kathleen Murphy, where she takes the reigns as the District Special Education Coordinator. Together, we have committed since July 1<sup>st</sup> "to fostering a positive climate that is dedicated to putting students first and building pride in our schools and community." Along with the new look to our Administrative Team, we welcomed new staff: Kimberlie Berrigan (AES Title I Interventionist), Diane Melim (District Special Education Reading Teacher), Jessica Martel (Crossing Guard), Leah Watson (Behavior Specialist), and Melissa Sytek (ARD Title I Interventionist).

AES has had a facelift this past few months, highlighted by painting the outside and inside (common areas) the building. We have also updated our playground thanks to the help of our School Board and an anonymous donation (removing old equipment, adding in mulch and new swings)! We have accessed over \$30,000 in grants to update our technology by buying chromebooks for our computer lab, laptops, and interactive whiteboards for each classroom (that did not already have one). Overall, we have accessed over \$40,000 in non-taxpayer money to make improvements to our school!

Our school and community continue to grow our relationship. We have been able to sponsor or participate in the Active Shooter Drill, Welcome Back Barbeque and Open House, Kindergarten Orientation, Enrichment Performance, Night of Lights, Halloween Parade, Volunteer Program, Veteran's Day Walk and Breakfast.

AES continues to have a foundation of core values of respect, responsibility, and integrity. These values provide the foundation of our learning each day. Academically, we are working on two initiatives: Focus School Improvement Plan and Allenstown Response to Intervention (RtI). Both of these initiatives shape our work at school. As part of the Focus School initiative, we have implemented a new writing program, Lucy Calkins, while continuing into our second year of the My Math program. With some creativity in our schedule, we have been able to add music and art enrichment activities, which led to a performance in December seeing nearly 250 people attend. Soon, we hope to offer technology enrichment.

As we look ahead, we will continue to look to access grant money and donations to supplement our school improvements. We are excited to offer after-school enrichment for students in grade K-4, called the *Nature Explorers*. Our students in 3rd and 4th grade will be taking the Smarter Balance Assessment (which replaces NECAP) this March. As part of our 4th graders project with SCA, we look to build a community garden with the possibly of a greenhouse.

Although it has been a busy start, I am proud of our school and community. We will continue to provide the best educational experience for our students, as well as our community in the most cost-effective manner.

Respectfully Submitted,

Anthony Blinn  
Allenstown Elementary School Principal



## **Armand R. Dupont Middle School**

The Armand R. Dupont Middle School administration has a new look this year. It was with great enthusiasm that I joined the Allenstown faculty as the Armand R. Dupont Middle School principal. This year is my second year as an administrator within the Allenstown school district and I am excited to work with such a talented staff and hardworking student population. I look forward to continue to work with the staff and build a positive culture and climate within the building and the community.

In addition to an administrator, several staff members were hired over the summer including Crystal Way to teach health at both schools, Melissa Syteck, our Title 1 Interventionist, and Lori Mayo was hired full time to improve the computer skills of staff and students at both AES and ARD. Dana Crowell our media specialist will now be splitting time with both AES and ARD. Rounding out the faculty is Molly Ireland who moved over from the elementary school to fifth and sixth grade reading and Stephanie Blethen moved to the seventh and eighth grade to teach literature.

Along with the new and moving staff, ARD added the fifth grade and thirty-four more students. This has brought the school population to a total of 169 students.

It has been a busy school year thus far with many new ideas and activities for teachers as well as students. We have sent students to locations from Boston, Massachusetts to Concord, New Hampshire on field trips and invited presenters to come to our schools to share their ideas and skills with students here in Allenstown. The TIGER Theater Program from Plymouth University came to teach students at both schools about anti-bullying strategies and other social issues. The program is a part of our ongoing efforts to teach students about respect, integrity, and responsibility. Teachers continue this message classroom activities aimed at teaching students how to improve their social relationships.

Recently the New Hampshire Juvenile Diversion Program came and spoke with some ARD students about their various programs. Students learned about the resources available to families and about the consequences of their actions as they grow to adulthood. We have also created a new program at ARD called the Merit Club, which gives special privileges to students with excellent behavior. Students must apply to be members of this organization and monthly activities provide a reward for continued outstanding behavior. Our School Resource Officer will again be teaching the DARE Program for all of our 5<sup>th</sup> and 7<sup>th</sup> grade students. Students attend a 10-week class which teaches them to make well thought out choices and to resist negative peer pressure as they become teens and young adults.

We have initiated collaboration with the teachers and administrators in Pembroke so our students will be better prepared to meet the high expectations at Pembroke Academy. We have visited the high school to see their programs and the administrators of both towns have attended meetings to plan some joint programs to benefit all of our students. We are confident that this will strengthen the academic programs in Allenstown and provide more opportunities for our students.

We continue to examine and evaluate the many initiatives at our schools and are working to provide the best opportunities and educational programs for our students within the limits of what is available and what is cost effective. The staff at both schools is committed to the families of Allenstown and to giving each child what they need to be successful now and in the future. I feel very fortunate to be spending this year working with such a wonderful and hard working group of professionals.

Respectfully Submitted,

Mark Paul Dangora  
Armand R. Dupont School Principal



**ALLENSTOWN ELEMENTARY SCHOOL  
TEACHER ROSTER  
2014-15**

Reading Specialist	BLOUNT, LUCETTA	32,014.50
Elementary	BOEHM, KATHLEEN	60,206.00
Elementary	CARLISLE, LINDA	58,677.00
Elementary	CLARK, KIMBERLY	58,677.00
Art (60%)	COLBY, TAMMY	35,806.20
Health/Wellness (20%)	WAY, CRYSTAL	2,989.58
Elementary	DEBLOIS, BRIGITTE	34,821.00
Elementary	FERGUSON, ELIZABETH	60,206.00
Elementary	FOSS, KIMBERLEE	52,102.00
Elementary	HARDT, LAURIE	58,677.00
Physical Teacher (60%)	IRZYK, PHYLLIS	35,206.00
Elementary	KEEFE, DENISE	58,677.00
Elementary	PEARSON, ELIZABETH	58,677.00
Elementary	PERRY, JACKIE	66,323.00
Music (60%)	STOHRER, PAMELA	36,123.60
Elementary	STOTTLAR, JOANNE	58,677.00
Elementary	THUL, JANE	60,206.00
Elementary	ZIBEL, GAY	58,677.00
Technology Coord. (50%)	DEMERS, DANNY	23,932.94
Media Generalist	CROWELL, DANA	53,785.00
Technology (50%)	MAYO, LORI	27,885.00
Special Ed. Coord. (50%)	MURPHY, KATHLEEN	29,250.00
Speech Pathologist	COTNOIR, NICOLE	64,794.00
Special Education	BEDARD, ALISON	48,277.00
Special Education	CARBONNEAU, KIM	58,677.00
Special Education	MELIM, DIANNE	32,397.00
Special Education	ROUNDS, LISA	64,794.00
Social Worker (50%)	HOWE, JUDITH	25,933.86
Guidance Counselor	ROY, LORI	64,794.00
Nurse	BRISON, MARILYN	53,342.00
Principal	BLINN, ANTHONY	83,000.00



**ARMAND R. DUPONT SCHOOL  
TEACHER ROSTER  
2014-15**

Reading Specialist	BLOUNT, LUCETTA	32,014.50
Language Arts 6/7	BLETHEN, STEPHANIE	56,230.00
Art (40%)	COLBY, TAMMY	23,470.80
Math 7/8	DARLING, GINGER	51,795.00
Elementary	IRELAND-PELILLO, MOLLY	58,218.00
Physical Education (40%)	IRZYK, PHYLLIS	23,470.80
Math 7/8	KELLY, MICHELLE	40,173.00
Elementary	LETVINCHUK, PETER	60,206.00
Elementary	ONG, DONNA	58,677.00
Foreign Language (20%)	OUELLETTE, BERNARD	11,735.00
Science	PABST, DAVID	64,794.00
Elementary	RAYMOND, ANTHONY	36,503.00
Music (40%)	STOHRER, PAMELA	24,082.40
Elementary	TILLY, KIM	61,735.00
Health/Wellness (30%)	WAY, CRYSTAL	11,958.33
Technology Coord. (50%)	DEMERS, DANNY	23,932.95
Technology (50%)	MAYO, LORI	27,885.00
Special Ed. Coord. (50%)	MURPHY, KATHLEEN	29,250.00
Special Education	BRAND, AMANDA	37,624.00
Special Education	BURNETT, ANNE	66,323.00
Special Education	MELIM, DIANNE	32,397.00
Special Education	PETERSONS, SARAH	60,206.00
Social Worker (50%)	HOWE, JUDITH	25,933.86
Guidance Counselor	HAZARD, NARINE	46,289.00
Nurse	SCHMIDT, DENISE	53,342.00
Principal	DANGORA, MARK	85,000.00



## ALLENSTOWN ELEMENTARY SCHOOL

### NON-CERTIFIED ROSTER 2014/15

Title 1 Tutor	CAMPBELL, JANIS	29,574.00
Educational Assistant	ABBOTT, STACEY ANN	14,574.56
Educational Assistant	BISHOP, CHRISTOPHER	12,208.56
Educational Assistant	FULLER, DONNA	15,935.01
Educational Assistant	MAY, MARGARET ANN	14,910.35
Educational Assistant	NARO, SHELAGH	15,935.01
Educational Assistant	DOLLARD, MARY	16,443.70
Educational Assistant	DZIURA, BARBARA	15,485.47
Educational Assistant	HARSH, DAWN	15,485.47
Educational Assistant	JOHNSON, JENNIFER	13,367.90
Educational Assistant	PALYS, MARGARET	16,443.70
District Bookkeeper	STONE, BRIANNE	24,583.65
Administrative Assistant	TROY, CAROL ANN	38,711.52
Secretary	LABRECQUE, DAWN	19,815.25
Head of Maintenance	COUGHLIN, JOSHUA	40,716.00
Custodian	ARGUPOPOULOS, ELENE	14,640.64
Hot Lunch Worker	COUCHON, CHARLENE	12,608.46
Hot Lunch Worker	EMERY, KIMBERLY	8,666.28
Hot Lunch Worker	JUTRAS, DARLENE	10,900.73
Hot Lunch Director	GRANT, SLYVIA	28,882.00
Hot Lunch Worker	MAHONEY, CHARLENE	10,582.17

## ARMAND R. DUPONT SCHOOL

### NON-CERTIFIED ROSTER 2014/15

#### Allenstown

Title 1	DIILULIO, SUZANNE	38,187.00
Educational Assistant	COTNOIR, CAROL	15,485.47
Educational Assistant	DeGRAVE, REBECCA	15,935.01
Educational Assistant	POELTL, KURT	7,991.01
Educational Assistant	REMICK, COREENIA	14,709.24
Educational Assistant	THOMAS, LESLIE	15,935.01
Educational Assistant	TOWLE, LISA	11,510.59
Special Education Secretary	HOWE, CHRISTINE	23,194.56
Secretary	BONJORNO, ANTHONY	32,969.52
Custodian	BRASLEY, PAUL	29,649.50
Program Assistant Library Aide	SCHAEFER, JEAN MARIE	17,058.86





## DEPARTMENT OF REVENUE ADMINISTRATION

Concord, NH 03302-0457

To: Allenstown

Your report of appropriations voted and property taxes to be raised for the 2014/15 school year has been approved on the following basis:

TOTAL APPROPRIATIONS	\$	9,756,468.00
Revenues and Credits:		
Unreserved Fund Balance	\$	221,346.00
Total from Fund Balance to Trusts	\$	-
Revenue From State Source:		
State Education Grant	\$	4,206,812.00
Catastrophic Aid	\$	115,000.00
Child Nutrition	\$	2,200.00
Revenue From Federal Sources:		
Child Nutrition Program	\$	98,601.00
Grants	\$	240,000.00
Medicaid	\$	98,000.00
Local Revenue Not Taxes:		
Homeless Transportation	\$	-
Rental Revenue	\$	2,400.00
Mis. Revenue	\$	13,400.00
Earnings on Investment	\$	-
Transfer to Food Service	\$	26,632.00
School Lunch Sales	\$	59,900.00
TOTAL SCHOOL REVENUES & CREDITS	\$	5,084,291.00
LOCAL DISTRICT ASSESSMENT	\$	4,129,642.00
STATE EDUCATION TAX ASSESSMENT	\$	542,535.00
TOTAL APPROPRIATION	\$	9,756,468.00

David Cornell  
Manager of Municipal Finance



## **ALLENSTOWN SCHOOL DISTRICT**

### **ARMAND R. DUPONT SCHOOL CLASS OF 2013-2014**

Makenna M. Bourque  
Cody P. Brodeur  
Melissa L. Callahan  
Maxim L. Carrier  
Amber L. Cote  
Jessica L. Davis  
Rachel M. Denoncourt  
Brianna N. Derkacz  
Hazel L. Dionne  
Gabriela Djulabic  
Kimberlie A. Dugan  
Joshua J. Ellis  
Erin N. Fulp  
Mertz L. Gabriel  
Alysia M. Gagnon  
Tyler E. Gagnon  
Griffin L. Gilman  
Lauren A. Gingras  
Samantha L. Gramatikas  
Hope K. Hartley  
Justin L. Hersom  
Kevin K. Jennings

Madison J. Jutras  
Philip D. LaForge  
Kavan C. Mahoney  
Angel M. Marcoux  
Ashley M. McPherson  
Charles A. Meservey  
Jarod R. O'Hora  
Patrick J. Parker  
Sara A. Podsadowski  
Caitlin R. Porter  
Jasmine A. Potter  
Ryan D. Provost  
David P. Raymond  
Kyler C. Renaud  
Jakob J. Roby  
Julian Rosario  
Brittany M. Soriano  
Dylan T. Soule-Lambert  
Moriah L. Spalding  
Markos R. Starz  
Olivia L. Tardiff  
Timothy P. Westgate



**ANNUAL SCHOOL HEALTH  
SERVICE REPORT  
2013-2014**

Report of Local Medical Services	Number of Pupils
Pupils Examined	494
Teachers Flu Vaccine	48
Students Flu Vaccine	148
DT	0
TB	0
MMR	0
Report of School Nurse-Teacher:	28
Vision Tests	398
Hearing Tests	431
Inspections	936
Heights	399
Weights	406
First Aid	6,179
Medication – Dosages: Daily	2,075
Prn's	829
Concussions	6
Communicable Diseases: Strep Throat	20
Chicken Pox	0
Pediculosis	48
Impetigo	2
Scabies	0
Scarlet Fever	2

**DEFECTS FOUND BY SCHOOL NURSE - TEACHER**

	Number Cases	Treated by Physician
Vision	9	4
Hearing	8	7
Scalp	48	2

**CLINIC AND SPECIAL REFERRALS**

	Number Examined	Number Children Treated
Dental Cleaning & Fluoride	0	0
Preschool	17	N/A
Parent Contacts	1,416	N/A
Sport Physicals	9	N/A

Examining Physician - Dr. Alan Stein  
June 19, 2014

Marilyn R. Brison, RN  
School Nurse - Teacher

Denise Schmidt, RN  
School Nurse - Teacher



**ALLENSTOWN SCHOOL DISTRICT**  
**2014**  
**SUMMARY REPORT**  
**SPECIAL EDUCATION EXPENDITURES/REVENUES**

In accordance with RSA 32:11-a, the following summary represents actual special education expenditures and offsetting revenues for the previous two fiscal years.

	<u>FY 2012/13</u>	<u>FY 2013/14</u>
Actual Expenditures	\$2,890,320	\$2,844,500
Actual Revenues		
♦ Catastrophic Aid	\$124,463	\$142,615
♦ Medicaid	\$134,243	\$116,118
♦ Federal Grant	\$138,871	\$125,453
♦ Tuition	-0-	
Total Offsetting Revenues	\$397,577	\$384,186

- Notes:
- Actual expenditures represent a total of all designated special education budget categories. Services provided through regular education categories cannot be accurately segregated.
  - Adequate Education Aid paid in both fiscal years above contained various weighted stipends for those students identified as having special needs. These cannot be accurately identified as a separate revenue category.



## SAU #53 Serving the Districts of Allenstown, Chichester, Deerfield, Epsom, and Pembroke

### Report of the Superintendents

*“Let us think of education as the means of developing our greater abilities, because in each of us there is a private hope and dream, which, fulfilled, can be translated into benefit for everyone and greater strength for our nation.”-John F. Kennedy*

As we write this report, it is amazing to think that we have been serving SAU #53 together as Co-Superintendents of Schools for the past six months. We are honored to serve as your Superintendents and have enjoyed working as a team to provide the best possible education for each student in all of our Districts. As we visit schools and attend events, we are impressed with the quality of programs offered to the students in each of our Districts. SAU #53 is fortunate to have dedicated administrators, teachers, and support staff who strive every day to provide an outstanding education to prepare students to be college and career ready.

As with our nation, school districts continue to struggle with a failing economy. We are faced with the challenge of providing the highest quality education for our students while continuing to bring forward fiscally responsible budgets for the 2015-2016 school year. We ask for your support as we strive to approve budgets that provide for the needs of our students while keeping in mind the strain that the economy has brought to many of the members of our communities.

Our SAU office has had many changes to our staff. As a team, we developed our mission statement this summer. It reads: “The SAU 53 Central Office strives to facilitate and support the work of all schools, their faculty, staff, and boards in our shared commitment to provide a quality education to all students.” Our office values a pleasant, positive work environment, building good relationships, and the promotion of best practices in business and educational leadership. Our office looks forward to providing outstanding service to all of our five Districts. We are excited about working collaboratively with every District to enhance the quality of support we provide.

Pembroke Academy completed the New England Association of Schools and Colleges accreditation process this fall. The visiting team from NEAS&C spent four days observing and interviewing faculty, staff, students, community members, administrators, and Board members as part of the process. The end-of-visit report was very positive and we anticipate receiving the final report in March. The report will be made available to the public once it is received.

Our SAU #53 Literacy Task Force and Data Team combined to create the newly formed Literacy Data Team. The team consists of members from all five Districts working collaboratively to enhance curriculum, instruction, and assessment throughout the SAU. The SAU #53 Numeracy Task Force and Data Team combined to create the Numeracy Data Team. This team also consists of members from all five Districts working to further the development of mathematics instruction and best practices throughout the SAU. We are excited about the work that is being accomplished by these teams.

Throughout the SAU, we are preparing for the first administration of the Smarter Balanced Assessment, the new statewide assessment tool. Administration, faculty, staff, and students have been experiencing sample tests, new curriculum, and exposure to the College and Career Ready Standards as we look to the administration of this assessment this spring in grades 3-8 and 11. This assessment will provide us with valuable information to move the SAU forward. SBAC, as it is commonly known, is a computer



Thank you to the SAU #53 communities for their continued support of our schools and students. In our role as Co-Superintendents of Schools, one of our goals is for each community to increase its awareness and involvement in all of our school communities. Please feel free to contact our office if you have questions, need information, or want to offer suggestions. We extend a personal invitation to everyone to join us at any time to discuss the SAU and the Districts we serve to learn more about the outstanding education being provided to the students throughout the SAU. We welcome your input as we truly believe that “it takes a village”.

Respectfully submitted,

Dr. Gail E. Paludi

Ms. Patty Sherman

Co-Superintendents of Schools



THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF ALLENSTOWN, QUALIFIED TO VOTE IN  
DISTRICT AFFAIRS:

You are hereby notified to meet at the St. John Baptist Parish Hall in said District on the 31st day of January, 2015 at 9:00 o'clock in the forenoon to deliberate on the warrant article below. This session shall consist of explanation, discussion, and debate of each warrant article. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended and (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended; and, (c) no warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this provision.

Voting on the warrant article will be conducted by official ballot at the second session scheduled for March 10, 2015 at the St. John Baptist Parish Hall from 8:00 A.M. to 7 P.M.

1. Shall the Allenstown School District vote to raise and appropriate as an operating budget, not including appropriations by special warrant article and other operations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$9,499,224? Should this article be defeated, the operating budget shall be \$9,505,993 which is the same as last year, with certain adjustments required by previous action of the Allenstown School District, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

*School Board Recommends Approval  
Budget Committee Recommends Approval*

2. To transact other business that may legally come before said meeting.

Given under our hands and seal this 22nd day of January, 2015

Tom Irzyk, Chair  
Thomas Gilligan  
Carl Schaefer  
Jody Moore  
Kris Raymond  
ALLENSTOWN SCHOOL BOARD

A true Copy attest:

Tom Irzyk, Chair  
Thomas Gilligan  
Carl Schaefer  
**Jody Moore**  
Kris Raymond  
ALLENSTOWN SCHOOL BOARD



## SCHOOL ADMINISTRATIVE UNIT #53 BUDGET

### 2015-2016 Estimated Revenues

Account	Number	Description		
	770	Unreserved Fund Balance, June 30, 2014.....	\$	-
	1000	LOCAL REVENUE EXCLUSIVE OF DISTRICT SHARE		
		Tuition/Transportation		2,325,742.00
		TOTAL REVENUES.....	\$	<u>2,325,742.00</u>

### Estimated Expenditures

Function	Object	Purpose of Expenditure		
1000		INSTRUCTION		
	1200	ALL Special Programs.....	\$	601,241.00
2100		SUPPORT SERVICES		
	2190	ALL Other Pupil Services.....		880,685.00
2200		INSTRUCTIONAL STAFF SERVICES		
	2210	ALL Improvement of Instruction.....		1,801.00
2300-2335		GENERAL ADMINISTRATION SERVICES		
	2310	ALL School Administrative Unit Board.....		25,995.00
	2320	ALL Office of the Superintendent.....		397,052.00
	2330	ALL Special Area Administrative Services.....		200,198.00
	2335	ALL Other General Administration Services.....		71,543.00
2340-2600		BUSINESS SERVICES		
	2340	ALL Fiscal.....		232,446.00
	2600	ALL Operation & Maintenance of Plant.....		50,298.00
2350		MANAGERIAL SERVICES.....		264,275.00
2900		OTHER SUPPORT SERVICES.....		1,111,713.00
		TOTAL EXPENDITURES.....	\$	<u>3,837,247.00</u>
		LESS ESTIMATED REVENUES.....		<u>2,325,742.00</u>
		AMOUNT TO BE SHARED BY DISTRICTS.....	\$	<u><u>1,511,505.00</u></u>







## DEFAULT BUDGET OF THE SCHOOL

Default Budget for the Fiscal Year from **July 1, 2015 to June 30, 2016**

**RSA 40:13, IX (b)** "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: January 22, 2015

### Instructions

1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-26 or MS-27) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

### For Assistance Please Contact:

**NH DRA Municipal and Property Division**  
Phone: (603) 230-5090  
Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

### ENTITY'S INFORMATION ?

School District:    
Municipalities Served:

### SCHOOL BOARD OR BUDGET COMMITTEE MEMBERS ?

<input type="checkbox"/>	First Name:	<input type="text" value="Tom"/>	Last Name:	<input type="text" value="Irzyk"/>
<input type="checkbox"/>	First Name:	<input type="text" value="Jody"/>	Last Name:	<input type="text" value="Moore"/>
<input type="checkbox"/>	First Name:	<input type="text" value="Krls"/>	Last Name:	<input type="text" value="Raymond"/>
<input type="checkbox"/>	First Name:	<input type="text" value="Carl"/>	Last Name:	<input type="text" value="Schaefer"/>
<input type="checkbox"/>	First Name:	<input type="text" value="Thomas"/>	Last Name:	<input type="text" value="Gilligan"/>
<input type="button" value="Add Member"/>				





APPROPRIATIONS					
INSTRUCTION 2	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
1100-1199	Regular Programs 2	\$3,910,407	(\$284,646)		\$3,625,761
1200-1299	Special Programs 2	\$2,103,717	(\$236,037)		\$1,867,680
1300-1399	Vocational Programs 2				
1400-1499	Other Programs 2	\$34,412			\$34,412
1500-1599	Non-Public Programs 2				
1600-1699	Adult/Continuing Ed. Programs 2				
1700-1799	Community/Jr.College Ed. Programs 2				
1800-1899	Community Service Programs 2				
	Instruction Subtotal	\$6,048,536	(\$520,683)		\$5,527,853
SUPPORT SERVICES 2					
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
2000-2199	Student Support Services 2	\$587,313	\$29,493		\$616,806
2200-2299	Instructional Staff Services 2	\$105,400	\$3,777		\$109,177
	Support Services Subtotal	\$692,713	\$33,270		\$725,983
GENERAL ADMINISTRATION 2					
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
2310 (840)	School Board Contingency 2				
2310-2319	Other School Board 2	\$41,470	\$1,092		\$42,562
	General Administration Subtotal	\$41,470	\$1,092		\$42,562





## APPROPRIATIONS

EXECUTIVE ADMINISTRATION ⑦					
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
2320 (310)	SAU Management Services ⑦	\$174,597	\$12,830		\$187,427
2320-2399	All Other Administration ⑦				
2400-2499	School Administration Service ⑦	\$320,796	\$27,300		\$348,096
2500-2599	Business ⑦				
2600-2699	Operation and Maintenance of Plan ⑦	\$372,098	\$20,537		\$392,635
2700-2799	Student Transportation ⑦	\$317,585	\$93,386		\$410,971
2800-2999	Support Service Central & Other ⑦	\$1,539,266	\$97,238		\$1,636,504
	Executive Administration Subtotal	\$2,724,342	\$251,291		\$2,975,633
NON-INSTRUCTIONAL SERVICES ⑦					
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
3100	Food Service Operations ⑦	\$187,333	\$5,446		\$192,779
3200	Enterprise Operations ⑦				
	Non-Instructional Services Subtotal	\$187,333	\$5,446		\$192,779





APPROPRIATIONS					
FACILITIES ACQUISITION AND CONSTRUCTION ?					
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4100	Site Acquisition ?				
4200	Site Improvement ?	\$2			\$2
4300	Architectural/Engineering ?				
4400	Educational Specification Develop. ?				
4500	Building Acquisition/Construction ?				
4600	Building Improvement Services ?				
4900	Other Facilities Acquisition and Construction Services ?				
	Water Distribution and Treatment Subtotal	\$2			\$2
OTHER OUTLAYS ?					
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
5110	Debt Service - Principal ?				
5120	Debt Service - Interest ?				
	Other Outlays Subtotal				







## APPROPRIATIONS

FUND TRANSFERS ①					
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
5220-5221	To Food Service ②	\$26,632	\$3,046		\$29,678
5222-5229	To Other Special Revenue ②				
5230-5239	To Capital Projects ①				
5254	To Agency Funds ②				
5300-5399	Intergovernmental Agency Allocations ②	\$35,440	(\$23,937)		\$11,503
	Supplemental Appropriation ②				
	Deficit Appropriation				
	Fund Transfers-Subtotal	\$62,072	(\$20,891)		\$41,181
Operating Budget Total					
		\$9,756,468	(\$250,475)		\$9,505,993

## EXPLANATION FOR INCREASES AND REDUCTIONS

Use this section of the form to explain why any increase of reduction was applied to the estimated appropriation for an account code. Supply an explanation for each individual increase or reduction on its own line. You can use the "Add New Line" button to insert a new line. The "Remove Line" button will remove that line from the form.

Account #	Explanation for Increase or Reduction	Add New Line
1100-1199	Certified Staff Contracted Salary (\$134,040)	Remove Line
1100-1199	Contracted Maintenance Services \$366	Remove Line
1100-1199	Contracted High School Tuition (\$64,197)	Remove Line
1100-1199	Contracted Student Services (\$5,775)	Remove Line
1100-1199	Federal Projects (grants) (\$81,000)	Remove Line





**New Hampshire**  
Department of  
Revenue Administration

**2015  
MS-DS**

1200-1299	Certified Staff Contracted Salary (\$35,337)	Remove Line
1200-1299	Non-Certified Staff Contracted Salary \$39,929	Remove Line
1200-1299	Sped Obligations (\$242,129)	Remove Line
1200-1299	Employee Contract Benefits \$1,500	Remove Line
2000-2199	Certified Staff Contracted Salary \$6,515	Remove Line
2000-2199	Sped Obligations \$26,226	Remove Line
2000-2199	Contracted Testing Services (\$3,423)	Remove Line
2000-2199	Contracted Maintenance Services \$175	Remove Line
2200-2299	Certified Staff Contracted Salary \$2,962	Remove Line
2200-2299	Non-Certified Staff Contracted Salary \$815	Remove Line
2310-2399	Contracted Admin Services \$1,092	Remove Line
2320 (310)	Contracted Admin Services \$12,830	Remove Line
2400-2499	Certified Staff Contracted Salary \$10,396	Remove Line
2400-2499	Non-Certified Staff Contracted Salary \$3,672	Remove Line
2400-2499	Employee Contract Benefits \$7,200	Remove Line
2400-2499	Contracted Maintenance Services \$4,742	Remove Line
2400-2499	Contracted Communication Services \$1,290	Remove Line
2600-2699	Non-Certified Staff Contracted Salary \$757	Remove Line
2600-2699	Contracted Liability Obligation (\$56)	Remove Line
2600-2699	Contracted Maintenance Services \$4,070	Remove Line
2600-2699	Contracted Safety Services \$15,766	Remove Line
2700-2799	Contracted Transportation Obligations \$4,396	Remove Line
2700-2799	Sped Obligations \$88,990	Remove Line
2800-2999	Employee Contract Benefits \$97,238	Remove Line
3100	Food Service Program \$5,446	Remove Line





**New Hampshire**  
*Department of*  
**Revenue Administration**

**2015**  
**MS-DS**

5220-5221	Transfer to Food Service \$3,046	Remove Line
5300-5399	Contracted Charter School Obligation \$(23,937)	Remove Line





Allenstown (0075)

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Peter

Preparer's Last Name

Aubrey

Preparer's Signature and Title

Date

1/20/15

☐ **Check to Certify Electronic Signature:** You are required to check this box and provide your name above. By checking this box, you hereby declare and certify that the electronic signature above was actually signed by the Preparer and that the electronic signature is valid.

**SCHOOL BOARD (OR BUDGET COMMITTEE PER RSA 40:14-B) CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

School Board or Committee Member's Signature and Title

School Board or Committee Member's Signature and Title

School Board or Committee Member's Signature and Title

School Board or Committee Member's Signature and Title

School Board or Committee Member's Signature and Title

School Board or Committee Member's Signature and Title

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School Board or Committee Member's Signature and Title

School Board or Committee Member's Signature and Title

Submit

Print

Please save and e-mail the completed PDF form to your Municipal Account Advisor:

- Michelle Clark: michelle.clark@dra.nh.gov
- Jamie Dow: jamie.dow@dra.nh.gov
- Shelley Gerlameau: shelly.gerlameau@dra.nh.gov
- Jean Samms: jean.samms@dra.nh.gov

A hard-copy of this signature page must be signed and submitted to the NHRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL AND PROPERTY DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487







## School Budget Form: Allenstown Local School

FOR SCHOOL DISTRICTS WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 32:24  
Appropriations and Estimates of Revenue for the Fiscal Year from July 1, 2015 to June 30, 2016

Form Due Date: 20 days after the meeting

### THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT

This form was posted with the warrant on: *January 22, 2015*

For Assistance Please Contact the NH DRA Municipal and Property Division  
P: (603) 230-5090 F: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

### SCHOOL BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

School Budget Committee Members	
Printed Name	Signature
Tom Izyk	<i>[Signature]</i>
Carol Augowski	<i>[Signature]</i>
David Eaton	<i>[Signature]</i>
David H. Cole	<i>[Signature]</i>
Keith Klauers	<i>[Signature]</i>
Debra R.L. Carney	<i>[Signature]</i>
Theresa Boisvert	<i>[Signature]</i>
Stephanie Tallini	<i>[Signature]</i>

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL AND PROPERTY DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487



Printed Name	Signature
Jeffrey Gryuol	<i>Jeffrey Gryuol</i>



# Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
<b>Instruction</b>								
1100-1199	Regular Programs	1	\$3,594,305	\$3,910,407	\$3,616,920	\$0	\$3,616,920	\$0
1200-1299	Special Programs	1	\$1,898,229	\$2,103,717	\$1,869,382	\$0	\$1,869,382	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0	\$0	\$0
1400-1499	Other Programs	1	\$32,613	\$34,412	\$30,158	\$0	\$30,158	\$0
1500-1599	Non-Public Programs		\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	1	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
<b>Support Services</b>								
2000-2199	Student Support Services	1	\$578,459	\$587,313	\$615,339	\$0	\$615,339	\$0
2200-2299	Instructional Staff Services	1	\$113,808	\$105,400	\$104,980	\$0	\$104,980	\$0
<b>General Administration</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0	\$0	\$0
2310-2319	Other School Board	1	\$33,141	\$41,470	\$42,562	\$0	\$42,562	\$0
<b>Executive Administration</b>								
2320 (310)	SAU Management Services	1	\$165,590	\$174,597	\$187,427	\$0	\$187,427	\$0
2320-2399	All Other Administration		\$7,569	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	1	\$337,082	\$320,796	\$340,741	\$0	\$340,741	\$0
2500-2599	Business		\$0	\$0	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	1	\$521,879	\$372,098	\$403,983	\$0	\$403,983	\$0
2700-2799	Student Transportation	1	\$358,350	\$317,585	\$410,171	\$0	\$410,171	\$0
2800-2899	Support Service, Central and Other	1	\$1,475,468	\$1,539,266	\$1,642,377	\$0	\$1,642,377	\$0
<b>Non-Instructional Services</b>								
3100	Food Service Operations	1	\$191,351	\$187,333	\$193,390	\$0	\$193,390	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
<b>Facilities Acquisition and Construction</b>								
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
4200	Site Improvement	1	\$13,293	\$2	\$2	\$0	\$2	\$0





Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4300	Architectural/Engineering		\$0	\$0	\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0
<b>Other Outlays</b>								
5110	Debt Service - Principal		\$0	\$0	\$0	\$0	\$0	\$0
5120	Debt Service - Interest		\$0	\$0	\$0	\$0	\$0	\$0
<b>Fund Transfers</b>								
5220-5221	To Food Service	1	\$27,993	\$26,632	\$30,289	\$0	\$30,289	\$0
5222-5229	To Other Special Revenue		\$0	\$0	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation	1	\$6,730	\$35,440	\$11,503	\$0	\$11,503	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Proposed Appropriations</b>			<b>\$9,355,860</b>	<b>\$9,756,468</b>	<b>\$9,499,224</b>	<b>\$0</b>	<b>\$9,499,224</b>	<b>\$0</b>

## Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
Special Articles Recommended								

## Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Individual Articles Recommended								





## Revenues

Account Code	Purpose of Appropriation	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
<b>Local Sources</b>					
1300-1349	Tuition		\$0	\$0	\$0
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments		\$0	\$0	\$0
1600-1699	Food Service Sales	1	\$59,900	\$56,200	\$56,200
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Service Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	1	\$15,800	\$2,810	\$2,810
<b>State Sources</b>					
3210	School Building Aid		\$0	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid	1	\$115,000	\$93,230	\$93,230
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	1	\$2,200	\$2,500	\$2,500
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
<b>Federal Sources</b>					
4100-4539	Federal Program Grants	1	\$240,000	\$159,000	\$159,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	1	\$98,601	\$104,400	\$104,400
4570	Disabilities Programs		\$0	\$0	\$0
4580	Medicaid Distribution	1	\$98,000	\$98,000	\$98,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
<b>Other Financing Sources</b>					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfer from Food Service Special Reserve Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0

Account Code	Purpose of Appropriation	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources	1	\$26,632	\$30,289	\$30,289
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$221,346	\$0	\$0
<b>Total Estimated Revenues and Credits</b>			<b>\$877,479</b>	<b>\$546,429</b>	<b>\$546,429</b>







## Budget Summary

Item	Current Year	School Board Enacting Year	Budget Committee Enacting Year
Operating Budget Appropriations Recommended	\$9,756,468	\$9,499,224	\$9,499,224
Special Warrant Articles Recommended	\$0	\$0	\$0
Individual Warrant Articles Recommended	\$0	\$0	\$0
TOTAL Appropriations Recommended	\$9,756,468	\$9,499,224	\$9,499,224
Less: Amount of Estimated Revenues & Credits	\$877,479	\$546,429	\$546,429
Estimated Amount of State Education Tax/Grant		\$4,686,413	\$4,686,413
Estimated Amount of Taxes to be Raised for Education		\$4,266,382	\$4,266,382





## MS-27 SUPPLEMENTAL SCHEDULE

### SCHOOL DISTRICT INFORMATION ?

School District: Allenstown

0075

Municipalities Served: Allenstown

### BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

1. Total recommended by Budget Committee (from MS-27):	\$9,499,224
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes:	
3. Interest: Long-Term Bonds & Notes:	
4. Capital outlays funded from Long-Term Bonds & Notes	
5. Mandatory Assessments	
6. Total Exclusions (Line 2 + Line 3 + Line 4 + Line 5)	
7. Amount Recommended Less Exclusions (Line 1 - Line 6)	\$9,499,224
8. 10% of Amount Recommended Less Exclusions (Line 7 x 10%)	\$949,922
<b>Collective Bargaining Cost Items</b>	
9. Recommended Cost Items (Prior to Meeting)	
10. Voted Cost Items (Voted at Meeting)	
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	
12. Bond Override (RSA 32:18-a), Amount Voted	
Maximum Allowable Appropriations Voted At Meeting (Line 1 + Line 8 + Line 11 + Line 12)	\$10,449,146

### For Assistance Please Contact:

NH DRA Municipal and Property Division  
Phone: (603) 230-5090  
Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>



## NOTES



# *Vital Statistics*



**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT BIRTH REPORT**

01/01/2014-12/31/2014

--ALLENSTOWN--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
MERRILL, LILLIANA PAIGE	01/15/2014	CONCORD, NH	MERRILL, TYLER	CARMICHAEL, BRIANNA
JAREBICA, AUSUN MAY	02/10/2014	CONCORD, NH	JAREBICA, ISMET	BARNETT, SANDRA
SHARPLES, AUSTIN ROBERT	03/01/2014	CONCORD, NH	SHARPLES, ROBERT	CUTTER-SHARPLES, JENNIFER
FERRITTO, RYDER WILLIAM	03/11/2014	MANCHESTER, NH	FERRITTO, SEAN	FERRITTO, CHARLOTTE
DAVIDSON, MALLY DENISE	03/14/2014	CONCORD, NH	DAVIDSON III, RODERICK	DAVIDSON, TARYN
DAVIDSON IV, RODERICK REYNOLD	03/14/2014	CONCORD, NH	DAVIDSON III, RODERICK	DAVIDSON, TARYN
DEGRAVE, ROBERT LAWRENCE	03/21/2014	CONCORD, NH	DEGRAVE, ROBERT	DEGRAVE, REBECCA
PELLETIER, ALEEVIAH MARIE	04/01/2014	CONCORD, NH	PELLETIER, NATHAN	CARTER, NICHOLE
LUSSIER, OWEN WYATT	04/03/2014	CONCORD, NH	LUSSIER, KEVIN	LUSSIER, NICOLE
FOSS, TAYLOR LEON	04/06/2014	CONCORD, NH	FOSS, CHARLES	BOYCE, SASHA
PAMPEL, MACIE EVELYN	05/08/2014	MANCHESTER, NH	PAMPEL, BRIAN	PAMPEL, MALANIE
TEELE, BRAYDEN SCOTT	05/24/2014	NASHUA, NH		TEELE, MONICA
HALL, EVAN ANDERSON	05/28/2014	CONCORD, NH	HALL, DANIEL	HALL, KRISTY
PELLETIER, SAMUEL MICHAEL	06/07/2014	CONCORD, NH	PELLETIER, MICHAEL	COVELL, CONSTANCE
PERRY, VIKTORIA BLYTHE	06/16/2014	CONCORD, NH	PERRY, CHRISTOPHER	PERRY, ALEXIS
STICKNEY, COOPER ALAN	06/25/2014	CONCORD, NH	STICKNEY JR, DAVID	STICKNEY, SARAH
CARVER, DAMON BENJAMYN	06/28/2014	CONCORD, NH	CARVER, BENJAMYN	CARVER, TANYA
CHAPUT, GWENDOLYN ELIZABETH	07/11/2014	CONCORD, NH	CHAPUT, LEONARD	CHAPUT, GHERRI
GRIFFIN, BREYDAN SEAN	07/21/2014	MANCHESTER, NH	GRIFFIN, SEAN	GRIFFIN, JANELLE
ROSA, DONOVAN JOSEPH	07/31/2014	MANCHESTER, NH	ROSA, WILLIAM	ANDERSON, CRYSTAL
SULLIVAN, JILLIAN ALEXANDREA	08/14/2014	CONCORD, NH	SULLIVAN, JOHN	SULLIVAN, HANNAH
SULLIVAN, ALEXIS JAYDE	08/17/2014	CONCORD, NH	SULLIVAN, SHAWN	ANDERSON, ANASTASIA
FINNEGAN, FOX KEEN	09/15/2014	ALLENSTOWN, NH	ERSKINE, STEVEN	FINNEGAN, BRIANNA
PELAY, RIVERLEE ROSE	09/17/2014	CONCORD, NH	REID, CRAIG	PELAY, MICHELLE
FLEURY, JORDEN RICHARD	09/22/2014	CONCORD, NH	FLEURY, ZACKERY	COLBY, ARIEL
PATTEN, HAYLEE ANN-MARIE	10/13/2014	CONCORD, NH	PATTEN, JEREMY	PATTEN, JENNIFER
LORD, JEREMIAH JOSEPH	11/05/2014	CONCORD, NH		LORD, JAMIE
HILLSGROVE, GABRIELLE IVORY	11/25/2014	PETERBOROUGH, NH	HILLSGROVE, JOSEPH	HILLSGROVE, JAMIE
HASKINS, LILY ANNABELL	12/09/2014	MANCHESTER, NH	FITZGERALD, DANIEL	HASKINS, CRYSTAL
FORD, LAULA ANN-MARIE	12/11/2014	CONCORD, NH	FORD, PAUL	LANK, KELSEY

Total number of records 30

**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT MARRIAGE REPORT**

01/01/2014 - 12/31/2014

-- ALLENSTOWN --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
GUERTIN, KIMMERLY A ALLENSTOWN, NH	BETTS, GRAHAM M ALLENSTOWN, NH	PEMBROKE	OSSIPEE	06/07/2014
UHLENDORFF JR, PHILIP C ALLENSTOWN, NH	DOUILLETTE, BETH-ANNE ALLENSTOWN, NH	ALLENSTOWN	CANTERBURY	06/07/2014
MIHACHIK JR, DAVID A ALLENSTOWN, NH	BEAUCHESNE, TRACEY S ALLENSTOWN, NH	ALLENSTOWN	ALLENSTOWN	06/14/2014
MARTEL, WAYNE L ALLENSTOWN, NH	COOK, LAURA M ALLENSTOWN, NH	ALLENSTOWN	ALLENSTOWN	06/28/2014
CROOK, DAVID R GILFORD, NH	O'CLAIR, KAREN A ALLENSTOWN, NH	GILFORD	LACONIA	07/19/2014
LIVOLSI, JAMES D ALLENSTOWN, NH	BERGEVIN, JENA D ALLENSTOWN, NH	ALLENSTOWN	ALLENSTOWN	07/26/2014
RIGEL, JACK ALLENSTOWN, NH	BOUCHER, TIFFANNY A ALLENSTOWN, NH	ALLENSTOWN	MANCHESTER	08/31/2014
CORSON, SAMANTHA L ALLENSTOWN, NH	SILVA JR, DANIEL E ALLENSTOWN, NH	ALLENSTOWN	HOOKSETT	09/13/2014
JOHNSON, BRITTANY ALLENSTOWN, NH	BOUCHER JR, JOSEPH R ALLENSTOWN, NH	ALLENSTOWN	RAYMOND	09/20/2014
STEBBINS, DEREK R ALLENSTOWN, NH	HUCKINS, SUSAN A EPSOM, NH	EPSOM	EPSOM	09/27/2014
PRITCHARD, JASON W ALLENSTOWN, NH	MEMA, LEANDRA M ALLENSTOWN, NH	ALLENSTOWN	CHICHESTER	10/12/2014

**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT MARRIAGE REPORT**

01/01/2014 - 12/31/2014

-- ALLENSTOWN --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
SHICHKIN, JOANNA M ALLENSTOWN, NH	WILLIS, CRAIG C ALLENSTOWN, NH	ALLENSTOWN	CHICHESTER	10/24/2014
LANGILLE, RUSSELL R ALLENSTOWN, NH	TATE, JACQUELENE ALLENSTOWN, NH	ALLENSTOWN	ALLENSTOWN	11/01/2014
LAFAMME JR, GARY R ALLENSTOWN, NH	CARADONNA, BOBBIE J ALLENSTOWN, NH	ALLENSTOWN	ALLENSTOWN	11/01/2014
TARANOVICH, WILLIAM LOUDON, NH	ARNOLD, SUPAVADEE M ALLENSTOWN, NH	LOUDON	CHICHESTER	11/08/2014
GREGORY II, GENE M ALLENSTOWN, NH	LEBEL, MICHELE L ALLENSTOWN, NH	ALLENSTOWN	ALLENSTOWN	11/28/2014

Total number of records 16





DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2014 - 12/31/2014

--ALLENSTOWN, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
ZUKAUSKAS, DORIS	01/09/2014	ALLENSTOWN	BELLEMARE, LOUIS	ELLIOTT, LOUISE	N
STOKES, LENORA	01/12/2014	CONCORD	JONES, ARTHUR	HURNEY, LENORA	N
JANOTA, WANDA	01/13/2014	ALLENSTOWN	GWEGZ, UNKNOWN	UNKNOWN, UNKNOWN	N
COURTEMANCHE, FLORENCE	01/20/2014	ALLENSTOWN	DION, JOSEPH	SENNEVILLE, ANTOINETTE	N
LEMIRE, LUCILLE	01/22/2014	MANCHESTER	HOULE, HENRY	LABELLE, JOSEPHINE	N
GAGNE, ROLAND	01/24/2014	MANCHESTER	GAGNE, EDMOND	MARTEL, LEONIDA	Y
SPAULDING, CHARLES	01/27/2014	ALLENSTOWN	SPAULDING, CHARLES	PRESTON, BARBARA	N
GILLETTE, GUY	01/31/2014	CONCORD	GILLETTE, HARRY	JOHNSON, ALICE	Y
LABORE, MADELEINE	02/23/2014	MANCHESTER	BRUNELLE, FELIX	MARTEL, GERMAINE	N
ANDERSON, MARY	03/07/2014	BOSCAWEN	CLEVELAND, JOHN	YOUNG, MARY	N
BOLIEIRO, MANUEL	03/26/2014	CONCORD	BOLIEIRO, MANUEL	MENDONCA, ADELINA	N
BURBANK, ROBERT	03/29/2014	CONCORD	BURBANK, EARL	CAMPBELL, MILDRED	Y
FARRINGTON, JAMES	04/27/2014	BEDFORD	FARRINGTON, CHARLES	BIGELOW, AGNES	N
SEARS, JOHN	05/27/2014	MANCHESTER	SEARS, JOHN	DREW, JEANNINE	N
BILLINGHAM JR, DONALD	06/03/2014	CONCORD	BILLINGHAM SR, DONALD	WALLS, SHARON	N
TEMPLE, PETER	06/07/2014	ALLENSTOWN	TEMPLE, CURTIS	LABRIE, DOROTHY	N
DESROSIERS, SIMONE	06/28/2014	CONCORD	STOKES SR, CHARLES	ROY, ANNA	N
PHELPS, MICHAEL	06/30/2014	CONCORD	PHELPS, EARLE	GREENAN, DORIS	N





DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT DEATH REPORT

01/01/2014 - 12/31/2014

--ALLENSTOWN, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
FAY JR, EDWARD	08/13/2014	MANCHESTER	FAY, EDWARD	BUNNELL, MABEL	N
CECCHETTI, MICHAEL	08/16/2014	MANCHESTER	CECCHETTI, JOSEPH	LEPKOWSKA, STELLA	N
ANDERSON, JAMES	08/26/2014	ALLENSTOWN	ANDERSON, FRANK	HORNE, ELLA	Y
GREGOIRE, JOAN	09/14/2014	CONCORD	BELLOWS, LAWRENCE	CHORUBIN, GENEVIEVE	N
HORNE, CAROLYN	09/24/2014	CONCORD	BROWN, GAROLD	BLAISDELL, DORIS	N
RUSSELL, MARILYN	09/25/2014	MERRIMACK	PERKINS, MARSHAL	BARNES, EVELYN	N
DOANE, RICHARD	09/26/2014	CONCORD	DOANE, CARL	DESCHENES, ELIZABETH	Y
BEAUDOIN, NANCY	10/18/2014	CONCORD	DOW, LEVI	RORACH, FRANCES	N
MCCAULEY, WILLIAM	10/22/2014	MANCHESTER	MCCAULEY, THOMAS	HAWKES, DOROTHY	N
PELISSIER, LEANDRE	10/23/2014	EPSOM	PELISSIER, FERDINAND	MARTEL, CELINA	Y
SMITH, RACIE	10/24/2014	ALLENSTOWN	SMITH, REGGIE	SEAL, BEULAH	Y
NORTON, BERYL	10/26/2014	CONCORD	BROWN, JENNESS	RAND, EMMA	N
HAMEL JR, RONALD	10/26/2014	ALLENSTOWN	HAMEL SR, RONALD	KING, MARY	N
JACKSON, DOROTHY	11/06/2014	EPSOM	BENSON, JAMES	RANDOLPH, GEORGIA	N
VIENS, KATHLEEN	11/13/2014	CONCORD	VIENS, EDWARD	ZIELENSKI, CAROLE	N
HEATH-JOHNSON, JULIE	11/17/2014	ALLENSTOWN	WILCOX, CHARLES	ELLSWORTH, PEGGIE	N
MARTEL, CAROL	11/18/2014	ALLENSTOWN	SOBLE, EDWARD	PARICHAND, DORIS	N
KNIIGHT, ROBERT	11/21/2014	CONCORD	KNIIGHT, ELLIOTT	CLARKE, LUCILLE	N





01/05/2015



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

Page 3 of 3

RESIDENT DEATH REPORT  
01/01/2014 - 12/31/2014  
--ALLENSTOWN, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
GELINAS, STEVEN	11/23/2014	CONCORD	GELINAS, ARTHUR	ADAMS, YVONNE	N
MARTEL, LORRAINE	11/24/2014	CONCORD	GAGNON, ROMEO	DENIS, BEATRICE	N
BUBACZ JR, LEON	12/12/2014	CONCORD	BUBACZ, LEON	LAMONSKI, ELIZABETH	Y
WILLEY, JEANNETTE	12/14/2014	ALLENSTOWN	VOISINE, ALBERT	DAIGLE, YVONNE	N
BALCOM, DORIS	12/17/2014	ALLENSTOWN	THERRIEN, GEORGE	VILLENEUVE, JEANNE	N
Total number of records 41					



## NOTES



*Please visit us at...*

**[www.allentownnh.gov](http://www.allentownnh.gov)**



**Save time and money by completing the following transactions on-line:**

- **Motor Vehicle Registrations**
- **Dog Licensing**
- **Vital Certificate Requests**
- **Payment of Property Taxes**
- **Print Forms Required for Transactions With In Various Town Departments**
- **Pay Parking Tickets**
- **Pay for Transfer Station Disposal Costs**

**You can also keep informed by :**










- **Checking Various Town Departments for Important News and Announcements**
- **Reviewing Minutes for Town Board Meetings**
- **Accessing Agendas for Meetings**



### **Don't want to miss anything important?**

Subscribe to the News and Announcements feature to have automatic updates of important events happening with in Allentown sent directly to your email as soon as they are posted.

# 2015 TOWN HOLIDAYS

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
			December 31 New Year's Day 	
January 19 Civil Rights Day 				
February 16 President's Day 				
May 25 Memorial Day 	Trash pickup delayed from Monday			
			July 2 Independence Day 	
September 7 Labor Day 	Trash pickup delayed from Monday			
October 12 Columbus Day 				
		November 11 Veteran's Day 	November 26 Thanksgiving Day 	November 27 Day after Thanksgiving Day
			December 24 Christmas 